



# 2022 ANNUAL REPORT

TOWN OF BRENTWOOD AND BRENTWOOD SCHOOL DISTRICT





## DEDICATION 2022

### ALBERT "SKIP" BELANGER

Albert and Sandra Belanger moved to Brentwood, NH from Exeter, NH in 1964. Exeter's loss was Brentwood's gain. If ever there was someone deeply vested in Brentwood's history, it is most certainly Albert "Skip" Belanger. Most of us know Skip as a long standing member of both the Brentwood Historical Society(1970's to present) and a cemetery trustee (1996 to present), but his volunteerism does not stop there. His long list of accolades includes serving as a member of Brentwood Volunteer Fire Dept in 1966, serving on the Brentwood Town Seal committee in 1977, volunteering on the town office building expansion project in 1978, serving on Brentwood's Bicentennial Committee in 1975 for the celebration in 1976, volunteering for the town numbering system in 1988 and assisting with the Brentwood newsletter, among other things.

As a member of the Brentwood Historical Society, he is a wealth of knowledge for all things Brentwood. His love of genealogy and history made him a key participant in creating the Brentwood New Hampshire: Through the Years 1742-201, 275th Anniversary history book.

Even before he was a cemetery trustee, Skip was active in mowing the town cemeteries and he continues to be an active member of the cemetery department. Since 2002, Skip has recited the Gettysburg Address from memory at Brentwood's Memorial Day Ceremony. At the end of each town meeting session Skip takes it upon himself to stand before the attendees and recognize those residents that have passed and acknowledge their contributions to the town.

Skip was a 7th grade English and French teacher at Hampton Academy Jr High and who better to write a book - or two. After researching the Oregon Trail saga for over thirty years and accumulating many Trail journals and information, Skip wrote the book, On The Oregon Trail in 1851. Skip and Sandra even traveled part of the Trail to pay homage to those who actually were on the Trail.

Outside of teaching and all things Brentwood, Skip spent many summers at Hampton Beach working for the Park Patrol. In July of 2013, after having worked for the Park Patrol for over 50 years, Skip was awarded a state Senate resolution by Sen. Nancy Stiles earning him the title "Mayor of Hampton Beach."

Over the years, Skip has been devoted to Brentwood and his family. He enjoys spending time with his wife, 4 children, 9 grandchildren, and 2 great grandchildren.



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## TOWN OFFICIALS 2022

### SELECTBOARD:

ANDREW ARTIMOVICH	2023
ROBERT MANTEGARI	2023
JON MORGAN	2024
JENNIFER JONES	2025
RUSS KELLY	2025

### MODERATOR:

RICHARD CHAMBERLAIN	2024
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### TOWN CLERK/TAX COLLECTOR:

DAPHNE WOSS	2024
JOYCE KEEGAL, DEPUTY	2024

### SUPERVISORS OF THE CHECKLIST:

LINDA MACDONALD	2024
KALEY DVORAK	2026
CHARLES WILLIAMSON	2028

### BRENTWOOD CEMETERY TRUSTEES:

AL BELANGER	2023
DAVID MENTER	2024
JUSTIN KANE	2025
WAYNE ALMON, ALT	2023
JAMES HAJJAR, ALT	2023

### MUNICIPAL BUDGET COMMITTEE:

LOIS DEYOUNG	2023
ALINA ARIDA	2024
ANTHONY PHILLIPS	2024
JOHN "JACK" MITCHELL, CHAIR	2025
MICHELLE SIUDUT	2025
LETTY BEDARD, SCHOOL BOARD REP	
ANDREW ARTIMOVICH, SELECT BOARD REP	

### LIBRARY TRUSTEES:

MELISSA BERTOULIN	2023
ERIN STAFFIERE	2023
TOM WALKER	2024
LIZ MCCONNELL	2024
MELODY SANTOS	2025
SUSAN LUNN, ALT	2022
KRISTEN GOODRICH, ALT	2022
JIM CLARK, ALT	2022

### TRUSTEE OF TRUST FUNDS:

NICHOLAS WRIGHTON	2023
JULIE AVANT, BOOKKEEPER	2024
WILLIAM DUNHAM	2025

## TOWN OFFICIALS 2022

### BRENTWOOD PLANNING BOARD:

BRUCE STEVENS	2023
DOUG FINAN	2023
PAUL KLEINMAN	2024
KRISTIN ALDRED, CHAIR	2024
STEPHANIE KIZZA	2025
NED MATSON	2025
BRIAN WEST, ALT	2024
KATHLEEN LOCKE-PARKS, ALT	2025
MARK KENNEDY, ALT	2025
JON MORGAN, SELECT BOARD REP	

### ZONING BOARD OF ADJUSTMENT:

RUSS KELLY	2023
DOUG COWIE, CHAIRMAN	2024
KEN CHRISTIANSEN	2024
REGAN ELLIOT	2025
FRANK ALBERT	2025
KATHY ST. HILAIRE, ALT	2023

### CONSERVATION COMMISSION:

ROBERT STEPHENS, CHAIR	2023
JIM NISHINA	2023
LISE MCNAUGHTON	2023
BRIAN SILVA	2024
MARK YOUNG	2025
REBECCA DUNHAM, ALT	2023
JESSICA BALUKAS, ALT	2024
DOUGLAS COWIE, ALT	2024
MICHELLE SIUDUT, ALT	2024
MATT LIPINSKI, ALT	2025
ROBERT MANTEGARI, SELECT BOARD REP	

### BRENTWOOD RECREATION COMMISSION:

ANDREW GRAY, DIRECTOR	
TAMMY MACNEIL, CHAIR	2023
JESSICA DUFFY	2023
AARON KELLY	2024
PATRICK FARRELL	2025
JULIE VELEVIS	2025
ERIN MERRILL, ALT	2023
VALERIE ROGERS, ALT	2023

## TOWN OFFICIALS 2022

TOWN ADMINISTRATOR:	KAREN CLEMENT	
POLICE DEPARTMENT:	RICHARD SAWYER, CHIEF JOHN VENTURA, CHIEF	SEPT 2021-FEB 2022 MAR 2022-
BRENTWOOD FIRE DEPARTMENT:	JOSEPH BIRD, CHIEF	2023
ROAD AGENT:	WAYNE ROBINSON	2023
LIBRARY:	JANICE WIERS, DIRECTOR KIKI DONIS-WAHL, ASSISTANT DIRECTOR	
TREASURER:	JOYCE GALLANT	2024
BUILDING INSPECTOR:	KIP KAISER	
EMERGENCY MANAGEMENT:	RICHARD MURPHY, DIRECTOR WAYNE ROBINSON, DEPUTY PAUL MCFARLAND, DEPUTY	
WELFARE ADMINISTRATOR:	SUE BENOIT	
HEALTH OFFICER:	ROBERT MANTEGARI GEORGE KELLOWAY, DEPUTY	2023 2023

## REPORT OF THE SELECTBOARD 2022

This year marked a year of transition and growth. We are all expected to do more with less and go the extra mile and our staff does just that! As the employment market has continued to experience challenges, great strides were made to offer comparable wages and focus on retention. In 2022, several wage adjustments were made throughout all of the departments to offer competitive wages with neighboring communities based on responsibilities, number of hours, and years of experience.

We have continued to see extraordinary rates of inflation. With social security increasing 8.9%, we had to make tough decisions to balance rising costs (for the town and our employees) with future impacts to the tax rate. In 2022, we were able to reduce the tax rate 9 cents by increasing revenue and controlling our spending!

The ARPA funds were accepted under the revenue replacement project category and under this option, the funds may be used for government services that would normally be paid for with the local budget. These funds need to be obligated by December 31, 2024 and expended by the end of 2026. In 2022, we used a portion of the funds to cover the cost of adding two additional positions in the fire department.

For the 2023 budget, we voted to approve a 5% cost of living increase for all employees, with the potential of an additional merit increase up to 2.5% based on performance. Some departments also received additional incentives based on education and training certificates. We are using a portion of our ARPA funds to absorb payroll and health care increases to reduce the tax burden for one year.

We are also proposing several modifications to exemptions and credits to assist with keeping our community affordable to the aging population. We strive to balance the needs of the departments with those of the residents in an effort to provide the highest level of service to the community.

We worked closely with department heads to reduce warrant articles and only recommend capital reserve funds necessary. Every effort was made to work collaboratively with the budget committee to present as lean a budget as possible and we are coming to you with the same recommendations for 2023 budget and warrant articles.

Thank you to all town employees and volunteers for your continued support and dedication to the Town!!

Respectfully Submitted,

*Andrew Artimovich*

*Jennifer Jones*

*Robert Mantegari*

*Jon Morgan*

*Russ Kelly*

Brentwood Selectboard

## **2023 BRENTWOOD TOWN AND SCHOOL MEETING MODERATOR'S RULES**

BY STATE LAW THE MODERATOR SETS THE RULES OF THE MEETING. (RSA 40:4)

WE WILL BE USING THE MODERATORS RULES – NOT ROBERTS RULES OR ANY OTHER COMPLEX PARLIAMENTARY RULES. THE GOAL IS A FAIR, UNCOMPLICATED, FOCUSED AND UNDERSTANDABLE PROCESS.

AS WITH ALL PUBLIC MEETINGS AUDIO AND/OR VIDEO RECORDING ARE SPECIFICALLY ALLOWED.

TO BE DISCUSSED, THE ISSUE OR ARTICLE MUST BE ON THE WARRANT, BE MOVED AND SECONDED. TO PARTICIPATE IN THE DISCUSSION, YOU MUST BE A REGISTERED VOTER IN BRENTWOOD, HAVE CHECKED IN WITH THE CHECK LIST SUPERVISORS, AND HAVE A VOTING CARD. NON-RESIDENT ATTENDEES MAY NOT SPEAK AT THE MEETING WITHOUT PERMISSION OF THE VOTERS PRESENT EXCEPT THE MODERATOR WILL ALLOW NON-RESIDENT SCHOOL OR TOWN OFFICIALS AND CONSULTANTS OR EXPERTS WHO ARE PRESENT TO PROVIDE INFORMATION ABOUT AN ARTICLE OR ISSUE TO SPEAK.

WE WILL READ EACH WARRANT ARTICLE AS IT APPEARS IN THE WARRANT AND WILL ASK THE INVOLVED BOARD OR PETITIONER FOR A MOTION AND SECOND TO PLACE IT ON THE FLOOR OF THE MEETING FOR DISCUSSION, DEBATE AND/OR AMENDING.

WE WILL THEN ASK THE APPROPRIATE BOARD AND BUDGET COMMITTEE, OR PETITIONER, AS APPROPRIATE TO SPEAK FIRST TO THE ARTICLE.

THEN THE ARTICLE WILL BE OPEN TO THE FLOOR FOR YOUR DISCUSSION, QUESTIONS, COMMENTS, AND/OR AMENDMENTS.

ALL AMENDMENTS MUST BE GIVEN TO THE TOWN OR SCHOOL DISTRICT CLERK IN WRITING. THIS ENSURES THAT WE HAVE YOUR AMENDMENT EXACTLY AS YOU INTEND. NEGATIVE MOTIONS WILL NOT BE ACCEPTED.

AMENDMENTS TO AMENDMENTS BEING DEBATED WILL NOT BE ALLOWED. IF YOU WISH TO FURTHER AMEND AN ARTICLE YOU MUST DO SO AFTER THE PRIOR AMENDMENT HAS BEEN DEALT WITH.

ALL DISCUSSION AND QUESTIONS WILL BE TO AND THROUGH THE MODERATOR. THIS INCLUDES EYE CONTACT! PASSIONATE DEBATE IS WELCOMED AND EXPECTED – HOWEVER, YOU ARE EXPECTED TO BE ABLE TO DISAGREE WITHOUT BEING DISAGREEABLE

YOU ARE ENTITLED TO AN ANSWER TO YOUR QUESTION, AND ONE OF MY TASKS IS TO DIRECT YOUR QUESTION TO SOMEONE WHO CAN ANSWER IT. HOWEVER, THERE IS NO REQUIREMENT THAT YOU LIKE OR AGREE WITH THE ANSWER.

TO BE RECOGNIZED TO SPEAK, PLEASE GO TO THE FLOOR MICROPHONE. YOU ARE THEN RECOGNIZED IN THAT ORDER.

PLEASE STATE YOUR NAME AND ADDRESS FOR THE RECORD (WE MAY KNOW YOU BUT THE RECORDER PROBABLY DOES NOT) AND CONTAIN YOUR DISCUSSION TO ONE QUESTION OR STATEMENT.

PLEASE CONTAIN YOUR DISCUSSION AND QUESTIONS TO THE MOTION THAT IS UNDER DISCUSSION.

IF YOU HAVE MORE THAN ONE POINT OR QUESTION, PLEASE STEP BACK TO ALLOW OTHERS TO SPEAK. YOU MAY SPEAK AGAIN AFTER OTHERS HAVE HAD THEIR OPPORTUNITY. TO ALLOW EVERYONE THE OPPORTUNITY TO SPEAK I WILL ASK THAT YOU KEEP IT WITHIN A THREE MINUTE LIMIT FOR EACH TIME YOU ARE RECOGNIZED.

MOTIONS TO CLOSE DEBATE OR MOVE THE QUESTION WILL ONLY BE ACCEPTED BY THE MODERATOR AFTER EVERYONE WHO WISHES TO SPEAK HAS HAD AT LEAST ONE OPPORTUNITY AND MUST BE MADE FROM THE FLOOR MICROPHONE.

MOTIONS TO TABLE AN ARTICLE WILL ONLY BE ACCEPTED OR RECOGNIZED BY THE MODERATOR IF THE MOTION IS MADE BY THE ARTICLE'S SPONSOR

IF YOU HAVE A QUESTION OF THE MODERATOR REGARDING THE RULES OF CONDUCT OF THE MEETING OR IF YOU DISAGREE PROCEDURELLY YOU ABSOLUTELY MAY ASK AT ANY TIME. (POINT OF ORDER) THIS DOES NOT REQUIRE YOU GOING TO THE FLOOR MICROPHONE BUT YOU MUST STATE YOUR NAME AND YOUR QUESTION OR ISSUE.

YOU ALSO MAY BY LAW MOVE TO OVERRULE THE MODERATOR IF YOU FEEL THAT THE MODERATORS RULING IS CLEARLY ERRONEOUS, REQUIRES A SECOND AND MAJORITY VOTE. (RSA 40:4)

**RECONSIDERATION OR RESTRICTING RECONSIDERATION:**

YOU MAY VOTE AFTER EACH ARTICLE TO RESTRICT RECONSIDERATION OF THE VOTE OR VOTES TAKEN. THIS PROTECTS THE ACTION TAKEN FROM BEING UNDONE OR CHANGED LATER IN THE MEETING, AND THIS VOTE MAY NOT BE RECONSIDERED AT THIS MEETING. (RSA 40:1)

HANDOUTS AND VIDEO PRESENTATIONS MAY BE ALLOWED BUT MUST BE REVIEWED AND APPROVED BY THE MODERATOR, CLEARLY IDENTIFY THE ORIGINATOR AND INFORMATION SOURCES. VIDEO PRESENTATIONS SHOULD NOT EXCEED FIVE MINUTES AND PRESENTERS MUST PROVIDE THEIR EQUIPMENT.

The State of New Hampshire

To the Inhabitants of the Town of Brentwood in the County of Rockingham in said State, qualified to vote in Town affairs:

You are hereby notified to meet at the Swasey Central School in said Brentwood on Tuesday, the 14<sup>th</sup> of March 2023 at 7:00 of the clock in the forenoon, to act upon the following:

1. To choose all necessary town officers for the year ensuing.
2. To vote on proposed changes/additions to the Brentwood Zoning and Land Use Ordinances. (A copy of the proposed changes is posted at the Town Office Building)
3. Shall we adopt the provisions of RSA 40:13 (Known as SB2) to allow official ballot voting on all issues before the Town of Brentwood on the second Tuesday in March.

Given by our hands and seal this 14th day of February, in the year of Our Lord Two Thousand and Twenty-Three.

We hereby certify that we gave notice to the inhabitants within named, to meet at the time and place and for the purpose within mentioned, by posting up an attested copy of the within warrant at the place of meeting within named, and like attested copies at the Town Office Building, being a public place in said Town on the 22<sup>nd</sup> day of February 2023.

  
Chairman  
Andrew Artimovich

  
Jennifer Jones

  
Robert Mantegari

\_\_\_\_\_  
Jon Morgan

\_\_\_\_\_  
Russ Kelly



**ABSENTEE  
OFFICIAL BALLOT  
ANNUAL TOWN ELECTION  
BRENTWOOD, NEW HAMPSHIRE  
MARCH 14, 2023**

*Daphne...*  
TOWN CLERK

**INSTRUCTIONS TO VOTERS**

- A. TO VOTE, completely fill in the OVAL to the RIGHT of your choice(s) like this:
- B. Follow directions as to the number of candidates to be marked for each office.
- C. To vote for a person whose name is not printed on the ballot, write the candidate's name on the line provided and completely fill in the OVAL.

<p align="center"><b>SELECTBOARD</b></p> <p align="center">VOTE FOR NOT FOR THREE YEARS MORE THAN TWO</p> <p><b>ANDREW ARTIMOVICH</b> <input type="radio"/></p> <p><b>PAUL KLEINMAN</b> <input type="radio"/></p> <p><b>MELISSA A. LITCHFIELD</b> <input type="radio"/></p> <p>_____ <input type="radio"/></p> <p align="center">(Write-in)</p> <p>_____ <input type="radio"/></p> <p align="center">(Write-in)</p>	<p align="center"><b>TRUSTEE OF THE TRUST FUNDS</b></p> <p align="center">VOTE FOR NOT FOR THREE YEARS MORE THAN ONE</p> <p><b>NICK WRIGHTON</b> <input type="radio"/></p> <p><b>MEGAN SCHNEIDER</b> <input type="radio"/></p> <p>_____ <input type="radio"/></p> <p align="center">(Write-in)</p>	<p align="center"><b>LIBRARY TRUSTEES</b></p> <p align="center">VOTE FOR NOT FOR THREE YEARS MORE THAN TWO</p> <p><b>CALEB LABBE</b> <input type="radio"/></p> <p><b>MEGAN SCHNEIDER</b> <input type="radio"/></p> <p><b>JULIE VELEVIS</b> <input type="radio"/></p> <p><b>MELISSA BERTOULIN</b> <input type="radio"/></p> <p>_____ <input type="radio"/></p> <p align="center">(Write-in)</p> <p>_____ <input type="radio"/></p> <p align="center">(Write-in)</p>
<p align="center"><b>CEMETERY TRUSTEES</b></p> <p align="center">VOTE FOR NOT FOR THREE YEARS MORE THAN ONE</p> <p><b>JAMES HAJJAR</b> <input type="radio"/></p> <p>_____ <input type="radio"/></p> <p align="center">(Write-in)</p>	<p align="center"><b>PLANNING BOARD</b></p> <p align="center">VOTE FOR NOT FOR THREE YEARS MORE THAN TWO</p> <p><b>BRUCE STEVENS</b> <input type="radio"/></p> <p><b>DOUG A. FINAN</b> <input type="radio"/></p> <p>_____ <input type="radio"/></p> <p align="center">(Write-in)</p> <p>_____ <input type="radio"/></p> <p align="center">(Write-in)</p>	
<p align="center"><b>MUNICIPAL BUDGET COMMITTEE</b></p> <p align="center">VOTE FOR NOT FOR THREE YEARS MORE THAN ONE</p> <p><b>GABBIE KELLY</b> <input type="radio"/></p> <p><b>ELIZABETH "LIZ" FARIA</b> <input type="radio"/></p> <p>_____ <input type="radio"/></p> <p align="center">(Write-in)</p>		

**QUESTION**

**Question #1** YES   
 "Shall we adopt the provisions of RSA 40:13 (Known as SB2) to allow official ballot voting on all issues before the Town of Brentwood on the second Tuesday in March?" NO

**VOTE BOTH SIDES OF BALLOT**

## ZONING AMENDMENTS

Are you in favor of the adoption of Amendment number 1 as proposed by the Planning Board for the Town of Brentwood zoning ordinance as follows:

1. Amend Article III Establishment of Districts and Uses, 300.001 District Boundaries, 300.001.001, sections 001-003 by extending the Commercial / Industrial zoning district to include the entirety of lots that presently have areas zoned both Commercial / Industrial and Residential / Agricultural. For those lots where the land area zoned Residential / Agricultural constitutes the majority of the lot this rezoning would make these lots entirely Residential / Agricultural.

YES

NO

The full text of this proposed amendment is available for review at the polling place. Maps showing the new lot zoning designations are also available for review at the polling place.

Are you in favor of the adoption of Amendment number 2 as proposed by the Planning Board for the Town of Brentwood zoning ordinance as follows:

2. Amend Article VII, 700.003 Aquifer Protection, 700.003.004.006, Conditional Uses, by replacing the existing sections 700.003.004.006.002, A and B with the following language:

- a. the proposed use will not, as supported by clear and convincing evidence developed during Planning Board project review, cause detriment to the quality of the groundwater contained in the aquifer by directly contributing to unacceptable levels of pollution;
- b. the proposed use will not, as supported by clear and convincing evidence developed during Planning Board project review, cause unacceptable reduction in either the short- or long-term volume of water contained in the aquifer or in the storage capacity of the aquifer.

YES

NO

**VOTE BOTH SIDES OF BALLOT**



### Brentwood

The inhabitants of the Town of Brentwood in the County of Rockingham in the state of New Hampshire qualified to vote in Town affairs are hereby notified that the Annual Town Meeting will be held as follows:

**First Session of Annual Meeting (Official Ballot Voting)**

Date: March 14, 2023  
Time: 7:00am – 7:00 pm  
Location: Swasey Central School  
Details: 355 Middle Road Brentwood NH 03833

**Second Session of Annual Meeting (Transaction of All Other Business)**

Date: March 18, 2023  
Time: 9:00 am  
Location: Swasey Central School  
Details: 355 Middle Road Brentwood NH 03833

#### GOVERNING BODY CERTIFICATION

We certify and attest that on or before February 22, 2023 a true and attested copy of this document was posted at the place of meeting and at the Town Office and that an original was delivered to the Town Clerk

Name	Position	Signature
Andrew Artimovich	Selectboard	
Jennifer Jones	Selectboard	
Robert Mantegari	Selectboard	
Jon Morgan	Selectboard	
Russ Kelly	Selectboard	



**Article 01 GENERAL MUNICIPAL OPERATIONS**

Recommended by the Selectmen and Budget Committee  
To see if the Town will vote to raise and appropriate the sum of Five Million, Five Hundred Twenty-Five Thousand, Eight Hundred Ninety-Eight Dollars (\$5,525,898) for general municipal operations. This article does not include appropriations in special or individual articles addressed separately. (Majority vote required)

**Article 02 CRF: REVALUATION**

Recommended by the Selectmen and Budget Committee  
To see if the Town will vote to raise and appropriate the sum of Twenty-Five Thousand Dollars (\$25,000) to be added to the existing Revaluation Capital Reserve Fund to meet our constitutional and statutory requirement that assessments are at full and true value at least as often as every fifth year. (Majority vote required)

**Article 03 CRF: IT HARDWARE**

Recommended by the Selectmen and Budget Committee  
To see if the Town will vote to raise and appropriate the sum of Twenty-Five Thousand Dollars (\$25,000) to be added to the existing Information Systems Hardware Capital Reserve Fund. (Majority vote required)

**Article 04 CRF: MAINTENANCE OF TOWN OWNED BUILDINGS**

Recommended by the Selectmen and Budget Committee  
To see if the Town will vote to raise and appropriate the sum of Twenty-Five Thousand Dollars (\$25,000) to be added to the existing Maintenance of Town Buildings Capital Reserve Fund. (Majority vote required)

**Article 05 FULL TIME POLICE OFFICER**

Recommended by the Selectmen and Budget Committee  
To see if the town will vote to establish 1 new full time police officer position effective April 1, 2023 for an estimated annual wage, benefit, and other related costs of \$101,534 and further to raise and appropriate the sum of \$73,717 for wages, benefits, and other related costs for the period of April 1, 2023 to December 31, 2023. (Majority vote required)

**Article 06 CRF: POLICE FACILITY**

Recommended by the Selectmen and Budget Committee  
To see if the Town will vote to raise and appropriate the sum of Twenty-Five Thousand Dollars (\$25,000) to be added to the existing Police Facility Capital Reserve Fund. (Majority vote required).

