



# TOWN of BRENTWOOD NH

## GENERAL BUILDING PERMIT APPLICATION

\$100. FINE IF PERMIT IS NOT POSTED AT TIME OF INSPECTION

*Inspections must be scheduled at least 24 hours in advance*

**PROPERTY ADDRESS:** \_\_\_\_\_ .Map. \_\_\_\_\_ Lot. \_\_\_\_\_ .-. Zone \_\_\_\_\_ .

**PROPERTY OWNER:** \_\_\_\_\_ .Telephone No. \_\_\_\_\_ .

Mailing Address: \_\_\_\_\_ .Town \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_ .

Email Address: \_\_\_\_\_ Contact Person. \_\_\_\_\_ .

**CONTRACTOR:** \_\_\_\_\_ .Telephone No. \_\_\_\_\_ .

Mailing Address: \_\_\_\_\_ .Town \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_ .

Email Address: \_\_\_\_\_ Contact Person. \_\_\_\_\_ .

**DESCRIPTION / USE OF PROPERTY:**

- Residential  - Duplex  - Accessory Dwelling Unit  - Multi-family  - Commercial  - Business

**TYPE OF CONSTRUCTION:**  - New  - Remodel  - Addition  - Alteration  - Reconstruction

WETLAND, WETLAND BUFFER,  - YES  - N/A: HYDRIC SOILS,  - YES  - N/A: FLOOD ZONE,  - YES  - N/A:

**DESCRIPTION OF PROJECT:** \_\_\_\_\_ .

\_\_\_\_\_ .

\_\_\_\_\_ .

**SEPTIC SYSTEM:** Submit a copy of the ISDS design, and the APPROVAL FOR OPERATION from NHDES.

**VARIANCES GRANTED:**  - N/A  - YES; Submit a copy of the NOTICE OF DECISIONS.

**PLANNING BOARD APPROVAL:**  - N/A  - YES; Submit a copy of the NOTICE OF DECISIONS.

**Water Supply:**  - Shared / Common Well  - Private Well. Analytical results are required prior to final inspection.

**STATE WETLAND OR SPECIAL PERMITS REQUIRED:**  - N/A  - YES; Submit a copy of the approvals.

- \* I hereby certify that I have read and examined this application and know the same to be true and correct. The granting of a permit does not presume to give authority to violate or cancel the provisions of any other federal, state, or local law regulating construction or the performance of construction.
- \* No substantive change(s) in the project scope and accompanying plans will be made without approval of the Building Inspector.
- \* I owner/applicant hereby agree to comply with all statutes, ordinances, codes, regulations, and rules as they pertain to the exercising of this permit.
- \* I owner/applicant hereby give permission for the Inspectors, Tax Assessor, and/or other Town employees to enter onto the property at reasonable times for purposes of assuring compliance with any permits and approvals pertaining to this building permit.

**VALUE OF CONSTRUCTION:**

I hereby certify, under penalty of perjury, that all statements given hereon are truthful and accurate, and that the cost of Construction, alteration, or remodeling is, *(including labor and materials)* = \$\_\_\_\_\_.

**BUILDING PERMIT FEE. = VALUE OF CONSTRUCTION X 1 %.** = \$\_\_\_\_\_.

**APPLICATION FEE. ADD (\$50.00.)** **TOTAL FEE. = \$**\_\_\_\_\_.

**Building Permit Fee: Excludes the cost of electrical, plumbing, mechanical, and septic, as separate permits are required.**

Permitting Fee is due at time of submission.

Impact Fee is preferred at time of submission, is due prior to the issuance of a Certificate of Occupancy.

PLEASE NOTE: Neither the review of any applications or plans by officials of the Town of Brentwood, nor any subsequent inspection of the premises should be relied upon as an assurance of conformity to legal requirements. The applicant shall remain fully responsible for complying with all applicable United States, New Hampshire or Brentwood laws, ordinances, regulations, or conditions.

