



Brentwood Recreation Department

1Dalton Rd. Brentwood,, NH 642-6400 ext. 20
recreation@brentwoodnh.gov

RECREATION FIELD USE APPLICATION

Application is made for the use of: *(Please check)*

- St.Hilaire Softball Field

 James T. Noland Field (*Babe Ruth field*)
 Jon Olson Jr. Field (*Little League field*)

 Lower Baseball Fields
 Lindon Memorial Field (*Library field*)

 Lower Soccer Field
 Other: _____

Beginning Date: _____	Ending Date: _____
Start Time: _____ (am/pm)	End Time: _____ (am/pm)
Additional Info/dates/times: _____	
<p>**Note: To avoid scheduling conflict and confusion with other teams/groups, allow for set-up and clean-up time if necessary. Your group/team will be expected to arrive and/or depart at the time we have scheduled for you.</p>	
For the purpose of: _____	
Number of persons expected to participate: _____	Group related admission fees? _____
On behalf of _____ (Organization/individual)	
Contact Person (<i>Please Print</i>) _____	
Address: _____	E-mail: _____
Phone: _____	cell# _____

****The applicant must provide a certificate of insurance when requesting usage of any town property.**

Field Rental Rate: \$25/hour

Security Deposit: \$100

RULES AND REGULATIONS GOVERNING USE OF RECREATION FIELDS

The Town of Brentwood is pleased to extend to the public the use of its facilities. In return, the Recreation Department and town expect the property to be respected and protected from any damages. This form explains the rules and regulations under which its use is made possible and to clarify the responsibilities of which the Application for Use shall be made **in advance of the date on which the use of the facilities is requested.**

1. The applicant must provide a certificate of insurance when requesting usage of any town property or building. Required amounts: General Liability/Bodily Injury/Property Damage (combined) \$300,000/\$1,000,000 with additional personal injury of \$300,000 AND the Town of Brentwood listed as an additional insured.
2. Team/Organization must dispose of all trash in trash receptacles and leave field clean of water bottles, food wrappers, etc.

3. The use of profane or objectionable language and disorderly conduct are prohibited.
4. If the organization/individual is planning on having a cash bar at an event, a state liquor license shall be required. A liquor license may be obtained at the NH Liquor Commission in Concord. These licenses are not issued immediately, so apply well in advance. To obtain a one-day license, contact the NH Liquor Commission at 603-271-1722. The Town of Brentwood shall not be held liable for any injury and/or damage resulting from the presence of alcohol. The applicant assumes sole responsibility and liability. No kegs will be allowed. If liquor is served, it may be required that a Brentwood Police officer be at the premises at the Brentwood Police detail rate schedule, to be an additional cost to the applicant. Alcoholic Beverages permitted on a "bring your own" basis if permission is obtained prior to the event.
5. Team/Organization using the facilities shall see that all participants are off of the field within the time specified in the approved application. No outdoor activity shall continue beyond 9:00 PM, unless approved by the town.
6. No signs, posters, exhibit, banners, or decorations of any kind shall be hung in or about the Recreation area without permission from the Recreation Department. Public address systems are prohibited unless approved in writing by the Town of Brentwood.
7. Team/Organization shall be responsible for any damage to the property resulting from its use thereof, whether by accident or otherwise, and shall pay the entire cost of such damages.
8. Any damages to the property or any injury to any person must be reported to the Recreation Department Recreation within twenty-four (24) hours of said occurrence.
9. No permission shall be granted to any organization that discriminates due to gender, race, color, creed, religion or sexual orientation.
10. No solicitation of funds shall be permitted unless first approved in writing by the Town of Brentwood.
11. Dogs are not allowed on any of the Recreation fields with the exception of those used for handicapped purposes.
12. Glass containers are prohibited.
13. No overnight camping in the town parks without a permit, and fires are prohibited.
14. The Town of Brentwood does not allow vendors at any of the Recreation fields without prior approval.
15. The Town of Brentwood, at any time, reserves the right to change, amend the foregoing regulations or withdraw any organization or person the privilege of using town fields, and all within its discretion.

I have read the rules and regulations governing the use of fields, as stated hereof, and pledge that the organization and/or individuals for which this application is intended will faithfully execute those rules and assume total responsibility in connection therewith.

Authorized signature _____ Date: _____

Received by: _____ Date approved: _____

Certificate of insurance received on _____ (attach to application)

Total Fees: \$ _____ Cash / Check # _____ Date Received: _____

The Town of Brentwood reserves the right to waive part or all charges and/or requirements

Waiver Granted _____ Date _____

As Authorized by the Board of Selectmen/Designee _____
(Signature of Selectmen/Designee)