**Article 07 ROAD REPAIR**

Recommended by the Selectmen and Budget Committee  
To see if the Town will vote to raise and appropriate the sum of Three Hundred Fifty Thousand Dollars (\$350,000) for the purpose of public road repair and maintenance. (Majority vote required)



**Article 08 CRF: HIGHWAY VEHICLES/EQUIPMENT**

Recommended by the Selectmen and Budget Committee  
To see if the Town will vote to raise and appropriate the sum of Fifty Thousand Dollars (\$50,000) to be added to the existing Highway Vehicles/Equipment Capital Reserve Fund. (Majority vote required)

**Article 09 CRF: CONSTRUCTION OF HIGHWAY BUILDINGS**

Recommended by the Selectmen and Budget Committee  
To see if the Town will vote to raise and appropriate the sum of One Hundred Fifty Thousand Dollars (\$150,000) to be added to the existing Construction of Highway Building(s) Capital Reserve Fund.

**Article 10 CRF: FIRE VEHICLES**

Recommended by the Selectmen and Budget Committee  
To see if the Town will vote to raise and appropriate the sum of Fifty Thousand Dollars (\$50,000) to be added to the existing Fire/Rescue Vehicles Replacement Capital Reserve Fund. (Majority vote required).

**Article 11 FIRST RESPONDER RADIOS**

Recommended by the Selectmen and Budget Committee  
To see if the town will vote to raise and appropriate the sum of One Hundred Sixty-Eight Thousand Dollars (\$168,000) for the purchase of a 50 portable radios, 4 mobile radios, equipment and installation (Majority Vote Required).

**Article 12 CRF: AMPHITHEATER**

Recommended by the Selectmen and Budget Committee  
To see if the town will vote to raise and appropriate the sum of Two Hundred Thousand Dollars (\$200,000) to be added to the existing Library Amphitheater Capital Reserve Fund (Majority Vote Required).

**Article 13 ELDERLY EXEMPTION**

Shall we modify the provisions of RSA 72:39-b for the Elderly Exemption from property tax in the Town of Brentwood based on assessed value, for qualified taxpayers, to be as follows?  
For a person 65 years of age up to 75 years, \$125,000  
For a person 75 years of age up to 80 years, \$160,000  
For a person 80 years of age or older \$190,000

To qualify, the person must have been a NH resident for at least 3 consecutive years, own the real estate individually or jointly, or, if the real estate is owned by such person's spouse, they must have been married for at least 5 consecutive years. In addition, the taxpayer must have a net income of not more than \$50,000 or, if married, a combined net income of less than \$65,000; and own net assets not in excess of \$200,000 excluding the value of the person's residence. (Majority vote required)



**Article 14    DISABLED EXEMPTION**

Shall the town modify the provisions of RSA 72:37-b, Exemption for the Disabled from property tax, based on assessed value for qualified taxpayers to be \$100,000. To qualify the person must have been a New Hampshire resident for at least 5 years, own the real estate individually or jointly, or if the real estate is owned by such person's spouse, they must have been married for at least 5 consecutive years. In addition, the taxpayer must have a net income of not more than \$45,000 or if married, a combined net income of not more than \$60,000 and own net assets not in excess of \$125,000 excluding the value of the person's residence. (Majority vote required)

**Article 15    BLIND EXEMPTION**

Shall the town modify the provisions of RSA 72:37, Exemption for the Blind, to allow an inhabitant who is legally blind as determined by the blind services program, to be exempt each year on the assessed value, for property tax purposes, of his or her residential real estate to the value of \$100,000 (Majority vote required)

**Article 16    OPTIONAL VETERANS**

Shall the town readopt the OPTIONAL VETERANS' TAX CREDIT in accordance with RSA 72:28, II, for an annual tax credit on residential property of \$750 (Majority vote required)

**Article 17    ALL VETERANS**

Shall the town readopt the ALL VETERANS' TAX CREDIT in accordance with RSA 72:28-b, for an annual tax credit on residential property which shall be equal the same amount as the standard or optional veterans' tax credit voted by the town under RSA 72:28? (Majority vote required)

**Article 18    SERVICE-CONNECTED DISABILITY CREDIT**

Shall the town modify the provisions of RSA 72:35 for an optional tax credit of \$2000 for a Service-Connected Total Disability on residential property? (Majority vote required)

**Article 19    SUBMITTED BY PETITION: ADOPT SOLAR EXEMPTION**

To see if the Town will vote to adopt the provisions of RSA 72:61 through RSA 72:72 inclusively, which provide for an optional property tax exemption from the property's assessed value, for property tax purposes, for persons owning real property, which is equipped with solar energy systems, wind-powered energy systems or wood heating energy systems intended for use at the immediate site. Such property tax exemption shall be in the amount equal to 100% of the assessed value of qualifying equipment under these statutes (Majority vote required)

\*or to take any other action in relation thereto.

**Article 20    SUBMITTED BY PETITION: PARTISAN BALLOT SYSTEM**

Shall the partisan ballot system for the election of town officers be adopted by this town? The partisan ballot system shall not be in effect until the town election first following the meeting at which such system is adopted. A plurality shall elect when using the partisan ballot system. (Majority vote required)



**OFFICIAL BALLOT  
ANNUAL TOWN ELECTION  
BRENTWOOD, NEW HAMPSHIRE  
MARCH 8, 2022**

*Daphne Duran*  
TOWN CLERK

**INSTRUCTIONS TO VOTERS**

- A. TO VOTE, completely fill in the OVAL to the RIGHT of your choice(s) like this: ●
- B. Follow directions as to the number of candidates to be marked for each office.
- C. To vote for a person whose name is not printed on the ballot, write the candidate's name on the line provided and completely fill in the OVAL.

<p align="center"><b>MODERATOR</b></p> <p align="center">VOTE FOR NOT FOR TWO YEARS MORE THAN ONE</p> <p>RICHARD K. CHAMBERLAIN <i>911*</i> <input type="radio"/></p> <p align="center">(Write-in) <input type="radio"/></p>	<p align="center"><b>CEMETERY TRUSTEES</b></p> <p align="center">VOTE FOR NOT FOR THREE YEARS MORE THAN ONE</p> <p>JAMES HAJJAR <i>502</i> <input type="radio"/></p> <p>JUSTIN KANE <i>555*</i> <input type="radio"/></p> <p align="center">(Write-in) <input type="radio"/></p>	<p align="center"><b>PLANNING BOARD</b></p> <p align="center">VOTE FOR NOT FOR THREE YEARS MORE THAN TWO</p> <p>STEPHEN HAMILTON <i>443</i> <input type="radio"/></p> <p>MARK KENNEDY <i>472</i> <input type="radio"/></p> <p>STEFANIE KIZZA <i>513*</i> <input type="radio"/></p> <p>NED MATSON <i>491*</i> <input type="radio"/></p> <p>MARK YOUNG <i>169</i> <input type="radio"/></p> <p align="center">(Write-in) <input type="radio"/></p> <p align="center">(Write-in) <input type="radio"/></p>	
<p align="center"><b>SELECTMAN</b></p> <p align="center">VOTE FOR NOT FOR THREE YEARS MORE THAN ONE</p> <p>JENNIFER JONES <i>597*</i> <input type="radio"/></p> <p>MATT LIPINSKI <i>552</i> <input type="radio"/></p> <p align="center">(Write-in) <input type="radio"/></p>	<p align="center"><b>MUNICIPAL BUDGET COMMITTEE</b></p> <p align="center">VOTE FOR NOT FOR THREE YEARS MORE THAN TWO <i>647</i></p> <p>JOHN "JACK" MITCHELL <i>647*</i> <input type="radio"/></p> <p>MICHELLE Y. SIUDUT <i>543*</i> <input type="radio"/></p> <p>GEORGE MARQUIS <i>536</i> <input type="radio"/></p> <p><i>Allen Cook 219</i> <input type="radio"/></p> <p align="center"><i>233</i> (Write-in) <input type="radio"/></p> <p align="center">(Write-in) <input type="radio"/></p>	<p align="center"><b>PLANNING BOARD</b></p> <p align="center">VOTE FOR NOT FOR ONE YEAR MORE THAN ONE</p> <p>BRUCE STEVENS <i>810*</i> <input type="radio"/></p> <p align="center">(Write-in) <input type="radio"/></p>	
<p align="center"><b>SELECTMAN</b></p> <p align="center">VOTE FOR NOT FOR TWO YEARS MORE THAN ONE</p> <p>WILLIAM "BILL" FARIA <i>563</i> <input type="radio"/></p> <p>RUSS KELLY <i>590*</i> <input type="radio"/></p> <p align="center">(Write-in) <input type="radio"/></p>	<p align="center"><b>TRUSTEE OF THE TRUST FUNDS</b></p> <p align="center">VOTE FOR NOT FOR THREE YEARS MORE THAN ONE</p> <p>WILLIAM DUNHAM <i>880*</i> <input type="radio"/></p> <p align="center">(Write-in) <input type="radio"/></p>	<p align="center"><b>LIBRARY TRUSTEES</b></p> <p align="center">VOTE FOR NOT FOR THREE YEARS MORE THAN ONE</p> <p>LOIS DEYOUNG <i>534</i> <input type="radio"/></p> <p>MELODY SANTOS <i>582*</i> <input type="radio"/></p> <p align="center">(Write-in) <input type="radio"/></p>	
<p align="center"><b>SUPERVISOR OF THE CHECKLIST</b></p> <p align="center">VOTE FOR NOT FOR SIX YEARS MORE THAN ONE</p> <p>CHARLES "SKIP" WILLIAMSON <i>907*</i> <input type="radio"/></p> <p align="center">(Write-in) <input type="radio"/></p>	<p>* 3112 registered voters 1309 <del>143</del> ballots cast 397.36% turnout</p>		<p align="center"><b>LIBRARY TRUSTEES</b></p> <p align="center">VOTE FOR NOT FOR ONE YEAR MORE THAN ONE</p> <p>MELISSA BERTOULIN <i>594*</i> <input type="radio"/></p> <p>BECKY DUNHAM <i>523</i> <input type="radio"/></p> <p align="center">(Write-in) <input type="radio"/></p>

*100 absentee ballots  
32 new registered voters*

**ZONING AMENDMENTS**

Amend the Cluster Ordinance with two changes (1) and (2) in 300.002.007.005 A, 2 and 3; to allow for lot lines to extend into the buffer provided there are deed restrictions, so the buffer remains in a natural or planted vegetative state and to clarify the existing reserve strip language to make it clear that the reserve strips are necessary and required only to allow for the construction of the roadway thru the buffer area. The cluster ordinance requires a 100' perimeter buffer area.

Are you in favor of the adoption of Amendment number 1 as proposed by the Planning Board for the Town of Brentwood zoning ordinance as follows:

- 1) Cluster Ordinance: 300.002.007.005 External and Internal Design Standards.
  - A. Requirements applicable to the external boundaries of the development:

*AMENDMENT 1 CONTINUED ON BACK OF BALLOT*

**VOTE BOTH SIDES OF BALLOT**

*Daphne Duran*

ZONING AMENDMENTS CONTINUED

AMENDMENT 1 CONTINUED

2) A perimeter buffer zone having a minimum depth of one hundred (100) feet shall be provided between any structure, septic system or service road, and the perimeter lot line of the tract. Said buffer zone shall be comprised of vegetation, either natural or planted. ~~If internal lot lines exist, these lot lines shall not infringe upon the buffer area. If internal lot lines are utilized these lot lines may be extended into the buffer area.~~ **If they extend into the buffer area deed restrictions shall be developed that ensures that the area of lots within the buffer remain in a natural or planted vegetative state. (3/2006, 3/2022)**

\* 564  
YES   
NO   
508

Are you in favor of the adoption of Amendment number 2 as proposed by the Planning Board for the Town of Brentwood zoning ordinance as follows:

2) Cluster Ordinance: 300.002.007.005 External and Internal Design Standards:  
A. Requirements applicable to the external boundaries of the development:  
  
3) No construction shall be permitted within the buffer zone, other than a primary access road which shall be allowed to cross the buffer zone at the point of access to the pre-existing class V or better road servicing the development. Along both sides of this primary access road reserve strips of twenty-five (25) feet must be maintained for the first one hundred (100) feet of said primary access road. **These reserve strips are necessary and required only to allow for the construction of the roadway thru the buffer area. In instances where the proposed cluster residential development incorporates a design that includes several access points to the abutting Class V Road these may be approved by the planning board if the board determines that the neighborhood and proposal are best served by this alternate plan for access. Related drainage and storm water management treatment devices may be constructed within the mandatory buffer area. (3/2020, 3/2022)**

\* 695  
YES   
NO   
458

Are you in favor of the adoption of Amendment number 3 as proposed by the Planning Board for the Town of Brentwood zoning ordinance as follows:

3) Remove Senior Housing Article 300.002.008 in its entirety. (3/2022)

\* 540  
YES   
NO   
485

Are you in favor of the adoption of Amendment number 4 as proposed by the Planning Board for the Town of Brentwood zoning ordinance as follows:

4) 900.002.002.002 Every dwelling shall have a minimum ground floor area of ~~seven hundred twenty (720)~~ **three hundred and twenty (320)** square feet, outside measurement, to be used by one family unit. Dwelling, for purposes of this provision, shall be defined as any structure, mobile home, trailer of any type or other vehicle, or building being used as a permanent living space or temporarily being used for purposes of establishing a residence in the Town of Brentwood. (3/2022)

478  
YES   
NO   
608\*

VOTE BOTH SIDES OF BALLOT

**OFFICIAL BALLOT  
ANNUAL SCHOOL ELECTION  
BRENTWOOD, NEW HAMPSHIRE  
MARCH 8, 2022**

**INSTRUCTIONS TO VOTERS**

- A. TO VOTE, completely fill in the OVAL to the RIGHT of your choice(s) like this: ●
- B. Follow directions as to the number of candidates to be marked for each office.
- C. To vote for a person whose name is not printed on the ballot, write the candidate's name on the line provided and completely fill in the OVAL.

**SCHOOL BOARD**

FOR THREE YEARS	VOTE FOR NOT MORE THAN ONE	
KATE BONAFEDE	612	<input checked="" type="radio"/>
MARK HANIK	570	<input type="radio"/>
		<input type="radio"/>
	(Write-in)	

*Out of 3112 registered  
voters, 1209 ballots  
cast.*

*39% turnout  
100 absentee ballots  
32 new registered  
voters*

BRENTWOOD

\* Brentwood Results Only

ABSENTEE  
OFFICIAL BALLOT  
ANNUAL ELECTION

EXETER REGION COOPERATIVE SCHOOL DISTRICT

MARCH 8, 2022

Susan E.H. Pendroth  
SCHOOL DISTRICT CLERK

INSTRUCTIONS TO VOTERS

- A. TO VOTE, completely fill in the OVAL to the RIGHT of your choice(s) like this: ●
- B. Follow directions as to the number of candidates to be marked for each office.
- C. To vote for a person whose name is not printed on the ballot, write the candidate's name on the line provided and completely fill in the OVAL.

THESE POSITIONS ARE ELECTED BY THE VOTERS OF ALL SIX TOWNS  
OF THE EXETER REGION COOPERATIVE SCHOOL DISTRICT

FOR BRENTWOOD  
MEMBER ON COOPERATIVE  
SCHOOL BOARD

For Term Ending 2025 Election  
VOTE FOR NOT MORE THAN ONE

MELISSA M. HANLON 154

MELISSA A. LITCHFIELD 560

SCOTT DENNEHY 482

\_\_\_\_\_  
(Write-in)

FOR KENSINGTON  
MEMBER ON COOPERATIVE  
SCHOOL BOARD

For Term Ending 2025 Election  
VOTE FOR NOT MORE THAN ONE

ROBERT L. HALL 511

JENNIFER MARR 478

\_\_\_\_\_  
(Write-in)

FOR EXETER  
MEMBER ON COOPERATIVE  
SCHOOL DISTRICT  
BUDGET COMMITTEE

For Term Ending 2025 Election  
VOTE FOR NOT MORE THAN ONE

MARGARET (MEG) BATEMAN 544

ROBERT DELORIE 267

\_\_\_\_\_  
(Write-in)

FOR EAST KINGSTON  
MEMBER ON COOPERATIVE  
SCHOOL BOARD

For Term Ending 2023 Election  
VOTE FOR NOT MORE THAN ONE

KIMBERLEY CASEY 566

E.A. "TED" LLOYD 430

\_\_\_\_\_  
(Write-in)

FOR EXETER  
COOPERATIVE  
SCHOOL DISTRICT  
MODERATOR

For Term Ending 2023 Election  
VOTE FOR NOT MORE THAN ONE

KATHERINE B. MILLER 710

\_\_\_\_\_  
(Write-in)

FOR NEWFIELDS  
MEMBER ON COOPERATIVE  
SCHOOL DISTRICT  
BUDGET COMMITTEE

For Term Ending 2025 Election  
VOTE FOR NOT MORE THAN ONE

DONALD A. CARDINALE 397

PATRICIA (TRISH) COX 387

\_\_\_\_\_  
(Write-in)

FOR EXETER  
MEMBER ON COOPERATIVE  
SCHOOL BOARD

For Term Ending 2025 Election  
VOTE FOR NOT MORE THAN ONE

JOSEPH CAHILL 462

KIMBERLY MEYER 542

\_\_\_\_\_  
(Write-in)

FOR STRATHAM  
MEMBER ON COOPERATIVE  
SCHOOL DISTRICT  
BUDGET COMMITTEE

For Term Ending 2025 Election  
VOTE FOR NOT MORE THAN ONE

PATRICK GILLIS 464

HEIDI HANSON 335

\_\_\_\_\_  
(Write-in)

WARRANT ARTICLES

Warrant Article #1: Operating Budget

Shall the District raise and appropriate as an operating budget, not including appropriations by special warrant articles and other appropriations voted separately, the amounts set forth on the budget posted with the warrant, as amended by vote of the first session, for the purposes set forth therein, totaling \$65,235,893? Should this article be defeated, the operating budget shall be \$64,957,700 which is the same as last year, with certain adjustments required by previous action of the District or by law; or the governing body may hold one special meeting, in accordance with RSA 40:13, X and XVI, to take up the issue of a revised operating budget only. The School Board recommends \$65,235,893 as set forth on said budget. The Budget Advisory Committee does not recommend. (Majority vote required)

436  
YES

NO

533

VOTE BOTH SIDES OF BALLOT

## REPORT OF BRENTWOOD TOWN MEETING

MARCH 12, 2022

At a legal meeting of the inhabitants of the Town of Brentwood in the County of Rockingham, State of New Hampshire, qualified to vote in Town Affairs, held at Swasey Central School on Saturday March 12, 2022 at 9:00am the following business was conducted:

Moderator Richard Chamberlain opened the meeting at 9:01am and led the assembly in the Pledge of Allegiance.

There are 3112 registered voters in Brentwood, of which, 197 registered voters (6%) attended Town Meeting.

The Town Report was dedicated to Kenneth Christiansen who retired from his position as a long time Select board member. Ken received a gift and standing ovation.

Michelle Siudut presented Melissa Litchfield with flowers and thanked her for her service with the Budget Committee

The Moderator read the results of Tuesday's election and all who were elected came to the front and were sworn in by Town Clerk Daphne Woss.

Bruce Stevens presented Kevin Johnston with a gift and thanked him for his 16 years of service with the Planning Board.

A motion was made by Kenneth Christiansen and duly seconded by Robert Mantegari to use the Moderator's Rules for the meeting. Motion passed by voice vote.

Moderator Richard Chamberlain introduced the Selectmen, Supervisors of the Checklist, Town Clerk, Assistant Moderator, Police Chief, Fire Chief, State Representative, Library Director, Road Agent, Legal Counsel, Town Administrator, and the Budget Committee Chair, who then introduced the Budget Committee members.

A motion was made by Kenneth Christiansen and duly seconded by Robert Mantegari to waive the reading of the warrant. Motion passed by voice vote.

Motion made by Lois DeYoung, who provided a signed list of 5 registered voters, to move Article #12 and Article #13, after Article #2.

**Article #1.** Motion made by Kenneth Christiansen and duly seconded by Robert Mantegari, to see if the town will vote to raise and appropriate three million dollars (\$3,000,000)(gross budget) for purchasing land or other interests therein for conservation; three million dollars of such sum to be raised through bonds or notes in compliance with the Municipal Finance Act (RSA 33:1 et seq., as amended); to authorize the Selectboard to issue, negotiate, sell and deliver said bonds and notes and to determine the rate of interest thereon and the maturity and the other terms thereof, and to take any other action they deem appropriate to effectuate the sale and/or issuance of said bonds or notes, subject, however, to the following provisions:

- no such bonds shall be issued with a term of maturity less than 15 years;
- such bonding authority shall expire at conclusion of the fiscal year 2027;
- purpose of Warrant Article is to conserve parcels determined by the Conservation Commission to be of strategic conservation interest to protect wildlife habitat and water resources while helping to maintain the town's rural character;
- where practicable such land would be made available for use of the citizens of town for recreation (i.e., hiking, biking, running, hunting, fishing, etc.) within the laws of New Hampshire. Use restrictions may be imposed by town, however, after purchase, to comply with future grants, easements and/or sale of property rights to permanently ease for conservation and to offset the cost to Town, as long as such restrictions comply with the spirit of purpose, and at the discretion of the Selectboard; and
- land or property interests to be purchased with bond proceeds shall be acquired in the name of the town by the Conservation Commission, subject to the approval of the Selectboard, pursuant to RSA 36-A:4.

Motion made by Kenneth Christiansen and duly seconded by Robert Mantegari to close debate. Motion to close debate passed by voice vote. Bond articles must be voted on by ballot vote and pass by 3/5 vote. **Article #1 passed by ballot vote.** YES 173 NO 10. Motion made by Robert Mantegari and duly seconded by Kenneth Christiansen to restrict reconsideration of Article #1. Motion to restrict reconsideration passed by voice vote.