If signed by someone other than the owner, it is understood that the owner is still responsible for complying with all local, state, and federal regulations, codes, and ordinances.

PRINTED NAME OF APPLICANT; \_\_\_\_\_.

OWNERS SIGNATURE: \_\_\_\_\_ . Date: \_\_\_\_\_.

REPRESENTATIVES SIGNATURE: \_\_\_\_\_ . Date: \_\_\_\_\_.

**FOR DEPARTMENT USE ONLY:**

APPLICATION RECEIVED BY: \_\_\_\_\_ APPLICATION RECEIVED ON: \_\_\_\_\_.

FEE AMOUNT RECEIVED: \$\_\_\_\_\_ .  - Check #. \_\_\_\_\_ .  - Cash  - Credit Card.

NAME ON CHECK: \_\_\_\_\_.

**APPLICATION WILL REQUIRE FURTHER REVIEW:**

- Site Review  - Board of Adjustment  - Planning Board  - Land Use  - Other Agencies.

\_\_\_\_\_ . Date: \_\_\_\_\_.

Building Official

- APPLICATION APPROVED  - APPLICATION DENIED  - APPLICATION INCOMPLETE

\* All construction debris will be removed and disposed of by the applicant, owner, or contractor. Site is to be maintained, clean and orderly on a daily basis.

\* This permit becomes null and void if work or construction authorized has not commenced within 180 days, or if construction or work is suspended or abandoned for a period of 180 days at any time after work has commenced.

\* Permits are mailed to the applicant.

This permit is not assignable or transferable.



# TOWN of BRENTWOOD NH

## GENERAL BUILDING PERMIT APPLICATION

\$100. FINE IF PERMIT IS NOT POSTED AT TIME OF INSPECTION

*Inspections must be scheduled at least 48 hours in advance*

### INFORMATION REQUIRED TO SUBMIT A GENERAL BUILDING PERMIT APPLICATION

*The permit application must be filled out in its entirety.*

#### ADDITIONS-DECKS / PORCHES -ACCESSORY STRUCTURES.

1.) A site plan showing all existing structures, their locations and distances from all property lines, setbacks, septic systems, wells, UG utilities, impervious areas, fences, pools, etc. Existing structures, remaining or to be removed, must be shown.

1a.) A site plan showing the proposed addition, decks, porches and accessory structures. Show locations and distances from all property lines, setbacks, septic systems, wells, UG utilities, impervious areas, fences, pools, etc. Existing structures, remaining or to be removed, must be shown.

2.) Drawings of proposed construction (must be to scale) and include:

- Detailed footing and foundation plans, footprint, cross sections, and dimensions.
- Detailed structural drawings, framing details of floors, walls, ceilings, roof, and cross sections.
- Specification sheets from the supplier on any engineered lumber, such as LVL's, BCI's, TGI's, Designed roof trusses, etc.
- Detailed floor plans of all floors, room designations and use, door and window sizes and locations.
- Cross section elevations ( North, South, East & West ) of existing and proposed buildings and structures.

3.) Flood Elevation Certificate ( pre and post construction ) where applicable.

#### REMODELING (INTERIOR ONLY).

1.) An existing floor plan to scale showing the project area interior, including windows and doors. Show the surrounding rooms in the house (not just the project room), stairs, and egress path out of the area to the exterior (or to the main living area). Label all the room by designation and use.

1a.) A proposed floor plan to scale showing the project area interior, including windows and doors. Show the surrounding rooms in the house (not just the project room), stairs, and egress path out of the area to the exterior (or to the main living area). Label all the room by designation and use. Show existing walls to be removed and new walls to be built.

2.) If the project involves bedrooms being relocated or added. Floor plans of the entire house will be required.

#### SIDING/ROOFING/REPLACEMENT WINDOWS OR DOORS.

1.) A licensed New Hampshire Master electrician must do all electrical work in connection with the siding project after obtaining the proper permits.

