



Town of Brentwood, New Hampshire

Office of Parks & Recreation

BRENTWOOD NH PARKS & RECREATION SCHOLARSHIP APPLICATION

The Brentwood Recreation Department offers need-based summer camp scholarships to ensure all children have access to recreational programming. Awards are determined using a combination of household income, household size, and financial hardship factors.

Final placement may be adjusted based on hardship factors and funds available.

ELIGIBILITY REQUIREMENTS

- Child must be eligible for Brentwood Recreation summer camp programs
- Brentwood residents receive priority consideration
- Applicant must provide income verification documentation
- Application must be submitted by the stated deadline

REQUIRED DOCUMENTATION

Please attach one of the following:

- Most recent Federal Tax Return (Form 1040)
- OR last 2–3 pay stubs for all working household members

Optional (if applicable, strengthens application):

- SNAP / WIC / Medicaid participation proof
- Unemployment documentation

APPLICANT INFORMATION

Please complete and return to Laura Hajjar, Welfare Director

1 Dalton Rd. Brentwood NH

Please direct application questions to welfare@brentwoodnh.gov

Parent/Guardian Name: _____ Address: _____

Phone: _____

Email: _____

Are you a Brentwood resident? Yes No

CHILD INFORMATION

Child Name: _____ Age: _____

Camp Session(s) Requested: _____



Town of Brentwood, New Hampshire

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HOUSEHOLD INFORMATION

Total Household Size: _____

Total Annual Household Income (before taxes): \$ _____

HARDSHIP FACTORS (Check all that apply)

Unemployment or recent job loss Single-parent household Multiple children attending camp Medical expenses or health hardship Receiving public assistance (SNAP, Medicaid, etc.) Housing instability Other (please explain below)

ADDITIONAL INFORMATION (Optional but Recommended)

Please briefly describe any financial hardship or special circumstances:

CERTIFICATION

I certify that the information provided is true and accurate. I understand that providing false information may result in denial or repayment of the funds awarded.

Signature: _____ Date: _____

Comments:

Name: _____ Signature: _____

Date: _____

NOTIFICATION

Applicants will be notified of award decisions by:
Nicholas Lawrence, Director Recreation Department
All information is confidential.



Town of Brentwood, New Hampshire

Office of Parks & Recreation

(INTERNAL USE): SCORING GUIDELINE

(Helps ensure fairness and consistency)

- Income Tier: 0–3 points
- Hardship Factors: 0–3 points
- Residency (priority): +1
- Total Score → Guides final award tier

Brentwood Recreation Department Camp Scholarship Program

Internal Documentation:

Scholarship Tiers

Tier Award Level Income Guideline (Based on Federal Poverty Level - FPL)

Tier 1 (High Need) 100% Covered ≤ 150% of FPL

Tier 2 (Moderate Need) 75% Covered 151% – 200% of FPL

Tier 3 (Lower Need) 50% Covered 201% – 250% of FPL

SCORING FORM

FOR OFFICE USE ONLY

Income Tier Determination

Tier 1 Tier 2 Tier 3

Adjusted for Hardship Factors?

Yes No

Final Award Level

100% 75% 50%

REVIEW SECTIONS

Welfare Director Review

Comments:

Name: _____ Signature: _____

Date: _____

Recreation Department Approval

Name: _____ Signature: _____

Date: _____

TOWN OF BRENTWOOD RECREATION DEPARTMENT SUMMER CAMP
SCHOLARSHIP APPLICATION Administered by the Town Welfare Director

PROGRAM PURPOSE



Town of Brentwood, New Hampshire

Office of Parks & Recreation

The Town of Brentwood Recreation Department provides need-based financial assistance to support participation in summer camp programs. Assistance is awarded based on demonstrated financial need, household circumstances, and available program funding.

Brentwood residents shall receive priority consideration.

ELIGIBILITY REQUIREMENTS

- Applicant must have a child eligible for Brentwood Recreation summer camp programs
- Completed application must be submitted by the stated deadline
- Required income documentation must be provided

REQUIRED DOCUMENTATION

Applicants must attach one of the following for all household income earners:

- Most recent Federal Income Tax Return (Form 1040), or
- Two (2)–three (3) recent pay stubs

Additional documentation (if applicable):

- Proof of participation in public assistance programs
- Unemployment or benefit statements

Incomplete applications may not be considered.

APPLICANT INFORMATION

Parent/Guardian Name: _____

Address: _____

City/Town: _____ State: _____ Zip: _____

Phone: _____

Email: _____

Are you a Brentwood resident? Yes No

CHILD INFORMATION

Child Name: _____

Age: _____

Camp Session(s) Requested: _____



Town of Brentwood, New Hampshire

Office of Parks & Recreation

HOUSEHOLD INFORMATION

Total Number of Individuals in Household: _____
Total Annual Household Income (before taxes): \$ _____

HOUSEHOLD CIRCUMSTANCES

Please indicate any factors that apply to your household:
 Unemployment or recent job loss Single-parent household Multiple children participating in camp programs Significant medical expenses or health-related hardship Participation in public assistance programs (e.g., SNAP, Medicaid) Housing instability Other (please explain below)

ADDITIONAL INFORMATION (OPTIONAL)

CERTIFICATION

I certify that the information provided in this application is true and complete to the best of my knowledge. I understand that submission of false or misleading information may result in denial of assistance or repayment of awarded funds.
Signature: _____ Date: _____

RELEASE OF INFORMATION AUTHORIZATION

I authorize the Town Welfare Director to review all information and documentation provided as part of this application for the purpose of determining eligibility for assistance. I further authorize verification of income and household information as necessary to evaluate this application.

This authorization is valid for the duration of the application review period and may be revoked in writing at any time; however, revocation may affect eligibility for assistance.

Signature: _____ Date: _____

CONFIDENTIALITY AND USE OF INFORMATION

All information submitted as part of this application, including supporting financial documentation, shall be considered confidential and shall be used solely for the



Town of Brentwood, New Hampshire

Office of Parks & Recreation

purpose of determining eligibility for assistance through the Brentwood Recreation Department Summer Camp Scholarship Program.

Access to application materials and supporting documentation shall be limited to the Town Welfare Director, who shall review such materials in accordance with applicable state laws and municipal policies. Information shall not be disclosed to any other party except as required by law.

All records shall be maintained and disposed of in accordance with applicable New Hampshire municipal records retention requirements.

NON-DISCRIMINATION AND BASIS OF AWARD

Scholarship awards shall be granted based on demonstrated financial need, household circumstances, and program eligibility criteria as established by the Town of Brentwood.

The Town of Brentwood affirms that no applicant shall be denied consideration or assistance on the basis of race, color, religion, national origin, sex, sexual orientation, gender identity, age, disability, marital status, or any other status protected under applicable federal or State of New Hampshire law, including standards enforced by the New Hampshire Commission for Human Rights.

All applications shall be reviewed in a fair and equitable manner consistent with these principles.