**Article #2.** Motion made by Kenneth Christiansen and duly seconded by Robert Mantegari, to see if the Town will vote to raise and appropriate the sum of Four Million, Nine Hundred TwentySix Thousand, Four Hundred Forty-Nine Dollars (\$4,926,449) for general municipal operations. This article does not include appropriations in special or individual articles addressed separately. (Majority vote required)

Motion made by Kenneth Christiansen and duly seconded by Robert Mantegari to close debate. Motion to close debate passed by voice vote. **Article #2 passed by voice vote.** Motion made

by Robert Mantegari and duly seconded by Kenneth Christiansen to restrict reconsideration of Article #2. Motion to restrict reconsideration passed by voice vote.

Motion made by Lois DeYoung, who provided a signed list of at least 5 registered voters, to vote on Article #12 by ballot vote.

**Article #12.** Motion made Kenneth Christiansen and duly seconded Robert Mantegari, to see if the Town will vote to raise and appropriate the sum of Eleven Thousand, Seven Hundred Eighty-One Dollars (\$11,781) for the purpose of printing, postage, and distribution costs for 8 issues of the Brentwood Newsletter. (Majority vote required).

Michelle Siudut, Brentwood Newsletter Secretary, read a letter to be included with the minutes. The letter has been attached and is on file at the town office.

An amendment was made by Kate Bonafede and duly seconded by Susie Curtis to change the language of Article #12 to read "to see if the Town will vote to raise and appropriate the sum of Eleven Thousand, Seven Hundred Eighty-One Dollars (\$11,781) for the purpose of printing, postage, and distribution costs for 8 issues of *a Brentwood newsletter, once a contract has been established*". Motion made by Kenneth Christiansen and duly seconded by Robert Mantegari to close debate on amendment. Motion to close debate on amendment passed by voice vote.

**Article #12, as amended, failed by hand count.** NO 72 YES 68. Motion made by Kenneth Christiansen and duly seconded by Robert Mantegari to close debate on Article #12, as written. Motion made to close debate passed by voice vote. **Article #12 passed by ballot vote.** YES 105 NO 61. Motion made by Kenneth Christiansen and duly seconded by Lois DeYoung to restrict reconsideration of Article #12. Motion to restrict reconsideration passed by voice vote.

**Article #13.** Motion made by Kenneth Christiansen and duly seconded by Robert Mantegari, to discuss "Does the Town want to vote to continue to fund the Brentwood Newsletter in the operating budget or by warrant article annually?" Motion made by Robert Mantegari and duly seconded by Kenneth Christiansen to close debate. Motion to close debate passed by voice vote. Continuing to fund the Brentwood Newsletter in the **operating budget passed by voice vote.**

**Article #3.** Motion made by Kenneth Christiansen and duly seconded by Robert Mantegari, to see if the Town will vote to raise and appropriate the sum of Seventeen Thousand Dollars (\$17,000) to be added to the existing Solar Array Capital Reserve Fund. (Majority vote required). Motion made by Kenneth Christiansen and duly seconded by Robert Mantegari to close debate. Motion to close debate passed by voice vote. **Article #3 passed by voice vote.** Motion made by Kenneth Christiansen and duly seconded by Robert Mantegari to restrict reconsideration of Article #3. Motion to restrict reconsideration passed by voice vote.

**Article #4.** Motion made by Kenneth Christiansen and duly seconded by Robert Mantegari, to To see if the Town will vote to raise and appropriate the sum of Twenty-Five Thousand Dollars (\$25,000) to be added to the existing Information Systems Hardware Capital Reserve Fund.

(Majority vote required).

An amendment was made by Elizabeth Faria to change the amount to raise and appropriate from \$25,000 to \$20,000. Motion made by Kenneth Christiansen and duly seconded by Robert Mantegari to close debate on Article #4, as amended. Motion to close debate on Article #4, as amended, passed by voice vote. **Article #4, as amended, failed by voice vote.** Motion made by Kenneth Christiansen and duly seconded by Robert Mantegari to close debate on Article #4, as written. Motion to close debate on Article #4, as written, passed by voice vote. **Article #4 passed by voice vote.** Motion made by Kenneth Christiansen and duly seconded by Robert Mantegari to restrict reconsideration of Article #4. Motion to restrict reconsideration passed by voice vote.

**Article #5.** Motion made by Kenneth Christiansen and duly seconded by Robert Mantegari, to see if the Town will vote to raise and appropriate the sum of Twenty-Five Thousand Dollars (\$25,000) to be added to the existing Revaluation Capital Reserve Fund to meet our constitutional and statutory requirement that assessments are at full and true value at least as often as every fifth year. (Majority vote required). Motion made by Kenneth Christiansen and duly seconded by Robert Mantegari to close debate. Motion to close debate passed by voice vote. **Article #5 passed by voice vote.** Motion made by Kenneth Christiansen and duly seconded by Robert Mantegari to restrict reconsideration of Article #5. Motion to restrict reconsideration passed by voice vote.

**Article #6.** Motion made by Kenneth Christiansen and duly seconded by Robert Mantegari, to see if the Town will vote to raise and appropriate the sum of Fifty Thousand Dollars (\$50,000) to be added to the existing Maintenance of Town Buildings Capital Reserve Fund. (Majority vote required). Motion made by Kenneth Christiansen and duly seconded by Robert Mantegari to close debate. Motion to close debate passed by voice vote. **Article #6 passed by voice vote.** Motion made by Kenneth Christiansen and duly seconded by Robert Mantegari to restrict reconsideration of Article #6. Motion to restrict reconsideration passed by voice vote.

Motion made by Lois DeYoung, who provided a signed list of at least 5 registered voters, to vote on Article #7 by ballot vote.

**Article #7.** Motion made by Kenneth Christiansen and duly seconded by Robert Mantegari, to see if the Town will vote to establish 2 new full-time firefighter positions effective June 1, 2022 for an estimated annual wage, benefit and other related costs of \$204,364 and further vote to raise and appropriate the sum of \$115,210 for wages, benefits and other related costs for the period of June 1, 2022 to December 31, 2022. This amount to be offset by funds received through the American Rescue Plan Act of 2021 (ARPA). No amount to be raised through taxation. Motion made by Kenneth Christiansen and duly seconded by Robert Mantegari to close debate on Article #7. Motion made to close debate passed by voice vote. **Article #7 passed by ballot vote.** YES 126 NO 8. Motion made by Robert Mantegari and duly seconded by Kenneth Christiansen to restrict reconsideration of Article #7. Motion to restrict reconsideration passed by voice vote.

**Article #8.** Motion made by Kenneth Christiansen and duly seconded by Robert Mantegari, to see if the Town will vote to raise and appropriate the sum of Fifty Thousand Dollars (\$50,000) to be added to the existing Fire/Rescue Vehicles Replacement Capital Reserve Fund. (Majority vote required). Motion made by Kenneth Christiansen and duly seconded by Robert Mantegari to close debate. Motion to close debate passed by voice vote. **Article #8 passed by voice vote.** Motion made by Kenneth Christiansen and duly seconded by Robert Mantegari to restrict reconsideration of Article #8. Motion to restrict reconsideration passed by voice vote.

**Article #9.** Motion made by Kenneth Christiansen and duly seconded by Robert Mantegari, to see if the Town will vote to raise and appropriate the sum of Three Hundred Fifty Thousand Dollars (\$350,000) for the purpose of public road repair and maintenance. (Majority vote required). Motion made by Kenneth Christiansen and duly seconded by Robert Mantegari to close debate. Motion to close debate passed by voice vote. **Article #9 passed by voice vote.** Motion made by Kenneth Christiansen and duly seconded by Robert Mantegari to restrict reconsideration of Article #9. Motion to restrict reconsideration passed by voice vote.

**Article #10.** Motion made by Kenneth Christiansen and duly seconded by Robert Mantegari, to see if the Town will vote to raise and appropriate the sum of One Hundred Thousand Dollars (\$100,000) to be added to the existing Highway Vehicles/Equipment Capital Reserve Fund. (Majority vote required). Motion made by Kenneth Christiansen and duly seconded by Robert Mantegari to close debate. Motion to close debate passed by voice vote. **Article #10 passed by voice vote.** Motion made by Kenneth Christiansen and duly seconded by Robert Mantegari to restrict reconsideration of Article #10. Motion to restrict reconsideration passed by voice vote.

**Article #11.** Motion made by Kenneth Christiansen and duly seconded by Robert Mantegari, to see if the town will vote to establish a Library Amphitheater Capital Reserve Fund under the provisions of RSA 35:1 for the design, demolition, and construction and to raise and appropriate the sum of Fifty Thousand Dollars (\$50,000) to be placed in this fund. Further, to name the Library Trustees as agents to expend from said fund. (Majority Vote Required). Motion made by Kenneth Christiansen and duly seconded by Robert Mantegari to allow Janice Weirs, Library Director, to speak, passed by voice vote. Motion made by Kenneth Christiansen and duly seconded by Robert Mantegari to close debate. Motion to close debate passed by voice vote. **Article #11 passed by voice vote.** Motion made by Kenneth Christiansen and duly seconded by Robert Mantegari to restrict reconsideration of Article #11. Motion to restrict reconsideration passed by voice vote.

**Article #14.** Motion made by Kenneth Christiansen and duly seconded by Robert Mantegari, to see if the town will vote to discontinue the following CAPITAL RESERVE FUNDS.

\*COSTS OF PLANNING TO EXPAND/BUILD NEW FIRE DEPT: ESTABLISHED 2008

\*LIBRARY MAINTENANCE FUND: ESTABLISHED 2003

\*RECYCLING REVENUES: ESTABLISHED 1996

Said funds and accumulated interest to date of withdrawal, are to be transferred to the municipality's general fund. (Majority vote required). Motion made by Kenneth Christiansen

and duly seconded by Robert Mantegari to close debate. Motion to close debate passed by voice vote. **Article #14 passed by voice vote.** Motion made by Kenneth Christiansen and duly seconded by Robert Mantegari to restrict reconsideration of Article #14. Motion to restrict reconsideration passed by voice vote.

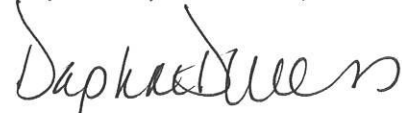
Albert Belanger asked that we adjourn in honor of Thomas Arkell, Jane Byrne, Marilyn Morehead, and Sidney Gove. He would also like the Board of Selectman to send a letter of solidarity to the Ukraine President, and a letter of condemnation to the Russian President.

Robin Wrighton, Brentwood Newsletter Editor, read a letter to be included with the minutes. This letter has been attached and is on file at the town office.

Motion made by Kenneth Christiansen and duly seconded by Robert Mantegari to adjourn.

Meeting adjourned at 2:10pm.

Respectfully submitted,



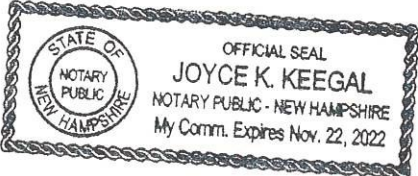
Daphne Woss  
Town Clerk

County of Rockingham  
State of NH

Appeared before me  
Joyce Keegal, ~~the~~  
Daphne Woss, known to  
me.

March 14 2022

Joyce Keegal





**Article 01 Open Space Bond**

Recommended by the Selectmen and Budget Committee  
To see if the town will vote to raise and appropriate three million dollars (\$3,000,000)(gross budget) for purchasing land or other interests therein for conservation; three million dollars of such sum to be raised through bonds or notes in compliance with the Municipal Finance Act (RSA 33:1 et seq., as amended); to authorize the Selectboard to issue, negotiate, sell and deliver said bonds and notes and to determine the rate of interest thereon and the maturity and the other terms thereof, and to take any other action they deem appropriate to effectuate the sale and/or issuance of said bonds or notes, subject, however, to the following provisions:

- no such bonds shall be issued with a term of maturity less than 15 years;
- such bonding authority shall expire at conclusion of the fiscal year 2027;
- purpose of Warrant Article is to conserve parcels determined by the Conservation Commission to be of strategic conservation interest to protect wildlife habitat and water resources while helping to maintain the town's rural character;
- where practicable such land would be made available for use of the citizens of town for recreation (i.e., hiking, biking, running, hunting, fishing, etc.) within the laws of New Hampshire. Use restrictions may be imposed by town, however, after purchase, to comply with future grants, easements and/or sale of property rights to permanently ease for conservation and to offset the cost to Town, as long as such restrictions comply with the spirit of purpose, and at the discretion of the Selectboard; and
- land or property interests to be purchased with bond proceeds shall be acquired in the name of the town by the Conservation Commission, subject to the approval of the Selectboard, pursuant to RSA 36-A:4.

passed  
ballot vote YES 173 NO 10

**Article 02 General Municipal Operations**

Recommended by the Selectmen and Budget Committee  
To see if the Town will vote to raise and appropriate the sum of Four Million, Nine Hundred Twenty-Six Thousand, Four Hundred Forty-Nine Dollars (\$4,926,449) for general municipal operations. This article does not include appropriations in special or individual articles addressed separately. (Majority vote required)

passed

**Article 03 CRF: Solar Array**

Recommended by the Selectmen and Budget Committee  
To see if the Town will vote to raise and appropriate the sum of Seventeen Thousand Dollars (\$17,000) to be added to the existing Solar Array Capital Reserve Fund. (Majority vote required)

passed

**Article 04 CRF: IT Hardware**

Recommended by the Selectmen and Budget Committee  
To see if the Town will vote to raise and appropriate the sum of Twenty-Five Thousand Dollars (\$25,000) to be added to the existing Information Systems Hardware Capital Reserve Fund. (Majority vote required)

passed

**Article 05 CRF: Revaluation**

Recommended by the Selectmen and Budget Committee  
To see if the Town will vote to raise and appropriate the sum of Twenty-Five Thousand Dollars (\$25,000) to be added to the existing Revaluation Capital Reserve Fund to meet our constitutional and statutory requirement that assessments are at full and true value at least as often as every fifth year. (Majority vote required)

passed



**Article 06 CRF: Maintenance of Town Buildings**

Recommended by the Selectmen and Budget Committee  
To see if the Town will vote to raise and appropriate the sum of Fifty Thousand Dollars (\$50,000) to be added to the existing Maintenance of Town Buildings Capital Reserve Fund. (Majority vote required)

*passed*

**Article 07 FULL TIME FIREFIGHTER**

Recommended by the Selectmen and Budget Committee  
To see if the Town will vote to establish 2 new full-time firefighter positions effective June 1, 2022 for an estimated annual wage, benefit and other related costs of \$204,364 and further vote to raise and appropriate the sum of \$115,210 for wages, benefits and other related costs for the period of June 1, 2022 to December 31, 2022. This amount to be offset by funds received through the American Rescue Plan Act of 2021 (ARPA). No amount to be raised through taxation.

*passed ballot vote YES 126 NO 8*

**Article 08 CRF: FIRE VEHICLES**

Recommended by the Selectmen and Budget Committee  
To see if the Town will vote to raise and appropriate the sum of Fifty Thousand Dollars (\$50,000) to be added to the existing Fire/Rescue Vehicles Replacement Capital Reserve Fund. (Majority vote required).

*passed*

**Article 09 Road Repair**

Recommended by the Selectmen and Budget Committee  
To see if the Town will vote to raise and appropriate the sum of Three Hundred Fifty Thousand Dollars (\$350,000) for the purpose of public road repair and maintenance. (Majority vote required)

*passed*

**Article 10 CRF: Highway Vehicles/Equipment**

Recommended by the Selectmen and Budget Committee  
To see if the Town will vote to raise and appropriate the sum of One Hundred Thousand Dollars (\$100,000) to be added to the existing Highway Vehicles/Equipment Capital Reserve Fund. (Majority vote required)

*passed*

**Article 11 CRF: AMPHITHEATER**

Recommended by the Selectmen and Budget Committee  
To see if the town will vote to establish a Library Amphitheater Capital Reserve Fund under the provisions of RSA 35:1 for the design, demolition, and construction and to raise and appropriate the sum of Fifty Thousand Dollars (\$50,000) to be placed in this fund. Further, to name the Library Trustees as agents to expend from said fund. (Majority Vote Required).

*passed*

**Article 12 NEWSLETTER**

Recommended by the Selectmen and Budget Committee  
To see if the Town will vote to raise and appropriate the sum of Eleven Thousand, Seven Hundred Eighty-One Dollars (\$11,781) for the purpose of printing, postage, and distribution costs for 8 issues of the Brentwood Newsletter. (Majority vote required).

*passed*

*ballot vote YES 105 NO 61*



**Article 13 NEWSLETTER**

Does the Town want to vote to continue to fund the Brentwood Newsletter in the operating budget or by warrant article annually?

passed for operating  
budget



**Article 14 DISCONTINUE CRF - MULTIPLE**

To see if the town will vote to discontinue the following CAPITAL RESERVE FUNDS.

\* COSTS OF PLANNING TO EXPAND/BUILD NEW FIRE DEPT: ESTABLISHED 2008

\* LIBRARY MAINTENANCE FUND: ESTABLISHED 2003

\* RECYCLING REVENUES: ESTABLISHED 1996

Said funds and accumulated interest to date of withdrawal, are to be transferred to the municipality's general fund. (Majority vote required)

*passed*

Vote September 13, 2022

A true copy attests:

*Daphne Owen*  
Signature of Town/City Clerk

One copy to be Returned  
ELECTION NIGHT  
to the Secretary of State

**INSTRUCTIONS:**

Record the vote for each candidate whose name appears on the ballot next to their name below.  
Record all WRITE-INS on the separate return provided for that purpose

STATE OF NEW HAMPSHIRE  
RETURN OF VOTES  
**BRENTWOOD  
REPUBLICAN**  
STATE PRIMARY ELECTION  
September 13, 2022

For Governor Vote for not more than 1	For Executive Councilor Vote for not more than 1	For County Treasurer Vote for not more than 1
Karen Testerman 36	Janet Stevens 570	Scott Priestley 553
Julian M. Acciard 2	Undervotes 129 Overvotes	Undervotes 151 Overvotes
Jay Lewis 7	For State Senator Vote for not more than 1	For Register of Deeds Vote for not more than 1
Richard A. McMenamon II 1	Bill Gannon 578	Cathy Stacey 560
Thaddeus P. Riley 142	Undervotes 118 Overvotes	Undervotes 142 Overvotes
Chris Sununu 506	For State Representative Rockingham District 6 Vote for not more than 1	For Register of Probate Vote for not more than 1
* Undervotes 7 Overvotes 0	Melissa A. Litchfield 598	Lisa A. Massahos 560
For United States Senator Vote for not more than 1	Undervotes 95 Overvotes	Undervotes 142 Overvotes
Bruce Fenton 31	For State Representative Rockingham District 32 Vote for not more than 1	For Delegate to the State Convention Rockingham District 6 Vote for not more than 1
Dennis Lamare 0	Josh Yokela 432	Lois DeYoung 576
Edmond Laplante, Jr. 3	Laurence A. Miner 204	Undervotes 123 Overvotes 1
Vikram Mansharamani 62	Undervotes 67 Overvotes	For Delegate to the State Convention Rockingham District 32 Vote for not more than 1
Andy Martin 6	For Sheriff Vote for not more than 1	Curtis Grace 567
Chuck Morse 253	Chuck Massahos 579	Undervotes 135 Overvotes
Tejasinha Sivalingam 5	Undervotes 122 Overvotes	For County Attorney Vote for not more than 1
Kevin H. Smith 64	Patricia Conway 578	Undervotes 124 Overvotes
Gerard Beloin 1	Undervotes	
John Berman 3		
Donald C. Bolduc 257		
Undervotes 17 Overvotes		
For Representative in Congress Vote for not more than 1		
Mark Kilbane 0		
Karoline Leavitt 218		
Mary Maxwell 5		
Matt Mowers 169		
Russell Prescott 133		
Kevin R. Rondeau 2		
Gilead R. Towne 2		
Tom Alciere 3		
Tim Baxter 57		
Gail Huff Brown 95		
Undervotes 18 Overvotes		

\* Correction on  
undervotes for  
Governor -  
should be 7  
not 17

**REPUBLICAN BALLOTS CAST**

Total Number of Republican Ballots Cast by ELECTION DAY voters	661
Total Number of Republican Ballots Cast by ABSENTEE voters	45
Grand Total Number of Rep Ballots Cast (sum of two numbers above)	706
Number of Overvoted Ballots	1

**INSTRUCTIONS:**

Record the vote for each candidate whose name appears on the ballot next to their name below.  
Record all WRITE-INS on the separate return provided for that purpose

STATE OF NEW HAMPSHIRE  
RETURN OF VOTES  
**BRENTWOOD**  
**DEMOCRATIC**  
STATE PRIMARY ELECTION  
September 13, 2022

Vote September 13, 2022  
A true copy attest:

*Daphne...*  
Signature of Town/City Clerk

One copy to be Returned  
ELECTION NIGHT  
to the Secretary of State

<b>For Governor</b> Vote for not more than 1 Tom Sherman <u>299</u> Undervotes <u>28</u> Overvotes	<b>For State Senator</b> Vote for not more than 1 Brenda Oldak <u>297</u> Undervotes <u>39</u> Overvotes	<b>For County Attorney</b> Vote for not more than 1 Rich Clark <u>290</u> Undervotes <u>44</u> Overvotes
<b>For United States Senator</b> Vote for not more than 1 Paul J. Krautmann <u>15</u> John Riggieri <u>5</u> Maggie Hassan <u>311</u> Undervotes <u>4</u> Overvotes	<b>For State Representative Rockingham District 6</b> Vote for not more than 1 Eric S. Turer <u>315</u> Undervotes <u>26</u> Overvotes	<b>For County Treasurer</b> Vote for not more than 1 Undervotes <u>285</u> Overvotes
<b>For Representative in Congress</b> Vote for not more than 1 Chris Pappas <u>302</u> Undervotes <u>12</u> Overvotes	<b>For State Representative Rockingham District 32</b> Vote for not more than 1 Undervotes <u>302</u> Overvotes	<b>For Register of Deeds</b> Vote for not more than 1 Michael McCord <u>291</u> Undervotes <u>44</u> Overvotes <u>1</u>
<b>For Executive Councilor</b> Vote for not more than 1 Katherine Harake <u>298</u> Undervotes <u>38</u> Overvotes	<b>For Sheriff</b> Vote for not more than 1 Kevin Coyle <u>296</u> Undervotes <u>37</u> Overvotes	<b>For Register of Probate</b> Vote for not more than 1 Sean McBride Lewis <u>294</u> Undervotes <u>42</u> Overvotes

**DEMOCRATIC BALLOTS CAST**

Total Number of Democratic Ballots Cast by ELECTION DAY voters	<u>277</u>
Total Number of Democratic Ballots Cast by ABSENTEE voters	<u>59</u>
Grand Total Number of Dem Ballots Cast (sum of two numbers above)	<u>336</u>
Number of Overvoted Ballots	<u>1</u>

Vote November 8, 2022 a true copy attest:

*Daples*  
Signature of Town/City Clerk

One copy to be Returned ELECTION NIGHT to the Secretary of State.