2.) Window replacement: Location on floor plan of all windows to be replaced showing the CLEAR OPENING DIMENSIONS of those that are required to be a secondary means of escape. PRODUCT SPECIFICATIONS are required on all Garage entry doors used for fire separation.

3.) If the project involves bedrooms being relocated or added. Floor plans of the entire house will be required.

4.) Roof replacement: A product specification sheet shall be required for all proposed roof coverings.

PERMITS EXPIRE ONE YEAR FROM ISSUE DATE. PERMIT SHALL BECOME INVALID IF WORK HAS NOT COMMENCED WITHIN SIX MONTHS AFTER ISSUANCE OF PERMIT (IBC 105.5) AND NO REFUNDS WILL BE GIVEN. IF WORK IS NOT COMPLETED WITHIN ONE YEAR FROM ISSUE DATE, THIS PERMIT **MUST** BE RENEWED.



# TOWN of BRENTWOOD NH

## BUILDING PERMIT REQUIRED INSPECTIONS LIST

*Inspections must be scheduled at least 48 hours in advance*

### **REQUIRED INSPECTIONS:**

*Some listed inspections may not apply to your specific project. However, Inspections are required and must be completed. Final inspections are required for all permitted work regardless of the project size or scope of work.*

1. PRE-FOOTING INSPECTION; With erosion control in place, and after excavation. Soils meeting minimum compaction requirements, forms, any horizontal rebar, any pinning to existing footings, any required grounding, (UFER). Prior to concrete.
2. PRE-FOUNDATION; Poured footing with vertical rebar or keyway, any horizontal rebar, any pinning to existing foundations walls, any required grounding carried up through the wall, (UFER). Prior to concrete.
3. FOUNDATION WALL; Any required coatings, and drainage. Prior to backfill. A foundation certification is required.
4. PEIRS AND PILINGS; Per IRC-IBC. Sono tubes in place and backfilled prior to concrete. Engineered concrete piers in place on substantial and stable soil prior to backfill. Pilings driven to refusal, with engineer's report.
5. ROUGH FRAME; Per IRC-IBC. All structural components and partitions in place. Area to be clean and free of debris. Structure to be weather tight before other trades commence work.
6. WEATHERPROOFING; Per IRC-IBC. Installation of windows, doors, weather barriers, roofing. All components installed per manufacturer's specifications.
7. ROUGH ELECTRICAL; Per NEC. All electrical wiring is roughed in, boxes are made up and device ready, any electrical services, underground, under slab, or trenches prior to backfill.
8. ROUGH PLUMBING; Per IPC. All plumbing is roughed in, DWV and domestic water, under pressure in test mode, including any underground, under slab, or trenches prior to backfill.
9. MECHANICAL; Per IMC. Units in place with associated exhaust, make up air, venting, piping, ductwork, and supports.
10. FIRE BARRIER; Per IRC-IBC. For fire resistant construction, to form an effective fire barrier between stories, between top floors and roof spaces. Fire blocking shall be provided in concealed spaces. To resist the free passage of flame and products of combustion.
11. INSULATION; Per IECC. The structures thermal envelope shall meet state and local Energy Code Requirements. Inspections shall be completed in areas that will be covered and inaccessible prior to any mechanicals or fixtures
12. FIRE DEPARTMENT INSPECTIONS: Oil, propane, and solid fuel related installations of equipment and storage.
13. FINAL INSPECTION: "**PRIOR TO OCCUPANCY**", Project is complete, including any exterior finishes, final grade, landscaping, storm water management in place and provisions met. A copy of completed blower door and duct tightness test as referenced in the IECC. All approvals of completion from applicable departments and committees as required such as, State DES Permits, Local Special Permits, all applicable conditions met from Planning, Zoning and Conservation. Any as-built certification, height verification or Post Flood Elevation Certificates.
14. LIFE SAFETY FINAL: "**PRIOR TO OCCUPANCY**", All life safety requirements are in place, including Emergency 911 address numbers. A final inspection by The Brentwood Fire Department where applicable.