STATE OF NEW HAMPSHIRE  
RETURN OF VOTES  
**BRENTWOOD**  
GENERAL ELECTION  
NOVEMBER 8, 2022



Offices	Other Candidates	Democratic Candidates	Republican Candidates	Undervotes Overvotes
For Governor Vote for not more than 1	Libertarian Kelly Halldorson 22 Libertarian Karlyn Borysenko 8	Tom Sherman 957	Chris Sununu 1450	Undervotes 18 Overvotes 2
For United States Senator Vote for not more than 1	Libertarian Jeremy Kauffman 40	Maggie Hassan 1249	Donald C. Bolduc 1152	Undervotes 22 Overvotes 0
For Representative in Congress Vote for not more than 1		Chris Pappas 1253	Karoline Leavitt 1172	Undervotes 36 Overvotes 0
For Executive Council Vote for not more than 1		Katherine Harake 1116	Janet Stevens 1257	Undervotes 89 Overvotes 0
For State Senator Vote for not more than 1		Brenda Oldak 1147	Bill Gannon 1251	Undervotes 62 Overvotes 0
For State Representative Rockingham District 6 Vote for not more than 1		Eric S. Turer 1214	Melissa A. Litchfield 1198	Undervotes 47 Overvotes 1
For State Representative Rockingham District 32 Vote for not more than 1	Independent Russ Kelly 1177		Josh Yokela 1069	Undervotes 214 Overvotes 0
For Sheriff Vote for not more than 1		Kevin Coyle 1078	Chuck Massahos 1289	Undervotes 90 Overvotes 0
For County Attorney Vote for not more than 1		Rich Clark 1082	Patricia Conway 1268	Undervotes 110 Overvotes 0
For County Treasurer Vote for not more than 1		Alex Wahl 1089	Scott Priestley 1245	Undervotes 126 Overvotes 0
For Register of Deeds Vote for not more than 1		Michael McCord 1045	Cathy Stacey 1281	Undervotes 133 Overvotes 1
For Register of Probate Vote for not more than 1		Sean McBride Lewis 1106	Lisa A. Massahos 1205	Undervotes 149 Overvotes 0

**BALLOTS  
CAST**

Regular Ballots Cast

2137

Absentee Ballots Cast

308 (3 Foo)

Total Number  
of Ballots Cast

~~2445~~ 2465

Number of  
Overvoted Ballots  
Cast

2

**2022 CONSTITUTIONAL AMENDMENT QUESTIONS**

Constitutional Amendment Proposed by the 2022 General Court

1. "Are you in favor of amending articles 71 and 81 of the second part of the constitution to read as follows: [Art.] 71. [County Treasurers, County Attorneys, Sheriffs, and Registers of Deeds Elected.] The county treasurers, county attorneys, sheriffs and registers of deeds, shall be elected by the inhabitants of the several towns, in the several counties in the State, according to the method now practiced, and the laws of the state, provided nevertheless the legislature shall have authority to alter the manner of certifying the votes, and the mode of electing those officers; but not so as to deprive the people of the right they now have of electing them.

[Art.] 81. [Judges Not to Act as Counsel.] No judge shall be of counsel, act as advocate, or receive any fees as advocate or counsel, in any probate business which is pending, or may be brought into any court of probate in the county of which he or she is judge." (Passed by the N.H. House 294 Yes 43 No; Passed by Senate 21 Yes 3 No.) CACR 21

Undervotes 384

Yes 1339 No 739

Question Proposed pursuant to Part II, Article 100 of the New Hampshire Constitution

2. "Shall there be a convention to amend or revise the constitution?"

Undervotes 348

Yes 662 No 1452

\* SOS has a recount amount as follows:

Total Ballots cast: 2492

State Rep- District #6 Turer 1231  
Litchfield 1208

**2022 MS -1 SUMMARY INVENTORY OF VALUATION**

LAND, IMPROVED AND UNIMPROVED	216,240,948
RESIDENTIAL BUILDINGS	426,837,742
COMMERCIAL/INDUSTRIAL BUILDINGS	61,199,690
MANUFACTURED HOUSING	1,368,975
DISCRETIONARY PRESERVATION EASEMENTS	21,150
PUBLIC UTILITIES, ELECTRIC	26,108,200
VALUATION BEFORE EXEMPTIONS	<b>731,776,705</b>
LESS EXEMPTIONS	(1,090,000)
NET VALUATION ON WHICH TAX RATE IS COMPUTED	<b>730,686,705</b>
MINUS PUBLIC UTILITIES	(26,108,200)
NET VALUATION W/O UTILITIES ON WHICH TAX RATE FOR STATE EDUCATION TAX IS COMPUTED	<b>704,578,505</b>

**2022 TAX RATE**

MUNICIPAL RATE	4.29
COUNTY RATE	0.86
LOCAL SCHOOL RATE	15.73
STATE SCHOOL RATE	1.27
TAX RATE	<b>22.15</b>
POPULATION (Approximate)	4712

## SCHEDULE OF TOWN PROPERTY AS OF 12/31/22

<u>LOCATION</u>	<u>MAP/LOT</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
Town Office Building (Includes PD)	216.001.000	Land	182,400
		Building	451,300
		Contents	244,054
		PD Equipment	34,695
Highway Shed	211.004.000	Land	162,300
		Building	155,400
		Contents	99,561
Grange Museum	217.019.000	Land	102,600
		Building	262,400
		Contents	25,000
Library	216.019.000	Land	140,000
		Building	1,047,700
		Contents	983,691
Swasey Central School	216.002.000	Land	304,200
		Building	5,190,800
		Contents	773,200
Fire Department	217.111.000	Land	342,500
		Building	2,419,600
		Contents	298,733
Brentwood Community Center	216.031.000	Land	428,600
		Building	302,400
		Contents	88,742
		Other Property	88,438
Town Cemetery	215.021.000	Land	147,100
Scrabble Road	209.025.000	Land	112,200
Off Middle Road	216.030.000	Land	71,700
Rte 125	216.032.000	Land	248,500
Michael Bennett Road	213.017.000	Land	108,900
Middle Road	211.023.000	Land	116,100
Middle Road	215.001.000	Land	33,800
Middle Road	215.022.000	Land	20,500
Middle Road	217.103.000	Land	261,500
Riverside Drive	224.062.000	Land	87,600
Prescott Road	207.042.000	Land	17,900
Rear, Old Danville Road	224.040.000	Land	23,000
Peabody Drive	220.001.000	Land	153,900
Peabody Drive	222.033.000	Land	11,300
Lyford Lane	208.055.000	Land	161,400
South Road	222.001.000	Land	249,600
South Road	222.046.000	Land	197,100
South Road	222.056.000	Land	100
Cemetery, South Road	223.045.000	Land	74,300
South Road	223.011.000	Land	49,800

## SCHEDULE OF TOWN PROPERTY AS OF 12/31/22

Haigh Road	222.008.000	Land	96,500
Haigh Road	214.117.000	Land	118,800
Pickpocket Road	213.030.001	Land	173,700
Robinson Street	214.050.000	Land	195,100
Kadra Street	224.049.000	Land	100
Birch Road	204.018.000	Land	1,800
Deer Hill Road	211.032.000	Land	3,400
Route 27	202.009.000	Land	13,200
Off Route 27	202.005.000	Land	62,800
Off Route 125	201.004.000	Land	76,900
Ole Gordon Road	218.049.000	Land	9,900
<b>TOTAL</b>			<b>17,026,814</b>

## STATEMENT OF APPROPRIATIONS 2022

GENERAL GOVERNMENT:

EXECUTIVE OFFICE	\$25,047
TOWN ADMINISTRATION	\$111,273
TOWN MEETING	\$3,601
TOWN CLERK	\$67,915
ELECTION	\$10,401
TAX COLLECTION	\$65,155
ASSESSING	\$43,981
INFORMATION SYSTEMS	\$68,388
FINANCE	\$84,016
BUDGET COMMITTEE	\$500
LEGAL EXPENSES	\$28,627
BENEFITS	\$332,131
PLANNING BOARD	\$108,682
ZBA	\$1,401
GEN.GOVT. BUILDINGS	\$83,785
CEMETERIES	\$13,013
INSURANCE	\$133,715
REGIONAL ASSOC.	\$17,500
GENERAL GOVERNMENT	\$33,416
POLICE DEPARTMENT	\$1,014,438
FIRE DEPARTMENT	\$804,994
LOSS COMMITTEE	\$241
CODE ENFORCEMENT	\$68,468
EMERGENCY MANAGEMENT	\$14,875
MOSQUITO CONTROL	\$30,200
ROAD MAINTENANCE	\$400,041
SNOW REMOVAL	\$195,367
STREET LIGHTING	\$1
RECYCLING	\$66,095
SOLID WASTE COLLECTION	\$243,027
SOLID WASTE DISPOSAL	\$159,330
ANIMAL CONTROL	\$6,000
HEALTH OFFICER	\$1
GENERAL ASSISTANCE	\$7,407
PARKS/RECREATION	\$78,620
LIBRARY	\$264,880
CONSERVATION COMM.	\$13,652
DEBT SERVICE - PRINCIPLE	\$225,000
DEBT SERVICE - INTEREST	\$71,265
DEBT SERVICE - TAN	\$30,000
 TOTAL OPERATING BUDGET	 \$4,926,449

## STATEMENT OF APPROPRIATIONS 2022

### WARRANT ARTICLES:

W/A - ROAD REPAIRS	350000
C/R - HIGHWAY VEHICLES	\$100,000
C/R - FD VEHICLE REPLACEMENT - FUND BALANCE	\$50,000
C/R - BUILDING REPAIRS	\$50,000
C/R - REVALUATION	\$25,000
C/R - IT HARDWARE	\$25,000
C/R - SOLAR ARRAY	\$17,000
C/R - AMPHITHEATER	\$50,000
NEWSLETTER	\$11,781
FIREFIGHTER	\$115,210 *
OPEN SPACE BOND	\$3,000,000 *
TOTAL WARRANT ARTICLES	\$678,781
<b>TOTAL 2022 BUDGET</b>	<b>\$5,605,230</b>

\*Excluded from Warrant Total as no tax impact



Revised Estimated Revenues Adjusted

**Brentwood**

For the period beginning January 1, 2022 and ending December 31, 2022

In accordance with RSA 21-J:35, the department is notifying you of the following changes in the estimated revenues used in computing the tax rate.

Account	Source	Estimated Revenue	Change Amount	Estimated Revenue Adjusted
<b>Taxes</b>				
3120	Land Use Change Tax - General Fund	\$0	\$0	\$0
3180	Resident Tax	\$0	\$0	\$0
3185	Yield Tax	\$4,852	\$0	\$4,852
3186	Payment in Lieu of Taxes	\$0	\$0	\$0
3187	Excavation Tax	\$45	\$0	\$45
3189	Other Taxes	\$0	\$0	\$0
3190	Interest and Penalties on Delinquent Taxes	\$25,000	\$0	\$25,000
9991	Inventory Penalties	\$0	\$0	\$0
<b>Taxes Subtotal</b>		<b>\$29,897</b>	<b>\$0</b>	<b>\$29,897</b>
<b>Licenses, Permits, and Fees</b>				
3210	Business Licenses and Permits	\$0	\$0	\$0
3220	Motor Vehicle Permit Fees	\$1,000,000	\$0	\$1,000,000
3230	Building Permits	\$90,000	\$0	\$90,000
3290	Other Licenses, Permits, and Fees	\$8,500	\$0	\$8,500
3311-3319	From Federal Government	\$0	\$115,210	\$115,210
<b>Licenses, Permits, and Fees Subtotal</b>		<b>\$1,098,500</b>	<b>\$115,210</b>	<b>\$1,213,710</b>
<b>State Sources</b>				
3351	Municipal Aid/Shared Revenues	\$0	\$0	\$0
3352	Meals and Rooms Tax Distribution	\$233,278	\$172,755	\$406,033
3353	Highway Block Grant	\$182,261	(\$64,311)	\$117,950
3354	Water Pollution Grant	\$0	\$0	\$0
3355	Housing and Community Development	\$0	\$0	\$0
3356	State and Federal Forest Land Reimbursement	\$0	\$0	\$0
3357	Flood Control Reimbursement	\$0	\$0	\$0
3359	Other (Including Railroad Tax)	\$8,500	\$0	\$8,500
3379	From Other Governments	\$115,210	(\$115,210)	\$0
<b>State Sources Subtotal</b>		<b>\$539,249</b>	<b>(\$6,766)</b>	<b>\$532,483</b>
<b>Charges for Services</b>				
3401-3406	Income from Departments	\$13,000	\$0	\$13,000
3409	Other Charges	\$0	\$0	\$0
<b>Charges for Services Subtotal</b>		<b>\$13,000</b>	<b>\$0</b>	<b>\$13,000</b>



Revised Estimated Revenues Adjusted

Account	Source	Estimated Revenue	Change Amount	Estimated Revenue Adjusted
<b>Miscellaneous Revenues</b>				
3501	Sale of Municipal Property	\$250	\$0	\$250
3502	Interest on Investments	\$1,500	\$0	\$1,500
3503-3509	Other	\$0	\$0	\$0
<b>Miscellaneous Revenues Subtotal</b>		<b>\$1,750</b>	<b>\$0</b>	<b>\$1,750</b>
<b>Interfund Operating Transfers In</b>				
3912	From Special Revenue Funds	\$0	\$0	\$0
3913	From Capital Projects Funds	\$0	\$0	\$0
3914A	From Enterprise Funds: Airport (Offset)	\$0	\$0	\$0
3914E	From Enterprise Funds: Electric (Offset)	\$0	\$0	\$0
3914O	From Enterprise Funds: Other (Offset)	\$0	\$0	\$0
3914S	From Enterprise Funds: Sewer (Offset)	\$0	\$0	\$0
3914W	From Enterprise Funds: Water (Offset)	\$0	\$0	\$0
3915	From Capital Reserve Funds	\$0	\$0	\$0
3916	From Trust and Fiduciary Funds	\$0	\$0	\$0
3917	From Conservation Funds	\$0	\$0	\$0
<b>Interfund Operating Transfers In Subtotal</b>		<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Other Financing Sources</b>				
3934	Proceeds from Long Term Bonds and Notes	\$3,000,000	\$0	\$3,000,000
<b>Other Financing Sources Subtotal</b>		<b>\$3,000,000</b>	<b>\$0</b>	<b>\$3,000,000</b>
<b>Total Revised Estimated Revenues and Credits</b>		<b>\$4,682,396</b>	<b>\$108,444</b>	<b>\$4,790,840</b>



Revised Estimated Revenues Summary

	Estimated	Change Amount	State Adjusted
<b>Subtotal of Revenues</b>	<b>\$4,682,396</b>	<b>\$108,444</b>	<b>\$4,790,840</b>
Unassigned Fund Balance (Unreserved)	\$0	\$1,963,753	\$1,963,753
(Less) Emergency Appropriations (RSA 32:11)	\$0	\$0	\$0
(Less) Voted from Fund Balance	\$0	\$0	\$0
(Less) Fund Balance to Reduce Taxes	\$0	\$0	\$0
Fund Balance Retained	\$0	\$1,963,753	\$1,963,753
<b>Total Revenues and Credits</b>	<b>\$4,682,396</b>	<b>\$108,444</b>	<b>\$4,790,840</b>
<b>Requested Overlay</b>	<b>\$0</b>	<b>\$30,000</b>	<b>\$30,000</b>

Assessment Overview

Total Appropriations	\$8,720,440
(Less) Total Revenues and Credits	\$4,790,840
<b>Net Assessment</b>	<b>\$3,929,600</b>

Explanation of Adjustments

Account	Reason for Adjustment	Warrant Number
3311-3319	MC: DRA Adjustment	
3352	MC: State Aid Adjustment	02
3353	MC: State Aid Adjustment	02
3379	MC: Reclassified	,07



New Hampshire  
Department of  
Revenue Administration

2022  
MS-737

Proposed Budget  
Brentwood

For the period beginning January 1, 2022 and ending December 31, 2022

Form Due Date: 20 Days after the Annual Meeting

This form was posted with the warrant on: 2/9/22

BUDGET COMMITTEE CERTIFICATION

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

Name	Position	Signature
Michelle Smedley	Bud Com	<i>Michelle Smedley</i>
Lois DeYoung	Bud Com	<i>Lois DeYoung</i>
John W. Mullica	Bud Com	<i>John W. Mullica</i>
Andrew Antimov	Bud Com	<i>Andrew Antimov</i>
Alina Aride	Bud Com	<i>Alina Aride</i>
Anthony Phillips	Bud Com	<i>Anthony Phillips</i>
Melissa Litchfield	Brentwood	<i>Melissa Litchfield</i>

This form must be signed, scanned, and uploaded to the Municipal Tax Rate Setting Portal:  
<https://www.proptax.org/>

For assistance please contact:  
NH DRA Municipal and Property Division  
(603) 230-5090  
<http://www.revenue.nh.gov/mun-prop/>



New Hampshire  
Department of  
Revenue Administration

2022  
MS-737

Appropriations

Account	Purpose	Article	Actual Expenditures for period ending 12/31/2021	Appropriations for period ending 12/31/2021	Selectmen's Appropriations for period ending 12/31/2022 (Recommended)	Selectmen's Appropriations for period ending 12/31/2022 (Not Recommended)	Budget Committee's Appropriations for period ending 12/31/2022 (Recommended)	Budget Committee's Appropriations for period ending 12/31/2022 (Not Recommended)
<b>General Government</b>								
0000-0000	Collective Bargaining		\$0	\$0	\$0	\$0	\$0	\$0
4130-4139	Executive	02	\$120,601	\$124,782	\$139,921	\$0	\$139,921	\$0
4140-4149	Election, Registration, and Vital Statistics	02	\$62,388	\$65,701	\$78,316	\$0	\$78,316	\$0
4150-4151	Financial Administration	02	\$257,813	\$268,497	\$262,040	\$0	\$262,040	\$0
4152	Revaluation of Property		\$0	\$0	\$0	\$0	\$0	\$0
4153	Legal Expense	02	\$9,213	\$28,627	\$28,627	\$0	\$28,627	\$0
4155-4159	Personnel Administration	02	\$286,434	\$350,000	\$332,131	\$0	\$332,131	\$0
4191-4193	Planning and Zoning	02	\$94,334	\$101,733	\$110,083	\$0	\$110,083	\$0
4194	General Government Buildings	02	\$74,098	\$83,787	\$83,785	\$0	\$83,785	\$0
4195	Cemeteries	02	\$12,667	\$12,967	\$13,013	\$0	\$13,013	\$0
4196	Insurance	02	\$115,949	\$126,801	\$133,715	\$0	\$133,715	\$0
4197	Advertising and Regional Association	02	\$16,497	\$17,500	\$17,500	\$0	\$17,500	\$0
4199	Other General Government	02	\$33,121	\$39,308	\$33,416	\$0	\$33,416	\$0
	<b>General Government Subtotal</b>		<b>\$1,083,115</b>	<b>\$1,219,703</b>	<b>\$1,232,547</b>	<b>\$0</b>	<b>\$1,232,547</b>	<b>\$0</b>
<b>Public Safety</b>								
4210-4214	Police	02	\$733,461	\$882,580	\$1,014,438	\$0	\$1,014,438	\$0
4215-4219	Ambulance		\$0	\$0	\$0	\$0	\$0	\$0
4220-4229	Fire	02	\$528,667	\$531,350	\$804,994	\$0	\$804,994	\$0
4240-4249	Building Inspection	02	\$64,856	\$66,845	\$68,709	\$0	\$68,709	\$0
4290-4298	Emergency Management	02	\$4,885	\$14,875	\$14,875	\$0	\$14,875	\$0
4299	Other (Including Communications)	02	\$27,400	\$30,200	\$30,200	\$0	\$30,200	\$0
	<b>Public Safety Subtotal</b>		<b>\$1,359,269</b>	<b>\$1,525,850</b>	<b>\$1,933,216</b>	<b>\$0</b>	<b>\$1,933,216</b>	<b>\$0</b>
<b>Airport/Aviation Center</b>								
4301-4309	Airport Operations		\$0	\$0	\$0	\$0	\$0	\$0
	<b>Airport/Aviation Center Subtotal</b>		<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>



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Appropriations

Account	Purpose	Article	Actual Expenditures for period ending 12/31/2021	Appropriations for period ending 12/31/2021	Selectmen's Appropriations for period ending 12/31/2022 (Recommended)	Selectmen's Appropriations for period ending 12/31/2022 (Not Recommended)	Budget Committee's Appropriations for period ending 12/31/2022 (Recommended)	Budget Committee's Appropriations for period ending 12/31/2022 (Not Recommended)
<b>Highways and Streets</b>								
4311	Administration		\$0	\$0	\$0	\$0	\$0	\$0
4312	Highways and Streets	02	\$418,676	\$539,998	\$595,408	\$0	\$595,408	\$0
4313	Bridges		\$0	\$0	\$0	\$0	\$0	\$0
4316	Street Lighting	02	\$0	\$1	\$1	\$0	\$1	\$0
4319	Other		\$0	\$0	\$0	\$0	\$0	\$0
<b>Highways and Streets Subtotal</b>			<b>\$418,676</b>	<b>\$539,999</b>	<b>\$595,409</b>	<b>\$0</b>	<b>\$595,409</b>	<b>\$0</b>
<b>Sanitation</b>								
4321	Administration		\$0	\$0	\$0	\$0	\$0	\$0
4323	Solid Waste Collection	02	\$310,941	\$311,743	\$309,122	\$0	\$309,122	\$0
4324	Solid Waste Disposal	02	\$148,091	\$166,685	\$159,330	\$0	\$159,330	\$0
4325	Solid Waste Cleanup		\$0	\$0	\$0	\$0	\$0	\$0
4326-4329	Sewage Collection, Disposal and Other		\$0	\$0	\$0	\$0	\$0	\$0
<b>Sanitation Subtotal</b>			<b>\$459,032</b>	<b>\$478,428</b>	<b>\$468,452</b>	<b>\$0</b>	<b>\$468,452</b>	<b>\$0</b>
<b>Water Distribution and Treatment</b>								
4331	Administration		\$0	\$0	\$0	\$0	\$0	\$0
4332	Water Services		\$0	\$0	\$0	\$0	\$0	\$0
4335-4339	Water Treatment, Conservation and Other		\$0	\$0	\$0	\$0	\$0	\$0
<b>Water Distribution and Treatment Subtotal</b>			<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Electric</b>								
4351-4352	Administration and Generation		\$0	\$0	\$0	\$0	\$0	\$0
4353	Purchase Costs		\$0	\$0	\$0	\$0	\$0	\$0
4354	Electric Equipment Maintenance		\$0	\$0	\$0	\$0	\$0	\$0
4359	Other Electric Costs		\$0	\$0	\$0	\$0	\$0	\$0
<b>Electric Subtotal</b>			<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>



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Appropriations

Account	Purpose	Article	Actual Expenditures for period ending 12/31/2021	Appropriations for period ending 12/31/2021	Selectmen's Appropriations for period ending 12/31/2022 (Recommended)	Selectmen's Appropriations for period ending 12/31/2022 (Not Recommended)	Budget Committee's Appropriations for period ending 12/31/2022 (Recommended)	Budget Committee's Appropriations for period ending 12/31/2022 (Not Recommended)
<b>Health</b>								
4411	Administration		\$0	\$0	\$0	\$0	\$0	\$0
4414	Pest Control	02	\$1,755	\$6,000	\$6,000	\$0	\$6,000	\$0
4415-4419	Health Agencies, Hospitals, and Other	02	\$0	\$2	\$1	\$0	\$1	\$0
<b>Health Subtotal</b>			<b>\$1,755</b>	<b>\$6,002</b>	<b>\$6,001</b>	<b>\$0</b>	<b>\$6,001</b>	<b>\$0</b>
<b>Welfare</b>								
4441-4442	Administration and Direct Assistance	02	\$2,907	\$7,407	\$7,407	\$0	\$7,407	\$0
4444	Intergovernmental Welfare Payments		\$0	\$0	\$0	\$0	\$0	\$0
4445-4449	Vendor Payments and Other		\$0	\$0	\$0	\$0	\$0	\$0
<b>Welfare Subtotal</b>			<b>\$2,907</b>	<b>\$7,407</b>	<b>\$7,407</b>	<b>\$0</b>	<b>\$7,407</b>	<b>\$0</b>
<b>Culture and Recreation</b>								
4520-4529	Parks and Recreation	02	\$65,631	\$65,929	\$78,620	\$0	\$78,620	\$0
4550-4559	Library	02	\$248,494	\$251,402	\$264,880	\$0	\$264,880	\$0
4583	Patriotic Purposes		\$0	\$0	\$0	\$0	\$0	\$0
4589	Other Culture and Recreation		\$0	\$0	\$0	\$0	\$0	\$0
<b>Culture and Recreation Subtotal</b>			<b>\$314,125</b>	<b>\$317,331</b>	<b>\$343,500</b>	<b>\$0</b>	<b>\$343,500</b>	<b>\$0</b>
<b>Conservation and Development</b>								
4611-4612	Administration and Purchasing of Natural Resources	02	\$2,738	\$13,652	\$13,652	\$0	\$13,652	\$0
4619	Other Conservation		\$0	\$0	\$0	\$0	\$0	\$0
4631-4632	Redevelopment and Housing		\$0	\$0	\$0	\$0	\$0	\$0
4651-4659	Economic Development		\$0	\$0	\$0	\$0	\$0	\$0
<b>Conservation and Development Subtotal</b>			<b>\$2,738</b>	<b>\$13,652</b>	<b>\$13,652</b>	<b>\$0</b>	<b>\$13,652</b>	<b>\$0</b>



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**Appropriations**

Account	Purpose	Article	Actual Expenditures for period ending 12/31/2021	Appropriations for period ending 12/31/2021	Selectmen's Appropriations for period ending 12/31/2022 (Recommended)	Selectmen's Appropriations for period ending 12/31/2022 (Not Recommended)	Budget Committee's Appropriations for period ending 12/31/2022 (Recommended)	Budget Committee's Appropriations for period ending 12/31/2022 (Not Recommended)
<b>Debt Service</b>								
4711	Long Term Bonds and Notes - Principal	02	\$202,000	\$202,000	\$225,000	\$0	\$225,000	\$0
4721	Long Term Bonds and Notes - Interest	02	\$66,237	\$66,239	\$71,265	\$0	\$71,265	\$0
4723	Tax Anticipation Notes - Interest	02	\$0	\$30,000	\$30,000	\$0	\$30,000	\$0
4790-4799	Other Debt Service		\$0	\$0	\$0	\$0	\$0	\$0
<b>Debt Service Subtotal</b>			<b>\$268,237</b>	<b>\$298,239</b>	<b>\$326,265</b>	<b>\$0</b>	<b>\$326,265</b>	<b>\$0</b>
<b>Capital Outlay</b>								
4901	Land		\$0	\$0	\$0	\$0	\$0	\$0
4902	Machinery, Vehicles, and Equipment		\$0	\$0	\$0	\$0	\$0	\$0
4903	Buildings		\$0	\$0	\$0	\$0	\$0	\$0
4909	Improvements Other than Buildings		\$350,000	\$350,000	\$0	\$0	\$0	\$0
<b>Capital Outlay Subtotal</b>			<b>\$350,000</b>	<b>\$350,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Operating Transfers Out</b>								
4912	To Special Revenue Fund		\$0	\$0	\$0	\$0	\$0	\$0
4913	To Capital Projects Fund		\$0	\$0	\$0	\$0	\$0	\$0
4914A	To Proprietary Fund - Airport		\$0	\$0	\$0	\$0	\$0	\$0
4914E	To Proprietary Fund - Electric		\$0	\$0	\$0	\$0	\$0	\$0
4914S	To Proprietary Fund - Sewer		\$0	\$0	\$0	\$0	\$0	\$0
4914W	To Proprietary Fund - Water		\$0	\$0	\$0	\$0	\$0	\$0
4918	To Non-Expendable Trust Funds		\$0	\$0	\$0	\$0	\$0	\$0
4919	To Agency Funds		\$0	\$0	\$0	\$0	\$0	\$0
<b>Operating Transfers Out Subtotal</b>			<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Total Operating Budget Appropriations</b>					<b>\$4,926,449</b>	<b>\$0</b>	<b>\$4,926,449</b>	<b>\$0</b>



**Special Warrant Articles**

Account	Purpose	Article	Selectmen's	Selectmen's	Budget	Budget
			Appropriations for period ending 12/31/2022 (Recommended)	Appropriations for period ending 12/31/2022 (Not Recommended)	Committee's Appropriations for period ending 12/31/2022 (Recommended)	Committee's Appropriations for period ending 12/31/2022 (Not Recommended)
4915	To Capital Reserve Fund		\$0	\$0	\$0	\$0
4916	To Expendable Trust Fund		\$0	\$0	\$0	\$0
4917	To Health Maintenance Trust Funds		\$0	\$0	\$0	\$0
4901	Land	01	\$3,000,000	\$0	\$3,000,000	\$0
		<i>Purpose: Open Space Bond</i>				
4915	To Capital Reserve Fund	03	\$17,000	\$0	\$17,000	\$0
		<i>Purpose: CRF: Solar Array</i>				
4915	To Capital Reserve Fund	04	\$25,000	\$0	\$25,000	\$0
		<i>Purpose: CRF: IT Hardware</i>				
4915	To Capital Reserve Fund	05	\$25,000	\$0	\$25,000	\$0
		<i>Purpose: CRF: Revaluation</i>				
4915	To Capital Reserve Fund	06	\$50,000	\$0	\$50,000	\$0
		<i>Purpose: CRF: Maintenance of Town Buildings</i>				
4915	To Capital Reserve Fund	08	\$50,000	\$0	\$50,000	\$0
		<i>Purpose: CRF: FIRE VEHICLES</i>				
4915	To Capital Reserve Fund	10	\$100,000	\$0	\$100,000	\$0
		<i>Purpose: CRF: Highway Vehicles/Equipment</i>				
4915	To Capital Reserve Fund	11	\$50,000	\$0	\$50,000	\$0
		<i>Purpose: CRF: AMPHITHEATER</i>				
<b>Total Proposed Special Articles</b>			<b>\$3,317,000</b>	<b>\$0</b>	<b>\$3,317,000</b>	<b>\$0</b>



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**Individual Warrant Articles**

Account	Purpose	Article	Selectmen's Appropriations for period ending 12/31/2022		Budget Committee's Appropriations for period ending 12/31/2022	
			(Recommended)	(Not Recommended)	(Recommended)	(Not Recommended)
4199	Other General Government	12 <i>Purpose: NEWSLETTER</i>	\$11,781	\$0	\$11,781	\$0
4220-4229	Fire	07 <i>Purpose: FULL TIME FIREFIGHTER</i>	\$115,210	\$0	\$115,210	\$0
4909	Improvements Other than Buildings	09 <i>Purpose: Road Repair</i>	\$350,000	\$0	\$350,000	\$0
<b>Total Proposed Individual Articles</b>			<b>\$476,991</b>	<b>\$0</b>	<b>\$476,991</b>	<b>\$0</b>



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Revenues

Account	Source	Article	Actual Revenues for period ending 12/31/2021	Selectmen's Estimated Revenues for period ending 12/31/2022	Budget Committee's Estimated Revenues for period ending 12/31/2022
<b>Taxes</b>					
3120	Land Use Change Tax - General Fund		\$0	\$0	\$0
3180	Resident Tax		\$0	\$0	\$0
3185	Yield Tax	02	\$0	\$205	\$205
3186	Payment in Lieu of Taxes		\$0	\$0	\$0
3187	Excavation Tax	02	\$0	\$102	\$102
3189	Other Taxes		\$0	\$0	\$0
3190	Interest and Penalties on Delinquent Taxes	02	\$0	\$30,000	\$30,000
9991	Inventory Penalties		\$0	\$0	\$0
<b>Taxes Subtotal</b>			<b>\$0</b>	<b>\$30,307</b>	<b>\$30,307</b>
<b>Licenses, Permits, and Fees</b>					
3210	Business Licenses and Permits		\$0	\$0	\$0
3220	Motor Vehicle Permit Fees	02	\$0	\$1,000,000	\$1,000,000
3230	Building Permits	02	\$0	\$65,000	\$65,000
3290	Other Licenses, Permits, and Fees	02	\$0	\$7,500	\$7,500
3311-3319	From Federal Government		\$0	\$0	\$0
<b>Licenses, Permits, and Fees Subtotal</b>			<b>\$0</b>	<b>\$1,072,500</b>	<b>\$1,072,500</b>
<b>State Sources</b>					
3351	Municipal Aid/Shared Revenues		\$0	\$0	\$0
3352	Meals and Rooms Tax Distribution	02	\$0	\$233,278	\$233,278
3353	Highway Block Grant	02	\$0	\$118,370	\$118,370
3354	Water Pollution Grant		\$0	\$0	\$0
3355	Housing and Community Development		\$0	\$0	\$0
3356	State and Federal Forest Land Reimbursement		\$0	\$0	\$0
3357	Flood Control Reimbursement		\$0	\$0	\$0
3359	Other (Including Railroad Tax)	02	\$0	\$8,500	\$8,500
3379	From Other Governments	07	\$0	\$115,210	\$115,210
<b>State Sources Subtotal</b>			<b>\$0</b>	<b>\$475,358</b>	<b>\$475,358</b>



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Revenues

Account	Source	Article	Actual Revenues for period ending 12/31/2021	Selectmen's Estimated Revenues for period ending 12/31/2022	Budget Committee's Estimated Revenues for period ending 12/31/2022
<b>Charges for Services</b>					
3401-3406	Income from Departments	02	\$0	\$2,000	\$2,000
3409	Other Charges		\$0	\$0	\$0
<b>Charges for Services Subtotal</b>			<b>\$0</b>	<b>\$2,000</b>	<b>\$2,000</b>
<b>Miscellaneous Revenues</b>					
3501	Sale of Municipal Property	02	\$0	\$1,500	\$1,500
3502	Interest on Investments	02	\$0	\$25,000	\$25,000
3503-3509	Other		\$0	\$0	\$0
<b>Miscellaneous Revenues Subtotal</b>			<b>\$0</b>	<b>\$26,500</b>	<b>\$26,500</b>
<b>Interfund Operating Transfers In</b>					
3912	From Special Revenue Funds		\$0	\$0	\$0
3913	From Capital Projects Funds		\$0	\$0	\$0
3914A	From Enterprise Funds: Airport (Offset)		\$0	\$0	\$0
3914E	From Enterprise Funds: Electric (Offset)		\$0	\$0	\$0
3914O	From Enterprise Funds: Other (Offset)		\$0	\$0	\$0
3914S	From Enterprise Funds: Sewer (Offset)		\$0	\$0	\$0
3914W	From Enterprise Funds: Water (Offset)		\$0	\$0	\$0
3915	From Capital Reserve Funds		\$0	\$0	\$0
3916	From Trust and Fiduciary Funds		\$0	\$0	\$0
3917	From Conservation Funds		\$0	\$0	\$0
<b>Interfund Operating Transfers In Subtotal</b>			<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Other Financing Sources</b>					
3934	Proceeds from Long Term Bonds and Notes	01	\$0	\$3,000,000	\$3,000,000
9998	Amount Voted from Fund Balance		\$0	\$0	\$0
9999	Fund Balance to Reduce Taxes		\$0	\$0	\$0
<b>Other Financing Sources Subtotal</b>			<b>\$0</b>	<b>\$3,000,000</b>	<b>\$3,000,000</b>
<b>Total Estimated Revenues and Credits</b>			<b>\$0</b>	<b>\$4,606,665</b>	<b>\$4,606,665</b>



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Budget Summary

Item	Selectmen's Period ending 12/31/2022 (Recommended)	Budget Committee's Period ending 12/31/2022 (Recommended)
Operating Budget Appropriations	\$4,926,449	\$4,926,449
Special Warrant Articles	\$3,317,000	\$3,317,000
Individual Warrant Articles	\$476,991	\$476,991
Total Appropriations	\$8,720,440	\$8,720,440
Less Amount of Estimated Revenues & Credits	\$4,606,665	\$4,606,665
<b>Estimated Amount of Taxes to be Raised</b>	<b>\$4,113,775</b>	<b>\$4,113,775</b>



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Supplemental Schedule

<b>1. Total Recommended by Budget Committee</b>	<b>\$8,720,440</b>
<b>Less Exclusions:</b>	
2. Principal: Long-Term Bonds & Notes	\$0
3. Interest: Long-Term Bonds & Notes	\$0
4. Capital outlays funded from Long-Term Bonds & Notes	\$0
5. Mandatory Assessments	\$0
6. Total Exclusions ( <i>Sum of Lines 2 through 5 above</i> )	\$0
<b>7. Amount Recommended, Less Exclusions (<i>Line 1 less Line 6</i>)</b>	<b>\$8,720,440</b>
8. 10% of Amount Recommended, Less Exclusions ( <i>Line 7 x 10%</i> )	\$872,044
<b>Collective Bargaining Cost Items:</b>	
9. Recommended Cost Items (Prior to Meeting)	\$0
10. Voted Cost Items (Voted at Meeting)	\$0
11. Amount voted over recommended amount (Difference of Lines 9 and 10)	\$0
<b>12. Bond Override (RSA 32:18-a), Amount Voted</b>	<b>\$0</b>
<b>Maximum Allowable Appropriations Voted at Meeting: (<i>Line 1 + Line 8 + Line 11 + Line 12</i>)</b>	<b>\$9,592,484</b>

## FINANCIAL REPORT

### FOR THE FISCAL YEAR ENDING DECEMBER 31, 2022

#### ASSETS

CASH ON HAND 12/31/22		\$8,161,545.67
UNREDEEMED TAXES		
LIEN OF 2022 (LEVY 2021)	\$ 95,929.14	
LIEN OF 2021 (LEVY 2020)	\$ 59,271.27	
LIEN OF 2020 (LEVY 2019)	\$ 2,200.51	
UNCOLLECTED TAXES AS OF 12/31/2022	\$396,414.32	
TOTAL ASSETS		\$8,715,360.91

#### LIABILITIES

##### ACCOUNTS OWED BY THE TOWN:

SAU #16 (CO-OP)	\$4,191,640.00	
DISTRICT (SWASEY)	\$2,518,716.00	
ENCUMBERED FUNDS:	\$ 168,039.15	
TOTAL LIABILITIES		\$6,878,395.15
FUND EQUITY (Prior to Auditor adjustments)		\$1,836,965.76



# PLODZIK & SANDERSON

*Professional Association/Certified Public Accountants*

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## **INDEPENDENT AUDITOR'S REPORT**

To the Members of the Board of Selectmen  
Town of Brentwood  
Brentwood, New Hampshire

### **Report on the Audit of the Financial Statements**

#### ***Opinions***

We have audited the accompanying financial statements of the governmental activities, major fund, and aggregate remaining fund information of the Town of Brentwood as of and for the year ended December 31, 2021, and the related notes to the financial statements, which collectively comprise the Town's basic financial statements as listed in the table of contents.

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, major fund, and aggregate remaining fund information of the Town of Brentwood, as of December 31, 2021, and the respective changes in financial position, and, the respective budgetary comparison for the general fund for the year then ended in accordance with accounting principles generally accepted in the United States of America.

#### ***Basis for Opinions***

We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are required to be independent of the Town of Brentwood's and to meet our other ethical responsibilities, in accordance with the relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

#### ***Responsibilities of Management for the Financial Statements***

The Town of Brentwood's management is responsible for the preparation and fair presentation of the financial statements in accordance with accounting principles generally accepted in the United States of America, and for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is required to evaluate whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the Town of Brentwood's ability to continue as a going concern for twelve months beyond the financial statement date, including any currently known information that may raise substantial doubt shortly thereafter.

#### ***Auditor's Responsibilities for the Audit of the Financial Statements***

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinions. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with generally accepted auditing standards will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements.

*Town of Brentwood  
Independent Auditor's Report*

In performing an audit in accordance with generally accepted auditing standards, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the financial statements.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Town of Brentwood's internal control. Accordingly, no such opinion is expressed.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements.
- Conclude whether, in our judgment, there are conditions or events, considered in the aggregate, that raise substantial doubt about the Town of Brentwood's ability to continue as a going concern for a reasonable period of time.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control-related matters that we identified during the audit.

**Required Supplementary Information** – Accounting principles generally accepted in the United States of America require that the following be presented to supplement the basic financial statements:

- Management's Discussion and Analysis,
- Schedule of the Town's Proportionate Share of Net Pension Liability,
- Schedule of Town Contributions – Pensions,
- Schedule of the Town's Proportionate Share of the Net Other Postemployment Benefits Liability,
- Schedule of Town Contributions – Other Postemployment Benefits,
- Schedule of Changes in the Town's Total Other Postemployment Benefits Liability and Related Ratios, and
- Notes to the Required Supplementary Information

Such information is the responsibility of management and, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

**Supplementary Information** – Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the Town of Brentwood's basic financial statements. The combining and individual fund schedules are presented for purposes of additional analysis and are not a required part of the basic financial statements.

The combining and individual fund schedules are the responsibility of management and were derived from and relate directly to the underlying accounting and other records used to prepare the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the combining and individual fund schedules are fairly stated, in all material respects, in relation to the basic financial statements as a whole.

January 18, 2023  
Concord, New Hampshire

*Plodzik & Sanderson  
Professional Association*

**EXHIBIT A**  
**TOWN OF BRENTWOOD, NEW HAMPSHIRE**  
**Statement of Net Position**  
**December 31, 2021**

	Governmental Activities
<b>ASSETS</b>	
Cash and cash equivalents	\$ 8,538,976
Investments	2,191,330
Taxes receivables (net)	449,567
Account receivables (net)	61,697
Intergovernmental receivable	276
Capital assets:	
Land and construction in progress	5,288,391
Other capital assets, net of depreciation	6,449,403
Total assets	22,979,640
<b>DEFERRED OUTFLOWS OF RESOURCES</b>	
Amounts related to pensions	338,953
Amounts related to other postemployment benefits	8,799
Total deferred outflows of resources	347,752
<b>LIABILITIES</b>	
Accounts payable	127,396
Accrued interest payable	30,009
Intergovernmental payable	5,377,943
Long-term liabilities:	
Due within one year	267,207
Due in more than one year	3,637,925
Total liabilities	9,440,480
<b>DEFERRED INFLOWS OF RESOURCES</b>	
Unavailable revenue - property taxes	1,561
Unavailable revenue - grants	346,416
Amounts related to pensions	530,609
Amounts related to other postemployment benefits	2,047
Total deferred inflows of resources	880,633
<b>NET POSITION</b>	
Net investment in capital assets	9,913,760
Restricted	429,782
Unrestricted	2,662,737
Total net position	\$ 13,006,279

**EXHIBIT B**  
**TOWN OF BRENTWOOD, NEW HAMPSHIRE**  
**Statement of Activities**  
**For the Fiscal Year Ended December 31, 2021**

	Expenses	Program Revenues		Net (Expense)
		Charges for Services	Operating Grants and Contributions	Revenue and Change In Net Position
General government	\$ 1,156,161	\$ 13,098	\$ 240,662	\$ (902,401)
Public safety	1,599,247	235,151	24,449	(1,339,647)
Highways and streets	936,319	-	115,815	(820,504)
Sanitation	459,032	3,134	-	(455,898)
Health	1,756	-	-	(1,756)
Welfare	2,907	-	-	(2,907)
Culture and recreation	438,453	54,309	-	(384,144)
Conservation	18,242	-	-	(18,242)
Interest on long-term debt	21,526	-	-	(21,526)
Total governmental activities	<u>\$ 4,633,643</u>	<u>\$ 305,692</u>	<u>\$ 380,926</u>	<u>(3,947,025)</u>
General revenues:				
Taxes:				
Property				2,495,174
Other				150,417
Motor vehicle permit fees				1,206,579
Licenses and other fees				167,703
Grants and contributions not restricted to specific programs				339,500
Unrestricted investment earnings				45,841
Miscellaneous				202,911
Total general revenues				<u>4,608,125</u>
Change in net position				661,100
Net position, beginning				12,345,179
Net position, ending				<u>\$ 13,006,279</u>

**EXHIBIT C-1**  
**TOWN OF BRENTWOOD, NEW HAMPSHIRE**  
**Governmental Funds**  
**Balance Sheet**  
**December 31, 2021**

	General	Other Governmental Funds	Total Governmental Funds
<b>ASSETS</b>			
Cash and cash equivalents	\$ 7,593,641	\$ 945,335	\$ 8,538,976
Investments	1,796,033	395,297	2,191,330
Receivables:			
Taxes receivable	499,567	-	499,567
Accounts receivable (net)	11,959	49,738	61,697
Intergovernmental receivable	276	-	276
Interfund receivable	85,411	-	85,411
Total assets	<u>\$ 9,986,887</u>	<u>\$ 1,390,370</u>	<u>\$ 11,377,257</u>
<b>LIABILITIES</b>			
Accounts payable	\$ 127,396	\$ -	\$ 127,396
Intergovernmental payable	5,377,943	-	5,377,943
Interfund payable	-	85,411	85,411
Total liabilities	<u>5,505,339</u>	<u>85,411</u>	<u>5,590,750</u>
<b>DEFERRED INFLOWS OF RESOURCES</b>			
Unavailable revenue - property taxes	59,301	-	59,301
Unavailable revenue - grants	346,416	-	346,416
Total deferred inflows of resources	<u>405,717</u>	<u>-</u>	<u>405,717</u>
<b>FUND BALANCES</b>			
Nonspendable	-	288,706	288,706
Restricted	31,145	121,926	153,071
Committed	1,949,811	894,327	2,844,138
Assigned	138,862	-	138,862
Unassigned	1,956,013	-	1,956,013
Total fund balances	<u>4,075,831</u>	<u>1,304,959</u>	<u>5,380,790</u>
Total liabilities, deferred inflows of resources, and fund balances	<u>\$ 9,986,887</u>	<u>\$ 1,390,370</u>	<u>\$ 11,377,257</u>

**SCHEDULE 1**  
**TOWN OF BRENTWOOD, NEW HAMPSHIRE**  
**Major General Fund**  
*Schedule of Estimated and Actual Revenues (Non-GAAP Budgetary Basis)*  
**For the Fiscal Year Ended December 31, 2021**

	Estimated	Actual	Variance Positive (Negative)
<b>Taxes:</b>			
Property	\$ 2,414,810	\$ 2,495,174	\$ 80,364
Land use change	24,650	49,650	25,000
Yield	6,702	6,703	1
Excavation	43	43	-
Interest and penalties on taxes	35,000	94,021	59,021
Total from taxes	<u>2,481,205</u>	<u>2,645,591</u>	<u>164,386</u>
<b>Licenses, permits, and fees:</b>			
Motor vehicle permit fees	1,000,000	1,207,564	207,564
Building permits	65,000	91,153	26,153
Other	7,500	13,815	6,315
Total from licenses, permits, and fees	<u>1,072,500</u>	<u>1,312,532</u>	<u>240,032</u>
<b>Intergovernmental:</b>			
<b>State:</b>			
Meals and rooms distribution	339,500	339,500	-
Highway block grant	115,845	115,815	(30)
Other	55,225	70,394	15,169
<b>Federal:</b>			
FEMA	179,818	179,818	-
Total from intergovernmental	<u>690,388</u>	<u>705,527</u>	<u>15,139</u>
<b>Charges for services:</b>			
Income from departments	11,030	18,472	7,442
<b>Miscellaneous:</b>			
Sale of municipal property	20,389	20,389	-
Interest on investments	2,000	4,334	2,334
Other	-	100,835	100,835
Total from miscellaneous	<u>22,389</u>	<u>125,558</u>	<u>103,169</u>
Total revenues	4,277,512	<u>\$ 4,807,680</u>	<u>\$ 530,168</u>
Unassigned fund balance used to reduce tax rate	932,642		
Total revenues and use of fund balance	<u>\$ 5,210,154</u>		

**SCHEDULE 2**  
**TOWN OF BRENTWOOD, NEW HAMPSHIRE**  
**Major General Fund**

*Schedule of Appropriations, Expenditures, and Encumbrances (Non-GAAP Budgetary Basis)*  
*For the Fiscal Year Ended December 31, 2021*

	Encumbered from Prior Year		Appropriations	Expenditures	Encumbered to Subsequent Year	Variance Positive (Negative)
Current:						
General government:						
Executive	\$ -	\$ 124,782	\$ 120,604	\$ -	\$ 4,178	
Election and registration	-	65,701	62,388	-	3,313	
Financial administration	-	268,497	257,814	7,026	3,657	
Legal	-	28,627	9,213	16,675	2,739	
Personnel administration	-	350,000	300,183	654	49,163	
Planning and zoning	6,000	101,733	100,335	4,250	3,148	
General government buildings	-	83,787	74,097	-	9,690	
Cemeteries	-	12,967	12,667	-	300	
Insurance, not otherwise allocated	1,000	126,801	115,949	3,325	8,527	
Advertising and regional associations	-	17,500	16,497	-	1,003	
Other	-	39,308	32,482	-	6,826	
Total general government	7,000	1,219,703	1,102,229	31,930	92,544	
Public safety:						
Police	16,003	882,580	748,225	-	150,358	
Fire	9,000	757,893	715,987	24,932	25,974	
Building inspection	-	66,845	65,096	-	1,749	
Emergency management	-	14,875	4,886	-	9,989	
Other	-	30,200	27,400	-	2,800	
Total public safety	25,003	1,752,393	1,561,594	24,932	190,870	
Highways and streets:						
Highways and streets	-	539,998	433,904	82,000	24,094	
Street lighting	-	1	-	-	1	
Total highways and streets	-	539,999	433,904	82,000	24,095	
Sanitation:						
Solid waste collection	-	311,743	310,941	-	802	
Solid waste disposal	-	166,685	148,091	-	18,594	
Total sanitation	-	478,428	459,032	-	19,396	
Health:						
Pest control	-	6,000	1,756	-	4,244	
Health agencies	-	2	-	-	2	
Total health	-	6,002	1,756	-	4,246	
Welfare:						
Administration and direct assistance	-	7,407	2,907	-	4,500	
Culture and recreation:						
Parks and recreation	-	65,929	65,631	-	298	
Library	-	251,402	248,494	-	2,908	
Total culture and recreation	-	317,331	314,125	-	3,206	
Conservation	-	12,502	2,738	-	9,764	
Debt service:						
Principal of long-term debt	-	202,000	202,000	-	-	
Interest on long-term debt	-	66,239	66,238	-	1	
Interest on tax anticipation notes	-	30,000	-	-	30,000	
Total debt service	-	298,239	268,238	-	30,001	

(Continued)

*SCHEDULE 2 (Continued)*  
**TOWN OF BRENTWOOD, NEW HAMPSHIRE**  
*Major General Fund*

*Schedule of Appropriations, Expenditures, and Encumbrances (Non-GAAP Budgetary Basis)*  
*For the Fiscal Year Ended December 31, 2021*

	Encumbered to Subsequent Year	Appropriations	Expenditures	Encumbered to Subsequent Year	Variance Positive (Negative)
Capital outlay	140,000	350,000	350,000	140,000	-
Other financing uses:					
Transfers out	-	228,150	227,000	-	1,150
Total appropriations, expenditures, other financing uses, and encumbrances	<u>\$ 172,003</u>	<u>\$ 5,210,154</u>	<u>\$ 4,723,523</u>	<u>\$ 278,862</u>	<u>\$ 379,772</u>

**SCHEDULE 3**  
**TOWN OF BRENTWOOD, NEW HAMPSHIRE**  
**Major General Fund**  
**Schedule of Changes in Unassigned Fund Balance**  
**For the Fiscal Year Ended December 31, 2021**

Unassigned fund balance, beginning (Non-GAAP Budgetary Basis)		\$ 1,805,460
Changes:		
Unassigned fund balance used to reduce 2021 tax rate		(932,642)
2021 Budget summary:		
Revenue surplus (Schedule 1)	\$ 530,168	
Unexpended balance of appropriations (Schedule 2)	<u>379,772</u>	
2021 Budget surplus		909,940
Decrease in committed fund balance		50,000
Decrease in assigned fund balance (non-encumbrance)		<u>130,995</u>
Unassigned fund balance, ending (Non-GAAP Budgetary Basis)		1,963,753
<b><i>Reconciliation on Non-GAAP Budgetary Basis to GAAP Basis</i></b>		
To record deferred property taxes not collected within 60 days of the fiscal year-end, not recognized on a budgetary basis		(57,740)
Elimination of the allowance for uncollectible taxes		<u>50,000</u>
Unassigned fund balance, ending, GAAP basis (Exhibit C-1)		<u><u>\$ 1,956,013</u></u>

# Town Clerk's Report

January 1, 2022 to December 31, 2022

Automobile Permits	\$	1,171,137.86
Automobile Decals	\$	20,236.00
Automobile Title Fees	\$	1,948.00
Boat Registration Fees	\$	2,906.64
Boat Decals	\$	870.00
Fishing & Hunting Licenses	\$	1,930.00
OHRV Registrations	\$	15,976.50
Dog Licenses	\$	5,730.50
Dog License Fines	\$	678.00
Dog fees collected by the State	\$	1,862.00
Vital Records	\$	2,035.00
Marriage License Fees	\$	550.00
Miscellaneous Fees	\$	2,058.70
Total Remitted to the Town	\$	1,227,919.20
YTD Total Permits Issued		7113

Respectfully Submitted,

Daphne Woss, Town Clerk/Tax Collector



### Tax Collector's Report

For the period beginning  and ending

This form is due **March 1st (Calendar Year) or September 1st (Fiscal Year)**

#### Instructions

**Cover Page**

- Specify the period begin and period end dates above
- Select the entity name from the pull down menu (County will automatically populate)
- Enter the year of the report
- Enter the preparer's information

**For Assistance Please Contact:**

**NH DRA Municipal and Property Division**  
Phone: (603) 230-5090  
Fax: (603) 230-5947  
<http://www.revenue.nh.gov/mun-prop/>

#### ENTITY'S INFORMATION

Municipality:  County:  Report Year:

#### PREPARER'S INFORMATION

First Name  Last Name   
Street No.  Street Name  Phone Number   
Email (optional)



<b>Debits</b>								
Uncollected Taxes Beginning of Year	Account	Levy for Year of this Report	Prior Levies (Please Specify Years)					
			Year:	2021	Year:	2020	Year:	2019-
Property Taxes	3110			\$347,342.99				
Resident Taxes	3180							
Land Use Change Taxes	3120							
Yield Taxes	3185							
Excavation Tax	3187							
Other Taxes	3189							
Property Tax Credit Balance		(\$2,290.82)						
Other Tax or Charges Credit Balance								

Taxes Committed This Year	Account	Levy for Year of this Report	2021	Prior Levies
Property Taxes	3110	\$16,051,316.34		
Resident Taxes	3180			
Land Use Change Taxes	3120	\$528,250.00		
Yield Taxes	3185	\$4,852.06		
Excavation Tax	3187	\$45.00		
Other Taxes	3189			
COSTS BEFORE LIEN			\$692.50	

Overpayment Refunds	Account	Levy for Year of this Report	2021	Prior Levies	2020	2019-
Property Taxes	3110	\$42,998.71				
Resident Taxes	3180					
Land Use Change Taxes	3120					
Yield Taxes	3185					
Excavation Tax	3187					
COSTS BEFORE LIEN		\$772.00				
INTEREST						
Interest and Penalties on Delinquent Taxes	3190	\$2,665.66	\$11,414.17			
Interest and Penalties on Resident Taxes	3190					
<b>Total Debits</b>		<b>\$16,628,608.95</b>	<b>\$359,449.66</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>



<b>Credits</b>				
Remitted to Treasurer	Levy for Year of this Report	2021	Prior Levies	
			2020	2019-
Property Taxes	\$15,698,164.20	\$217,213.79		
Resident Taxes				
Land Use Change Taxes	\$476,900.00			
Yield Taxes	\$4,824.48			
Interest (Include Lien Conversion)	\$2,406.67	\$11,561.26		
Penalties				
Excavation Tax	\$45.00			
Other Taxes				
Conversion to Lien (Principal Only)		\$121,556.80		
<div style="border: 1px solid black; display: inline-block; padding: 2px;">COSTS BEFORE LIEN</div>	\$772.00	\$294.50		
Discounts Allowed				

Abatements Made	Levy for Year of this Report	2021	Prior Levies	
			2020	2019-
Property Taxes	\$44,377.88	\$8,700.07		
Resident Taxes				
Land Use Change Taxes	\$5,000.00			
Yield Taxes				
Excavation Tax				
Other Taxes				
<div style="border: 1px solid black; display: inline-block; padding: 2px;">INTEREST</div>	\$131.01	\$123.24		
Current Levy Deeded				



Uncollected Taxes - End of Year # 1080	Levy for Year of this Report	Prior Levies		
		2021	2020	2019-
Property Taxes	\$350,036.74			
Resident Taxes				
Land Use Change Taxes	\$46,350.00			
Yield Taxes	\$27.58			
Excavation Tax				
Other Taxes				
Property Tax Credit Balance	(\$426.61)			
Other Tax or Charges Credit Balance				
<b>Total Credits</b>	<b>\$16,628,608.95</b>	<b>\$359,449.66</b>	<b>\$0.00</b>	<b>\$0.00</b>

For DRA Use Only	
Total Uncollected Taxes (Account #1080 - All Years)	<b>\$395,987.71</b>
Total Unredeemed Liens (Account #1110 - All Years)	<b>\$157,400.92</b>



**Lien Summary**

**Summary of Debits**

	Last Year's Levy	Prior Levies (Please Specify Years)		
		Year: 2021	Year: 2020	Year: 2019-
Unredeemed Liens Balance - Beginning of Year		\$86,760.79	\$48,692.54	\$3,391.44
Liens Executed During Fiscal Year	\$128,530.68			
Interest & Costs Collected (After Lien Execution)	\$1,583.54	\$8,938.65	\$12,154.48	\$200.43
<b>Total Debits</b>	<b>\$130,114.22</b>	<b>\$95,699.44</b>	<b>\$60,847.02</b>	<b>\$3,591.87</b>

**Summary of Credits**

	Last Year's Levy	Prior Levies		
		2021	2020	2019-
Redemptions	\$32,826.86	\$27,489.52	\$46,777.03	\$3,391.44
Interest & Costs Collected (After Lien Execution) #3190	\$1,358.22	\$8,938.65	\$11,869.48	\$200.43
Abatements of Unredeemed Liens				
Liens Deeded to Municipality				
Unredeemed Liens Balance - End of Year #1110	\$95,929.14	\$59,271.27	\$2,200.51	
<b>Total Credits</b>	<b>\$130,114.22</b>	<b>\$95,699.44</b>	<b>\$60,847.02</b>	<b>\$3,591.87</b>

For DRA Use Only	
Total Uncollected Taxes (Account #1080 - All Years)	<b>\$395,987.71</b>
Total Unredeemed Liens (Account #1110 -All Years)	<b>\$157,400.92</b>



**BRENTWOOD (55)**

**1. CERTIFY THIS FORM**

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

Preparer's First Name

DAPHNE

Preparer's Last Name

WOSS

Date

1-24-2023

**2. SAVE AND EMAIL THIS FORM**

Please save and e-mail the completed PDF form to your Municipal Bureau Advisor.

**3. PRINT, SIGN, AND UPLOAD THIS FORM**

This completed PDF form must be PRINTED, SIGNED, SCANNED, and UPLOADED onto the Municipal Tax Rate Setting Portal (MTRSP) at <http://proptax.org/nh/>. If you have any questions, please contact your Municipal Services Advisor.

**PREPARER'S CERTIFICATION**

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

*Daphne Woss* Town Clerk/Tax Collector  
Preparer's Signature and Title

DEPARTMENT OF STATE  
DIVISION OF VITAL RECORDS ADMINISTRATION

RESIDENT BIRTH REPORT  
01/01/2022 - 12/31/2022

-- BRENTWOOD--

Child's Name	Birth Date	Birth Place	Father's/Parent's Name	Mother's/Parent's Name
COUSINS, AIDEN JACE	07/09/2022	EXETER, NH	COUSINS, NATHANIAL MICHAEL	COUSINS, BRITNEY DAWN
ERRICOLO, CARMELLA LORRAINE	08/22/2022	EXETER, NH	ERRICOLO, JAMES ROBERT	ERRICOLO, MEGHAN ELIZABETH
BOUCHER, OLIVER HENRY	09/12/2022	EXETER, NH	BOUCHER, ANTHONY ROLAND	BOUCHER, LOUISA ALLEN

Total number of records 3

DIVISION OF VITAL RECORDS ADMINISTRATION

RESIDENT MARRIAGE REPORT

01/01/2022 - 12/31/2022

-- BRENTWOOD --

Person A's Name and Residence	Person B's Name and Residence	Town of Issuance	Place of Marriage	Date of Marriage
BRYAN, JEFFREY P BRENTWOOD, NH	HESS, AMY E BRENTWOOD, NH	BRENTWOOD	BRENTWOOD	03/11/2022
GERNIGLIA JR, DAVID A BRENTWOOD, NH	MAJOR, KATELYN R BRENTWOOD, NH	BRENTWOOD	CONCORD	05/08/2022
MCCORMACK, KELLIANNE J BRENTWOOD, NH	ST HILAIRE, DANIEL J BRENTWOOD, NH	BRENTWOOD	TAMWORTH	07/23/2022
WHITEHEAD, ARTHUR D BRENTWOOD, NH	COUGHLIN-MACONE, LEAH E BRENTWOOD, NH	BRENTWOOD	SOMERSWORTH	11/07/2022

Total number of records 4

**DEPARTMENT OF STATE  
DIVISION OF VITAL RECORDS ADMINISTRATION**



**RESIDENT DEATH REPORT**

01/01/2022 - 12/31/2022

--BRENTWOOD, NH --

Decedent's Name	Death Date	Death Place	Father's/Parent's Name	Mother's/Parent's Name Prior to First Marriage/Civil Union	Military
SILVANO, KIMBERLY A	01/02/2022	BRENTWOOD	SILVANO JR, VITO	O'BRIEN, JANET	N
COFFILL, STEPHANIE	01/04/2022	BRENTWOOD	UNKNOWN, UNKNOWN	UNKNOWN, UNKNOWN	N
ROLLINS, CALVIN CLINTON	01/11/2022	BRENTWOOD	ROLLINS, GEORGE	LEIGHTON, MARY	Y
MANNING, CATHERINE RITA	01/11/2022	BRENTWOOD	BROUSSEAU, WILFRED	ANTAYA, MARY	N
DUBE, ANNE M	01/14/2022	BRENTWOOD	COYNE, WILLIAM	ROCHE, ANNA	N
EVANS, TRILLIUM CHANDLER	01/14/2022	BRENTWOOD	THORNE, THADDEUS	CHANDLER, VIRGINIA	N
FIELD, CORA M	01/16/2022	EXETER	FIELD, ALBERT	BRITTON, HAZEL	N
MANCHESTER JR, DONALD A	01/23/2022	BRENTWOOD	MANCHESTER SR, DONALD	CASSETTA, MARGUERITE	Y
WEBB, ROBERT	01/28/2022	FREMONT	WEBB, KENNETH	BASCOM, CLAIRE	N
FRIEND, KATHLEEN THERESA	02/10/2022	BRENTWOOD	FRIEND, WILLIAM	BUTLER, ANNA	N
FITZPATRICK, ROBERT	02/12/2022	BRENTWOOD	FITZPATRICK, JAMES	BAKER, EDNA	Y
BERNARD, ANN G	02/20/2022	BRENTWOOD	GORDON, ALBERT	BILLIS, CATHERINE	N
ROBINSON, PAUL B	02/25/2022	PORTSMOUTH	ROBINSON, LYLE	FRENCH, IRMA	N
RICHARD, HELEN A	03/07/2022	BRENTWOOD	DUSSEAUT, ALBERT	AUDELIN, ALMA	N
IRONS, LUCY M	03/07/2022	BRENTWOOD	HOWE, JOHN	MARTINEZ, LISA	N
COULP, PHYLLIS MARY	03/14/2022	BRENTWOOD	MOYNIHAN, HENRY	MELAVIN, ETHEL	N
KNOX, MARION JANE	03/19/2022	BRENTWOOD	PARTHUM, ALBERT	EICHNER, ELSIE	N
MUNROE, DAVID RAYMOND	03/27/2022	BRENTWOOD	MUNROE, DONALD	RAYMOND, SHIRLEY	Y

**DEPARTMENT OF STATE  
DIVISION OF VITAL RECORDS ADMINISTRATION**



**RESIDENT DEATH REPORT**

01/01/2022 - 12/31/2022  
--BRENTWOOD, NH --

Decedent's Name	Death Date	Death Place	Father's/Parent's Name	Mother's/Parent's Name Prior to First Marriage/Civil Union	Military
POSHPECK, CAROLANN REDDING	04/05/2022	DOVER	REDDING, JOHN	MARSHALL, JUNE	N
MACNEVIN, GERARD W	04/08/2022	BRENTWOOD	MACNEVIN, RODERICK	RIEL, MELINA	N
ATKINSON, THOMAS C	04/15/2022	BRENTWOOD	ATKINSON, HAROLD	DALY, MARY ELLEN	N
RAFUSE, VIRGINIA L	05/04/2022	BRENTWOOD	BUTLER, EDMUND	HALLAM, SADIE	N
LEJEUNE SR, JOSEPH RICHARD	05/05/2022	BRENTWOOD	LEJEUNE, ARTHUR	THIBODEAU, DIANA	Y
BURLEIGH, RICHARD R	05/08/2022	EXETER	BURLEIGH, JESSE	HOLMES, MABEL	Y
KAUBLER, LAUREL MEREDITH	05/18/2022	BRENTWOOD	GRIFFIN, BERTRAM	DEARBORN, VIOLA	N
JUDAH, DONNA MARIE	05/22/2022	EXETER	CHRISTMAN, WILFRED	NIEHUS, ANNA	N
BAKER, SHIRLEY M	05/23/2022	BRENTWOOD	FULLER, GRANVILLE	MCCRILLIS, MABEL	N
NOYES, PAULINE	05/23/2022	BRENTWOOD	SMITH, GEORGE	UNKNOWN, UNKNOWN	N
ULREY, JEAN ANN	05/23/2022	BRENTWOOD	BENSON, MERLE	TOWNSEND, JEAN	N
COWAN, KENNETH H	05/26/2022	EXETER	COWAN, HAROLD	HODGESON, HELEN	Y
BATRYN, GARY K	05/30/2022	BRENTWOOD	BATRYN, WALTER	KOPKO, ANN	N
SILVER, DOROTHEA FRANCES	06/06/2022	BRENTWOOD	MARSTON, CLARENCE	WOODBURN, DORIS	N
WHIPPY, IRENE BLANCHE	06/11/2022	BRENTWOOD	JAMESON SR, RICHARD	RICHARDSON, BLANCHE	N
LOCKE, HONORA T	06/15/2022	BRENTWOOD	PEASE, WILLARD	HAVENER, GERTRUDE	N
MCARTHUR, APRIL LILLIAN	06/21/2022	PORTSMOUTH	MCARTHUR, ALVIN	CHAPMAN, SHIRLEY	N
FITZGERALD, JOAN A	06/23/2022	BRENTWOOD	EASTMAN, WALTER	SMART, ETHEL	N

**DEPARTMENT OF STATE  
DIVISION OF VITAL RECORDS ADMINISTRATION**



**RESIDENT DEATH REPORT**

01/01/2022 - 12/31/2022

--BRENTWOOD, NH --

Decedent's Name	Death Date	Death Place	Father's/Parent's Name	Mother's/Parent's Name Prior to First Marriage/Civil Union	Military
LUSONA, BETTY JEAN	07/15/2022	BRENTWOOD	STEWART, EARL	HOYT, ETHELIND	N
HOWELL, GERTRUDE E	07/15/2022	BRENTWOOD	MANEY, EDWARD	MAJESKI, JULIA	N
MATTHEWS, GENEVIEVE MARIE	07/22/2022	BRENTWOOD	MCGINNIS, GEORGE	MCCULLOUGH, MARY	N
PETTENGILL, SHIRLEY A	07/28/2022	BRENTWOOD	GOUTIER, WILLIAM	SPENCER, CATHERINE	N
ATKINS, JANET A	08/10/2022	BRENTWOOD	WEYMOUTH, JOHN	BEAUDOIN CUMMINSKEY, LUCILLE	N
BOWMAN, TINA MARIE	08/27/2022	EXETER	GAGNE, MAURICE	PATCH, NANCY	N
LEBLANC, GERMAINE E	09/09/2022	BRENTWOOD	LEVESQUE, JOSEPH	MARQUI, LEDA	N
PERKINS JR, HENRY J	09/15/2022	EXETER	PERKINS, HENRY	GENDRON, AURORE	Y
STITT, JAMES W	09/17/2022	BRENTWOOD	STITT, WILLIAM	TURNER, CHARLOTTE	N
MENTER, CHESTER ERNEST	09/24/2022	BRENTWOOD	MENTER, ALFRED	BROWN, KATIE	Y
BENTLEY, DOROTHY S	10/03/2022	BRENTWOOD	SHENNING, JOHN	THOMSEN, SIGNE	N
LAPLANTE, NANCY ANN	10/29/2022	EXETER	KING JR, NAPOLIAN	MARTELL, BEATRICE	N
COTTRELL, ELEANOR HAZEL	10/30/2022	BRENTWOOD	DEMERITT, NELSON	BLOOM, MARION	N
JENSEN, GWENDOLYN NONA	10/31/2022	BRENTWOOD	SWEETSER, HAROLD	MANN, JENNIE	N
METROLIS JR, FRANK T	11/09/2022	RYE	METROLIS SR, FRANK	HERROLD, HARRIET	Y
MOREHEAD, WILLIAM P	11/10/2022	KINGSTON	MOREHEAD, ERNEST	WHITE, MARIE	Y
LAMB, RETA G	11/11/2022	BRENTWOOD	PECK, ARNOLD	HEALY, SARAH	Y
VITALE, GEORGETTE F	11/13/2022	BRENTWOOD	BLAIS, LEOPOLD	UNKNOWN, OPAL	N



DEPARTMENT OF STATE  
DIVISION OF VITAL RECORDS ADMINISTRATION

RESIDENT DEATH REPORT

01/01/2022 - 12/31/2022  
--BRENTWOOD, NH --

Decedent's Name	Death Date	Death Place	Father's/Parent's Name	Mother's/Parent's Name Prior to First Marriage/Civil Union	Military
PUCKHABER, JOAN MARIE	12/05/2022	BRENTWOOD	UNKNOWN, RAYMOND	MAHONEY, BEATRICE	N
TRESTED, ADELE G	12/06/2022	EXETER	GORDON, MALCOLM	KADAK, EVELYN	N
BEANE, BETTY A	12/12/2022	BRENTWOOD	BROWN, WALTER	MAGOWAN, RUTH	N
STURM, DIANA L	12/18/2022	BRENTWOOD	DOHERTY, FRANCIS	DERBY, MARY	N
COLE, GEORGE A	12/19/2022	BRENTWOOD	COLE, ROY	PARSONS, MARY	N
DESJARDINS, CONSTANCE T	12/19/2022	EXETER	WINCHESTER, EDGAR	BATCHELDER, RUTH	N
SULLIVAN, ELEANOR M	12/27/2022	BRENTWOOD	WILKINS, ALVERDO	GOODWIN, MYRTLE	N
PARISI, RALPH A	12/30/2022	BRENTWOOD	PARISI, ANGELO	CASTALDO, ELIZABETH	N
HURLEY, DEANNA C	12/31/2022	BRENTWOOD	BEJIAN, GEORGE	WITHAM, HELEN	N

Total number of records 63

## 2022 Salaries

<u>Employee Name</u>	<u>Department</u>	<u>Wages &amp; OT</u>	<u>Private Details</u>	<u>Gross Wages</u>
Artimovich, Andrew	Selectboard	3,516.67		3,516.67
Beem, Eli	FD	3,195.50		3,195.50
Belliveau, Carole	Election	375.00		375.00
Beltre, Marley	LIB	2,240.00		2,240.00
Benedix, Jillian	PB	24,285.25		24,285.25
Benoit, Sueanne	Welfare	2,700.00		2,700.00
Bergeron, Matthew	FD	4,223.50		4,223.50
Bickum, Andrea	PB	17,404.40		17,404.40
Bird, Joseph	FD	89,804.56	425.00	90,229.56
Blazek-Ahearn, Caden	HWY	54,558.00		54,558.00
Brackett, Kendra	PD	42,547.72		42,547.72
Bryan, John	FD	57,387.25		57,387.25
Burgess-Labonte, Gabriel	FD	1,583.00		1,583.00
Challinor, Adinara	FD	6,602.50		6,602.50
Chamberlain, Richard	Election	800.00		800.00
Christiansen, Kenneth	Selectboard	955.00		955.00
Clement, Karen	Town Admin	91,388.00		91,388.00
Cocklin, Carolyn	Election	125.00		125.00
Collins, Jeffrey	HWY	60,889.72		60,889.72
Confalone, Charlene	FD	1,155.00		1,155.00
Coppola, Katie	LIB	9,937.79		9,937.79
Corson, Eli	FD	4,610.00		4,610.00
Cowie Jr., Douglas	Election	600.00		600.00
Crafts, Evan	FD	11,703.46		11,703.46
Culligan, Keith	FD	30,353.18		30,353.18
Cynewski, Alyssa	FD	15,262.56		15,262.56
Decatur, Edwin	FD	6,968.01		6,968.01
Donis-Wahl, Kiki	LIB	46,252.20		46,252.20
Doty, Justin	PD	30,788.40	3,876.90	34,665.30
Dow, William	REC	3,176.25		3,176.25
Dvorak, Kaley	Election	800.00		800.00
Federspiel, Elizabeth	REC	2,180.75		2,180.75
Fitzgerald III, Charles	FD	5,538.00		5,538.00
Folsom, Maria	FD	292.50		292.50
Frizzell, Sophie	LIB	260.00		260.00
Gagnon Jr, Robert	PD	22,660.73	4,525.00	27,185.73
Gagnon, Jason	REC	13,168.75		13,168.75
Gagnon, Jean	REC	352.50		352.50
Gallant, Joyce	Treasurer	10,860.00		10,860.00
Gerkin, Shayla	LIB	4,409.52		4,409.52
Graham, Warren	HWY	2,550.00		2,550.00
Grant, Jason	FD	7,790.88		7,790.88
Gray, Andrew	REC	55,360.00		55,360.00
Grodzicki, Lilly	LIB	332.50		332.50
Haggett, Heather	TC/TX	24,146.18		24,146.18
Hall, Alexander	FD	18,872.50		18,872.50

## 2022 Salaries

<u>Employee Name</u>	<u>Department</u>	<u>Wages &amp; OT</u>	<u>Private Details</u>	<u>Gross Wages</u>
Hall, Mary	LIB	11,381.37		11,381.37
Hanlon, Melissa	Election	200.00		200.00
Isabel, John	FD	4,614.53		4,614.53
Jones, Jennifer	Selectboard	2,533.33		2,533.33
Kaiser, Kip	Building Insp	56,910.11		56,910.11
Keegal, Joyce	LIB/TOB/CEM	41,712.48		41,712.48
Kelloway, George	FD	878.75		878.75
Kelly, Matthew	PD	65,564.80	14,032.00	79,596.80
Kelly, Russell	Selectboard	2,533.33		2,533.33
Kenyon, Erika	FD	8,386.64		8,386.64
Kenyon, William F.	FD	4,772.25		4,772.25
King, Peter	FD	807.51		807.51
Kneeland, Kevin	PD	45,795.53	13,675.00	59,470.53
Kozacka, Albert	FD	1,504.00		1,504.00
Kuechler, Christian	REC	4,363.89		4,363.89
Kuechler, Matthew	REC	4,725.03		4,725.03
Labonte, Julie	FD	24,521.83		24,521.83
Labonte, Timothy	FD	11,274.00		11,274.00
LaVigne, Barry	FD	5,968.50		5,968.50
Leonard, Hannah	FD	1,739.00		1,739.00
Lindeman, Timothy	FD	1,541.50		1,541.50
MacDonald, Linda	Election	200.00		200.00
Mantegari, Robert	Selectboard	3,200.00		3,200.00
Marcoux, Alex	HWY	831.25		831.25
Mason, Carrie	FD	2,319.25		2,319.25
McCallum, Connor	FD	1,720.50		1,720.50
McConn, Robert	PD	6,882.26	7,500.00	14,382.26
McFarland, Paul	EMD	272.00		272.00
Mitchell, Erin	FD	6,426.53		6,426.53
Moran, Justin	PD	16,262.75	2,575.00	18,837.75
Morgan, Jonathan	Selectboard	3,200.00		3,200.00
Murphy, Richard	EMD	393.36		393.36
Norris, Kiarra	PD	5,605.00		5,605.00
O'Brien, Michael	REC	4,063.50		4,063.50
Parkhurst, Sarah	Finance	1,770.01		1,770.01
Patch, Kristin	TC/TX	1,194.66		1,194.66
Peek, Tamera	Finance	45,999.00		45,999.00
Poder, Jeremy	FD	1,656.00		1,656.00
Richard, Nathan	FD	34,594.00		34,594.00
Robinson, Wayne	HWY	88,021.36		88,021.36
Roesch, Benjamin	FD	4,381.00		4,381.00
Saltzman, James	PD	39,424.47	4,110.46	43,534.93
Sawyer, Richard	PD	29,330.00		29,330.00
Sforza, Steven	PD	1,412.64		1,412.64
Siudut, Michelle	Election	125.00		125.00
Smith, Acadia	LIB	390.00		390.00
Smith, Caleb	LIB	1,000.00		1,000.00

## 2022 Salaries

<u>Employee Name</u>	<u>Department</u>	<u>Wages &amp; OT</u>	<u>Private Details</u>	<u>Gross Wages</u>
Soterakopoulos, Thomas	Building Insp	8,190.00		8,190.00
Spitalere, Christopher	PD	65,807.37	16,031.16	81,838.53
St. Hilaire, Kathy	PB	642.00		642.00
Tennant, Julia	FD	337.50		337.50
Tennant, Katarina	FD	52,951.00		52,951.00
Trembley, Jack	FD	12,770.00		12,770.00
Turner, Joshua	PD	7,996.45	8,600.00	16,596.45
Ventura, John	PD	80,625.00	925.00	81,550.00
Wahl, Olivia	LIB	47.50		47.50
Whitby, Trevor	FD	54,664.25		54,664.25
Wicks, Daniel	PD	792.00		792.00
Wiers, Janice	LIB	58,442.92		58,442.92
Williamson, Charles	Election	800.00		800.00
Worcester, Jeremy	PD	12,964.89	19,650.00	32,614.89
Woss, Daphne	TC/TX	57,666.00		57,666.00
Wright-Ward, Jared	PD	66,330.73	9,703.92	76,034.65
Totals		1,878,393.26	105,629.44	1,984,022.70

## REPORT OF THE PLANNING BOARD

Honorable Selectboard Members  
Fellow Citizens of Brentwood

The Town of Brentwood's Planning Board plays an important role in anticipating and meeting the needs of our community. The Board has two general functions (1) Developing goals, objectives, and guidelines for land use; and (2) Reviewing and making decisions on applications for development.

The Town's Master Plan is the foundation for understanding current conditions and guiding the community's future development. It contains a wealth of information, including descriptions and data on natural resources, housing, open space, facilities, existing and future land use, and recreation, plus a buildout analysis (calculated potential growth based on land characteristics and zoning). The Board updates a portion of the Master Plan each year. The Board began working to update the *Vision* chapter (a required component that includes a set of principles and priorities for the community) in 2022 with the assistance of the Rockingham Planning Commission. Residents were invited to provide input via a survey; the Board will be sharing the results of that survey and the draft Vision chapter, along with a draft Transportation chapter, in 2023.

Each year, the Board can recommend new zoning ordinances or amendments. In 2022, the Board recommended making two minor changes to the cluster ordinance, removing the Senior Housing ordinance in its entirety, and reducing the minimum dwelling size from 720 sf to 320 sf. Voters rejected the dwelling size change but voted to remove the Senior Housing ordinance and to adopt changes to the cluster ordinance.

The Board regularly conducts design reviews and reviews applications for residential subdivisions and cluster developments, lot mergers, commercial site plans, proposed utility work, and related development activities. Meeting agendas and detailed minutes describing Board deliberations and decisions are available on the Town's website. Drawings and related application information are available in the Planning Office. We encourage interested citizens to reach out with any questions.

The Board voted to encumber \$6,000 to contribute to a community engagement workshop to be led by Plan NH in the spring of 2023. The workshop will be open to all residents and we hope people will come together to discuss positive ideas for Brentwood's future.

Jillian Benedix became the Board's new Administrative Assistant in 2022. The Board is very appreciative to both Jillian and to long-time Town Planner Glenn Greenwood for their dedication and significant contributions this year. We also welcomed two new board members, Stefanie Kizza and Ned Matson, who were elected in March 2022.

Board members Stefanie Kizza and Doug Finan began serving on the Rockingham Regional Planning Commission (RPC). The RPC advises local governments and provides resources related to housing, transportation, and land use. Brentwood has lacked representation at the RPC for several years, so we are grateful to Stefanie and Doug for making this commitment.

The Planning Board meets on the first and third Thursdays of each month at 7:00 pm. Meetings are open to the public and the Board encourages people to attend and participate. Residents interested in volunteering as an alternate member may contact the Planning Office for more information.

Respectfully submitted,  
Kristin L. Aldred, PhD  
Chair, Planning Board

## **Report of the Economic Development Committee**

Honorable Selectboard Members  
Fellow Citizens of Brentwood

In 2022, the Economic Development Committee for Brentwood listed its goals and policies which are aimed to encourage investment in Brentwood's commercially zoned properties and existing businesses by promoting development that is sustainable and provides a balanced mix of uses.

Beginning in May 2023 the Committee will be hosting a quarterly breakfast to meet with town businesses and discuss ways in which the committee can provide support for sustainable growth. The committee also continues to research and apply for grant opportunities for sewer and water to enhance the 125 corridor while staying true to Brentwood's rural character.

The committee seeks to diversify the tax base in order to minimize large property tax fluctuations as well as grow the tax base to reduce residential property taxes. The Committee is made up of Patrick Farrell (vice-chair and public relations expert), Kristin Aldred, PhD (Planning Board representative), Doug Finan (Planning Board representative), Bob Rossman (real estate expert), Robert Span (Attorney), Mac Bonafede, PhD (data expert), Stefanie Kizza, (civil engineering/MBA), and Jon Morgan, MBA (chair and Selectboard representative).

To the Board of Selectmen and Residents of Brentwood:

"Cemeteries are for the living. They're there for us, they're there to comfort us, they're there to educate us, they're there to provide peaceful meditative places to contemplate our own mortality and our own life." - author Tui Snider. We offer our condolences to the friends and families of those residents we lost in 2022.

The Brentwood Cemetery Department consists of three elected officials (trustees) and two alternates. These officials are collectively charged with the responsibility for the care and maintenance of Brentwood's cemeteries, as well as responsible for establishing and regulating the Cemetery Bylaws. The appointed Superintendent of Cemeteries is responsible for the day-to-day operations and for supervising work done in the cemeteries. The Cemetery Clerk is responsible for assisting with taking meeting minutes and general record keeping. The Brentwood Cemetery Trustees meet monthly on the first Thursday of the month at 5 pm in the Sanborn Room at the Brentwood Town Office. Meetings are open to the public.

Cemetery events/ceremonies hosted in 2022 include: Memorial Day, National Police Week, DAR assisted mapping of Veasey Cemetery, Veterans Day and Wreaths Across America. Commemorative flags and markers were once again placed for all Veterans, as well as Police and Firefighter service members. In an effort to prevent further erosion, bulbs were planted along the roadside in front of Veasey cemetery. The gates at Tony Cemetery were sandblasted and given a new coat of paint.

The Cemetery Trustees wish to thank the following: the Brentwood Highway Department; ASAP Landscape; Wellington Gardens, our local flower grower; all those who volunteered this past year to make our events successful; and our town veterans, friends, families and loved ones. And especially, thank you - Town of Brentwood - for your support.

	Tony Statistics							
	2015	2016	2017	2018	2019	2020	2021	2022
Urn interments	2	4	6	7	5	6	12	9
Casket interments	1	3	3	1	0	4	2	1
TOTAL interments	3	7	9	8	5	10	14	10
Lot sold	4	6	3	11	10	11	35	7

Current Lot Price: \$416.59

For more information about purchasing a lot, or to find contact information for the Brentwood Cemetery Department, kindly see our page on the Brentwood Town website.

Respectfully submitted,  
Brentwood Cemetery Trustees

## BRENTWOOD CEMETERIES

### EXPENDITURES AND REVENUES FOR THE YEAR 2022

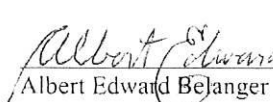
#### EXPENSES

	2021 Disbursed	2022 Budget	2022 Disbursed	2023 Budget
01-4195-25-115 SALARIES	8836.64	8541	8381.38	9017
01-4195-25-225 FICA/MEDICARE	649.56	654	615.95	691
01-4195-25-230 NH RETIREMENT	1052.72	1117	1178.45	1161
01-4195-25-240 TRAINING	243.95	250	216.26	250
01-4195-25-410 ELECTRIC SERVICE	209.46	200	217.48	300
01-4195-25-662 FUEL	277.36	250	243.80	250
01-4195-25-700 LAND MAINTENANCE	1396.81	2000	1945.04	2000
01-4195-25-740 EQUIPMENT	0.00	1.00	0.00	1.00
<b>TOTALS</b>	12666.50	13013	12798.36	13670


#### REVENUES

	2021	2022
FROM PERPETUAL CARE/FLOWER TRUST FUNDS	1246.02	1658.65
FROM SHEPARD CEMETERY TRUST FUND	384.00	227.28
TOTAL LOTS SOLD	35	7
FROM SALE OF CEMETERY LOTS: TOTAL EACH LOT = \$400 [RIGHT TO INTER @ \$200 + LOT MAINTENANCE FEES @ \$200]	13787.00	2800
<b>TOTALS</b>	15427.95	4685.93

#### CEMETERY TRUSTEES

  
Albert Edward Belanger

  
David Menter

  
Justin Kane



**BRENTWOOD POLICE DEPARTMENT  
1 DALTON RD.  
BRENTWOOD, NH 03833  
Tel: (603) 642-8817 Fax: (603) 642-3165  
E-mail: [info@brentwoodpd.com](mailto:info@brentwoodpd.com)**

**John Ventura  
Chief of Police**

**BRENTWOOD POLICE DEPARTMENT  
2022 ANNUAL REPORT**

**DEPARTMENT OVERVIEW**

The Brentwood Police Department provides twenty-four-hour public safety services to the Brentwood community. We currently employ eight full-time sworn Officers, three part-time sworn Officers, an Administrative Assistant, and a contract Prosecutor. The Department is currently fully staffed.

The Department has experienced a necessary evolution of the last year. We began the year short staffed, and have since hired three Officers, all certified. We welcomed Sergeant Doty to our team from Lee Police. He brought nine years of valuable law enforcement experience and leadership to the team. Officer Saltzman was hired from Middleton Police and has five years of law enforcement experience. He is a certified Firearms instructor and Emergency Medical Technician (EMT) at the basic level. I joined the Department in March and have been in law enforcement for nineteen years. With the support of the community leaders, the Department was also able to update antiquated equipment to improve the Officers' ability to perform all functions of their job. The Town as a whole has embraced our entire team all year and for that we are extremely grateful.

The Department has also seen a drastic change in calls for service and types of calls. Over the last five years, we have seen a 41% increase in the number of arrests in the Town. Motor vehicle contacts and citations have seen an increase of approximately 41.5% over the last year. Calls for service were up nearly 67% in the last year as well. This is attributable in large part to the growth within the Town as well as neighboring communities. With the economic growth, we have seen a large increase in motor vehicle traffic, which also has a direct impact on arrests and citations. The goal of the Department moving forward is to continue to grow at a rate that will keep pace with the economic development and population expansion of the community.

Below is a summary of the activity within the Department over the last twelve months, (2022). This list is by no means all-inclusive of the work and efforts the Team has put forth over the last year.

Calls for Service	25,671
Animal Control Incidents	126
Assist Motor Vehicle Lockout	24
Assault	5
Assist Citizen	105
Assist other Agencies	30

Arrests (custody)	176
Building/Property Check	4,111
Burglary in Process	1
Burglary past tense	2
Motor Vehicle Citations	3,080
Complaints	25
Criminal Threatening	5
Criminal Mischief	3
Criminal Trespass	3
Disturbance	12
Directed Patrols	1420
Domestic Disturbance	13
Driving While Intoxicated	10
Fingerprint (Non-criminal)	23
Harassment	10
Intoxicated Subject	4
Incidents	282
Juvenile Offenses	6
Larceny/Forgery/Fraud	9
Medical Emergency	177
Missing Persons	10
Motor Vehicle Accidents	71
Motor Vehicle Complaint	43
Motor Vehicle Stops	3,764
Officer Wanted	21
Reckless Operation	74
Sex Offenses	1
Sex Offender Registrations	7
Shots Fired	25
Suicide/Unattended Death	12
Trespassing	2
Theft	26
Vandalism	7
Vin Verification	45
M/V Off the Road	11
Warrants	39
Well-Being Check	55

Again, I thank the Town for all the continued support we receive from you every day. It means a lot to know that you appreciate the efforts we all put forward to better serve our community.

John Ventura,  
Chief of Police



## **BRENTWOOD FIRE DEPARTMENT**

419 Middle Road  
Brentwood, New Hampshire 03833  
Phone (603) 642-8132



The Selectboard,

Residents of Brentwood,

We continue to grow in our call volume as we finished the year with 1,278 calls for service. We had 570 EMS calls, 397 fire calls, and 311 service calls. There was an 8.4 percent increase in the emergency call volume this past year. These calls are covered with 4 full-time firefighters, a full-time Chief, an administrative assistant, 6 per diems and 24 call personnel who are the true backbone of the department.

We now have twenty-four-hour a day coverage, with the full-time firefighters working a rotating shift. Twenty-four-hour coverage helps reduce our response time by staffing late night and early morning calls. The call staff remain an integral part of our organizational mission, providing their availability as a second member during the overnight and weekend.

The department looks forward to continuing to support the community in every way possible throughout this coming year. I would like to take an opportunity to thank the Firemen's Association, Brentwood Police Department, the Highway Department, and the Select Board for their continued collaboration and support.

Respectfully submitted.

Chief Bird

## Report From Code Enforcement.

### Building Dept.

Permit Applications 2022	430
Permits issued in 2022	381
Permit fees collected	\$ 105,215.00
Estimated value of work permitted	\$ 20,776,053.00

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New Dwellings = 39	Electrical = 133	Solar = 33
Minor projects = 107	Plumbing = 57	
Commercial = 2	Pools = 10	

---

24 Zoning code complaints were investigated .

Work on Town Buildings included Doors , Carpet , Highway Garage.

Collectively worked with Fire and Police on Code and safety issues

Respectively submitted

Building Inspector / Code Enforcement



## BRENTWOOD HIGHWAY DEPARTMENT 2022 REPORT

Brentwood Board of Selectmen  
Citizens & Tax Payers of the Town of Brentwood

The Brentwood Highway Department is responsible for the maintenance of approximately 67 miles of road (one way). The Highway Department is open Monday-Friday 8:00am to 4:30pm. The **non-emergency** number is **(603)-775-7654**. If it is an **emergency**, please call **9-1-1**. Material is accepted at the transfer station located at the Highway Shed (207 Middle Road, Brentwood). Please refer to the town's website for a detailed listing of the items permitted at [brentwoodnh.gov](http://brentwoodnh.gov).

### Road Maintenance Conducted - 2022

- 1.) Scrabble Road was reclaimed to construct a 6" asphalt stabilized base raised with a total of 288yd<sup>3</sup> 1 ½" crushed stone, fine graded and compacted. The road was repaved with 2 ¾" of bituminous concrete pavement. Furthermore, the road shoulders were widened with processed gravel. Driveway aprons were cut back and raised up to accommodate the new road height.
- 2.) Crawley Falls road was overlaid in two sections using 1" bituminous concrete to repair broken and cracked existing pavement.
- 3.) Brentwood Recreation Center ditch lines were cleaned and re-graded to ensure proper flow of stormwater. Parking lot and driveway shoulders were widened using ¾" gravel.
- 4.) Ditch lines along South Road, Deer Hill Road and Scrabble Road were excavated and cleaned to ensure proper flow of stormwater.
- 5.) Eroded road shoulders widened using crushed stone and gravel. Larger crushed stone (4-6") was used along steep grades to prevent stormwater washout. Trees were trimmed and brush was cut back using the Kubota tractor with the arm-mower attachment.
- 6.) Bolduc Tree Service was hired to remove impeding or rotted trees along Deer Hill Road, Lake Road and Crawley Falls Road.
- 7.) Multiple Highway Department vehicles received major repairs completed by the Highway employees including, but not limited to; suspension leaf springs, hydraulic pump replacements, spreader chain and bearing replacements, engine diagnostic and repair, as well as full maintenance services.

I would like to thank the Highway Personnel, the Brentwood Board of Selectmen and Town Administrator, the Brentwood Police Department, the Brentwood Fire Department, as well as residents and various agencies in town that assisted the Highway Department throughout the year.

Respectfully Submitted,

Wayne Robinson - Road Agent

## **2022 Brentwood Recreation Department Annual Report**

Brentwood Recreation Department's goal is to provide fun and safe community oriented programs and events for all ages. In 2022 Brentwood Rec was still recovering from Covid-19 challenges, but the Recreation Department saw an increase in rentals, programs, and Town events! Brentwood Rec successfully hosted another fun 4<sup>th</sup> of July Parade that saw a new & improved parade route that kept the Town's rich history and with more plans to expand upon the parade. Brentwood Rec also saw improvements with the Bunny Breakfast, the Haunted Walk, summer camp, trail improvements, and youth sport programs.

In 2023 Brentwood Recreation will look to complete its community center renovations, offer a brand new "Teen Camp" for grades 6<sup>th</sup>, 7<sup>th</sup>, & 8<sup>th</sup>, and to improve and increase new and ongoing senior programs. Brentwood Recreation is always looking for new ideas for programs, new instructors, and more volunteers. If you are interested in volunteering or want to offer a service/program, please contact the Recreation office and speak with Andrew Gray the Recreation Director.

### **FACILITIES**

- The Ice Rink was installed again on the basketball court.
- In addition to our own spring, summer and fall sports programs, we continued to rent our fields to different teams and organizations.
- Brentwood Community Center had over 52 resident and non-resident rentals of the building, fields, pavilion.
- Playground & Pavilion
- Castonguay Pavilion
- GaGa Ball court next to the playground.
- Basketball court.
- Pickleball court
- Concession Stand
- Part time Senior Center (BRC Basement)

### **Special Programs & Events**

- Sip and Sign classes.
- Brentwood Rec & the Police Department partnered offered National Night Out.
- For the second year the Brentwood Police & Rec Department put on a Haunted Walk.
- Summer Camp for grades K-6.
- Offered February & April School Vacation Camps.
- Summer Camp
- Bunny Breakfast
- Red Cross CPR courses at the community center.
- 4<sup>th</sup> of July parade
- Calls from the North Pole.
- Exeter River Fall Paddle.
- Daddy Daughter Dance
- Red Sox Trips
- Senior trips
- Casino Trips
- Monthly Senior Luncheons
- Part time Senior Center
- Partnered with the Peach Project to run the Holiday Stroll.

**FITNESS**

- Continued to offer weekly classes in Yoga and Tang Soo Do.
- Senior Movement Class.
- Rock Your Body Fitness.
- Woman’s Self Defense

**SPORTS**

- Youth Fall Soccer (Prek-5<sup>th</sup> grade)
- Youth Basketball (Prek-8<sup>th</sup> grade)
- Lacrosse
- Spring & Fall Field Hockey
- Adult Coed Softball league.
- Men’s Pick-Up Basketball
- T-Ball & Farm Baseball
- Summer Lacrosse
- Cricket
- Fall Open Gym

2022 Recreation Department Revolving Account

Balance 1/1/2022:	<b>\$40,883.76</b>	<b>Expenses Paid:</b>	
<b>Income Collected:</b>		General Operations BCC	\$13,982.08
BCC Rental	\$10,950	General Operations BRC	\$11,886.37
Field Rentals	\$5,532.50	Youth Programs Expense	\$36,000.86
Pavilion Rental	\$0	Adult Programs Expense	\$8,428.28
Youth Programs	\$35,901.88	Specials Program Expense	\$4,223.38
Adult Programs	\$11,981.94	Youth Sports Expense	\$12,702.10
Specials	\$2,509.24	Concessions Expense	\$1,107.39
Youth Sports/Sponsors/Donations	\$13,681.90	Playground Expense	---
Concession Revenue	\$986.20	Miscellaneous Expenses	\$4,832.76
Miscellaneous Income	\$0	Impact Fee	\$5,028.87
Interest Income	\$0	Reconciliation Discrepancies	
<b>Total Income</b>	<b>\$85,263.66</b>	<b>Total Expenses:</b>	<b>\$96,957.57</b>
		Balance as of 12/31/2022	<b>\$29,189.85</b>

**Brentwood Recreation Department & Commissioners**

- Recreation Director- Andrew Gray
- Chair of Recreation Commission- Tammy MacNeil
- Commissioner- Patrick Farrell
- Commissioner- Jessica Duffy
- Commissioner- Aaron Kelly
- Commissioner- Julie Velevis
- Alternate- Erin Merrill
- Alternate- Valarie Rogers





# TRUSTEES OF MARY E. BARTLETT MEMORIAL LIBRARY



Liz McConnell, Chair   Melody Santos, Treasurer   Tom Walker, Secretary   Erin Staffiere   Melissa Bertoulin  
Alternates: James Clark   Kristen Goodrich   Susan Lunn

## 2022 Annual Report

### Personnel:

The director, Janice, attended monthly state led director meetings via Zoom, where she learned the intricacies of real-world application of library ideals during a challenging time in library community service. She also contributed thoughts, ideas, and examples of what the MEB Library is doing to meet the ongoing needs of its community.

Staff members that were promoted into new positions last year, have settled into their roles very nicely this year. Assistant Director/Youth Librarian, Kiki, has planned and executed over 115 programs for approximately 1,506 attendees. She has an affinity for developing relationships with children of all ages and their parents/caregivers. As a result, we have consistently increased program attendance and circulation in the youth areas. Our library assistants, Joyce, Katie, and Mary, continue to create a welcoming library environment, with a goal of offering privacy, dignity, and respect to all our patrons. In addition, they work on cataloging, displays, and Interlibrary Loans, many of the core needs of a busy library. Shayla and Marley, our library pages, along with our substitute pages, have supported the team with strong shelving skills ensuring library materials are able to be located. In addition, their willingness and ability to learn new things has enabled us to rely on them to assist with projects and program preparation. The MEB team continues to be a model for great library service.

### Operations:

All programs in 2022 were offered in-person, with virtual options available as needed when there were weather concerns or other challenges. Having the flexibility to pivot to virtual programming increases our ability to reach the community and has had a positive impact on our services. We hosted storytimes 2-3 times a week, book clubs, drop-in games and puzzles, craft programs, Candidate's Night, a program about the voting process, a program called Courageous Community Conversations which was coordinated with 3 other local libraries, one on the impact of rising electric costs, the Summer Reading Program, 1,000 Books Before Kindergarten and so much more. In total we served approximately 2,673 patrons during 161 programs, and welcomed 192 new patrons this year.

In the latter half of the year, Janice, the Trustees, and a very generous volunteer focused on a presentation of data used to advocate for wage adjustments for our staff. These changes are meant to bring us in line with current market conditions and salaries seen in various library positions in the Seacoast area. Hours were spent researching and preparing the presentation that earned the stamp of approval from almost all Selectboard and Budget Committee members for presentation at the annual Town Meeting. The Trustees and Director are most thankful for this assistance.

We were gifted several hundred COVID Antigen tests free of charge from the Seacoast Public Health Network, which we were able to pass onto Brentwood residents. We also brought in the NH COVID vaccination van and were able to offer free vaccinations with no appointments to over 70 residents.

### Friends of the Library:

The Friends of the Library group grew tremendously this year, with approximately a dozen regular attendees to the monthly meetings. The book store was able to be opened bi-monthly throughout the year and many programs were funded, including the entire Summer Reading Program! Storytime equipment, including an easel, flannel board, and drying rack, was purchased, as were bookshelves for the adult room. Donations from the community along with the efforts of the Friends group give the library the ability to offer so much more throughout the year than we would be able to with our budget alone. In addition to funding items, the Friends donate time and talent to many different projects, including the annual Halloween event (100 attendees), Letters to Santa (more than 65 hand written responses sent), and a Visit with Santa (over 200 attendees). Museum passes were sponsored once again this year, and usage of the passes increased tremendously over the last 2 years. Our heartfelt appreciation is extended to our Friends' group!

### Premises and Equipment:

Using library impact fees, the library was able to add 2 mini split AC units to replace the need for window units in the original building and a nonfunctioning central air unit servicing the main area of the library. Two public meetings and a survey were offered to the community to help inform the needs and expectations for the proposed replacement of the current damaged and unsafe amphitheater. Pending approval at Town Meeting, a warrant article was presented, will be voted on, and work is anticipated to begin in 2023.

*Respectfully submitted by the Trustees of the Library and Janice Wiers, Library Director*

**Brentwood MEB Library -- Summary Financial Report**

**Year 2022**

**Received**

			<u>Full Year 2022</u>	<u>Budget</u>
40200 · Donations, including non-resident cards			862.46	NA
41000 - Morrill Library Trust Fund			0.00	NA
49900 - Miscellaneous, including Petty Cash			102.11	NA
49000 · Town Appropriation			80,647.29	80,647.29
<b><u>Total Received</u></b>			<b><u>81,611.86</u></b>	<b><u>80,647.29</u></b>

**Expended**

<u>Operating Expenses</u>			<u>Full Year 2022</u>	<u>Budget</u>
50000 · Media			32,948.04	32,960.00
60000 · Building Maintenance			5,036.48	8,000.00
61000 · Catalog/Circulation System			2,040.00	2,600.00
62000 · Electricity			5,292.19	4,500.00
63000 · Equipment			1,685.61	2,200.00
64000 · Computers			15,438.34	12,500.00
65000 · Furnishings			384.94	600.00
67000 · Heating			2,145.27	5,400.00
68000 · Telephone			3,397.21	3,500.00
69800 - Uncategorized Expenses			0.00	0.00
70000 · Programs			3,763.83	4,000.00
80000 · Professional Development			2,706.93	2,000.00
85000 · Supplies			3,677.58	4,635.00
90000 · Other Expenses			497.70	500.00
<b><u>Total Operating Expenses</u></b>			<b><u>79,014.12</u></b>	<b><u>83,395.00</u></b>
<b><u>Compensation and Benefits</u></b>			<b><u>170,598.65</u></b>	<b><u>181,484.67</u></b>
<b><u>Total Expended</u></b>			<b><u>249,612.77</u></b>	<b><u>264,879.67</u></b>

**Statistics**

<u>Items circulated</u>			<u>Programs</u>	
New patrons	192		Number of Programs	161
Museum passes used	129		Youth Program Attendance	1,506
Audiobooks & E-book downloads	7,302		Adult & Family Program Attendance	1,167
Summer Reading Prog. Participants	200			
Visitor headcount	11,072		Total Program Attendance	2,673

**CONSERVATION COMMISSION  
2022**

The Brentwood Conservation Commission works to secure and protect land and water resources as well as manage Brentwood's conservation lands, wildlife habitat and open space. In 2022, we continued our mission as follows:

1) We routinely review building and land-impact projects that impinge on wetlands and potentially affect surface and groundwater. We have begun a harder look at projects that pose potentially significant impacts to the Town's groundwater aquifers and surface water drainage to Great Bay. We are considering ways to shore up our ability to lessen impacts that potentially affect those resources.

2) The Commission is charged with identifying and facilitating conservation, as well as monitoring the more than 20 properties for which the Town holds the primary conservation easement. Annual monitoring of easements is a contractual requirement that ensures that easement terms are met. This year we successfully reinstated volunteer monitoring of all properties of interest, saving Taxpayers thousands of dollars while becoming more familiar with the land we help steward.

3) We continue to consider updates of charter and goals in a manner consistent with the current conservation mandates, rules, and regulations.

4) We have met with the State and other officials and non-governmental organizations and charitable corporations to identify, discuss and apply for conservation funds and processes for grant application, and begun to identify and prioritize parcels for strategic conservation.

5) We submitted a conservation land warrant article at last years Town Meeting (2022) for bonding of up to \$3M in funds over five years to secure conservation easements on selected properties, which passed by a very wide margin. We continue previous efforts to conserve (by easement) selected properties, such as the Meadows Mirth Farm (formerly, the Game Farm). The Commission is in the early stages of due diligence for potentially easing another property for conservation.

I thank the Commissioners for their devotion, as volunteers, to the Town's business and their diligence in executing it. The Commission thanks the Town's people and Select Board for their trust in us. We look forward to another year of stewardship.

Respectfully submitted,  
Robert S. "Bob" Stephens  
Chairman

**2021 INCOME AND EXPENDITURES FOR CONSERVATION FUNDS**

<b>BALANCE FORWARD, 1/1/2022</b>	<b>\$75,463.36</b>
<b>INCOME</b>	
Interest	\$514.56
Subtotal	<b>\$514.56</b>
<b>EXPENSES</b>	
None	
Subtotal	
<b>BALANCE, 12/31/22</b>	<b>\$75,977.92**</b>
** Includes Grant funds escrowed for future maintenance by RCCD, received in 2013	<b>1515.03</b>

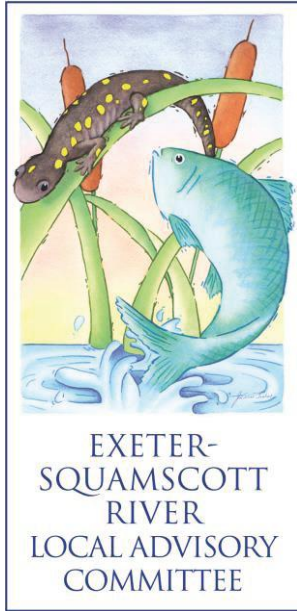


## Lamprey River Advisory Committee (LRAC) Annual Report Oct. 1, 2021 - Sept. 30, 2022

As required by RSA 483 and the NH Rivers Management & Protection Program, representatives from eight towns in the Lamprey River watershed continued implementing the *2013 Lamprey Rivers Management Plan* with help from multiple partners\*. The final plan, approved on Sept. 26, 2013, is available at town offices and on [www.LampreyRiver.org](http://www.LampreyRiver.org).

- **Land Protection:** The LRAC committed \$185,505.00 to the Southeast Land Trust (SELT) towards permanent land protection projects totaling 247 acres along the Lamprey River in Deerfield, Durham, and Epping.
- **Outreach:** As Covid 19 began to wane, in-person outreach efforts began to return. Work on upgrading the committee's website, [www.LampreyRiver.org](http://www.LampreyRiver.org), was completed and the new site was made available to the public in early 2022. River-related articles were shared with towns for e-newsletters.
- **Project Review:** The committee reviewed 15 development or redevelopment projects in 6 towns that require NHDES permits for wetlands, shoreland, and alteration of terrain. Comments were sent to the NHDES, applicants, and town conservation commissions and planning boards. Per RSA 483, the LRAC cannot grant or deny permits, but its comments must be considered by the NHDES.
- **Recreation:** Many local residents made good use of *Explore the Lamprey River* and the public paddling access maps that were updated and released in 2020. The guides cover the towns of Epping, Lee, Durham, and Newmarket.
- Trail and signage improvements at the Little River Park nature trail in Lee were completed using a Community Grant from the LRAC.
- Trail and signage improvements were completed at Heron Point Conservation Area in Newmarket using a Community Grant from the LRAC.
- Safety improvements at the Lee Public Canoe Access were planned and permits were secured. Work will begin in late fall 2022 or late summer 2023.
- **Water Quality:** The LRAC continued to support volunteer water quality testing throughout the Lamprey River watershed.
- For a second year, the LRAC funded analysis of bacterial contamination at several recreational areas to determine the source of the bacteria: human or otherwise. Results will be made public in late 2022.
- The LRAC also funded the purchase of two new stream gages for the North Branch River in Candia and the Pawtuckaway River in Nottingham, as well as data-sharing software, that will help NHDES to update the Instream Flow Management Plan.

\*Funds to support LRAC's work were provided by the National Park Service under CFDA 15.962 – National Wild and Scenic Rivers System.



## 2022 Annual Report

### Exeter-Squamscott River Local Advisory Committee

The Exeter-Squamscott River is enrolled in the New Hampshire Rivers Management and Protection Program, a unique partnership between citizens, towns, and state government designed to promote and protect the river’s outstanding natural and cultural resources. Established in 1996, the Exeter-Squamscott River Local Advisory Committee (ESRLAC) is comprised of citizen volunteers living in towns in the watershed, vested in working together to protect water quality, water quantity, wildlife habitat and recreational opportunities. The Exeter-Squamscott River is one river with two names, reflecting the fresh water (Exeter River) and salt water (Squamscott River) portions of this major tributary to Great Bay.

2022 marked ESRLAC’s 26<sup>th</sup> year of acting “for the good of the river”. Committee members met throughout the year to review and comment on proposals for land development along the river corridor. These comments are shared with state regulatory agencies, developers, and municipal officials, and focus on mitigating the impacts of development on the river by improving stormwater management and maintaining naturally vegetated buffers along the river and tributary streams. ESRLAC meetings also provide members with an opportunity to discuss river-related concerns and share resources. ESRLAC also completed an update to the Watershed Management Plan, which is available on ESRLAC’s website.

ESRLAC has a Facebook page, managed by Committee members and offering information on a wide range of river related topics. Search for Exeter-Squamscott River Local Advisory Committee on Facebook to follow ESRLAC.

ESRLAC seeks members from all communities in the watershed. If you are a resident of Chester, Raymond, Fremont, Sandown, Danville, Kingston, East Kingston, Brentwood, Kensington, Exeter, Stratham, or Newfields and are interested in river stewardship please consider joining ESRLAC. Contact the Rockingham Planning Commission at 603-778-0885 for more information.

[www.exeterriver.org](http://www.exeterriver.org)

**Follow Exeter-Squamscott River Local Advisory Committee  
on Facebook**

ESRLAC Representatives:	
Brentwood:	Jessica Balukas Eric Turer
Chester:	Vacant
Danville:	Vacant
East Kingston:	Vacant
Exeter:	Donald Clement
Fremont:	Alexa Brown Ellen Douglas John Roderick
Kensington:	Vacant
Kingston:	Elizabeth Mello
Newfields:	William Meserve
Raymond:	Vacant
Sandown:	Donald Picard
Stratham:	Eric Bahr Nathan Merrill

## 2022 Report of the Regional Associations Committee

The Regional Associations Committee was established by the Select Board in 2019. There are five committee members, appointed to staggered 3-year terms, plus one alternate. Its mission is two-fold. The Committee's first mission was to establish a process and criteria for reviewing applications from regional associations so that all funding requests are evaluated equitably. The four criteria established for applicants by the Committee were: applicants must be a 501c (3) charity; must have an office or headquarters in New Hampshire; must be registered with the New Hampshire Attorney General's office; must provide direct services to Brentwood residents. The second part of the committee's ongoing mission is to annually review applications and make recommendations for funding for the following budget year. The application period is Labor Day through October 30 and applications are available from the Town Office. Notice of the application period, as well as the deliberative meeting, are published on the town's website.

On Tuesday, February 8, 2022, the Committee met and reviewed the nine applications for received for 2022. After reviewing the materials to ensure the criteria were met, the Committee discussed the details of each request and voted to fund six applications, totaling \$12,790. The decisions were submitted to the Select Board which voted to approve the Committee's recommendations. Following Town Meeting at which the town budget was approved, the applicants were notified by the town about the Committee's decision.

Budget Year 2022 recipients were:

Community Children's Fund	\$1,000
Rockingham Nutrition/Meals on Wheels	\$2,040
Richie McFarland Children's Center	\$3,300
Rockingham Community Action (SNHS)	\$5,700
TASC	\$ 750
TOTAL	\$ 12,790

In reviewing the applications, the following information was noted which impacted the Committee's decision to fund or not fund: over half the applications were received past the application deadline but the Committee felt COVID had had an impact on preparing and gathering details for applications; most of the associations received CARES Act funding from the Federal government which provided financial support beyond the usual sources; almost all Personnel Protective Equipment (PPE) loans were forgiven; citizens were charitable in 2021 and "NH Gives" revenue broke records for the second consecutive year; 7 of the 9 applicants had revenue surpluses over expenses, a couple of which were substantial. In addition, the Committee discussed the current application form and process and recommended a couple of minor changes that were presented to and approved by the Select Board.

Respectfully submitted,  
Rebecca Dunham, Chair

To the Selectboard and Residents of Brentwood,

The Brentwood Energy & Efficiency Advisory Committee (BEEAC, the Committee) was created to advise the Town of Brentwood Select Board and other committees and boards on best practices related to energy and efficiency.

Upon creation, our mission specifically set by the Select Board is to:

- Research potential remedies for the impacts of high electricity and energy costs on residents, businesses, and town offices
- Research the recent decision of the NH Public Utilities Commission (PUC) to approve the Community Power rules to determine potential benefits to the Town
- Conduct research on the Community Power Coalition of NH to determine the pros and cons of membership
- Review methods to reduce aggregate town energy consumption
- Collect educational materials regarding ways to save money on energy bills, reduce electricity usage, and submit those materials to the Selectboard for publication consideration via the town website and social media page
- Research and provide education on various tax incentives available to residents that involve alternative energies for home/business
- Review available state and federal programs and grants to provide for the promotion of alternative energy
- Evaluate annual energy-related legislation being proposed in the state legislature and report to the Selectboard on implications for the Town and its residents
- Periodically update the Town and Selectboard regarding energy related programs, initiatives available grants, etc.

During the Fall 2022, we met several times to discuss our mission and next steps.

Initially, our focus was on Community Power and determining potential benefits to Brentwood and its residents.

The Committee is also working with the Select Board and other town functions to assess the need for energy audits to identify potential energy and cost reductions opportunities. All audits will be approved by the Select Board.

Along with the above, the Committee has been investigating the Town's fuel consumption and emergency fuel storage and conducting research about end-of-life solar module disposal.

We are excited about the year to come and our collaboration with the Select Board and the community at large.

Committee Members:

Rick Labrecque, Chair	Keith Paul
Kris Magnuson, Vice Chair	Gabbie Kelly
Anna Heard, Secretary	Kristin Aldred-Cheek (alternate)
Tom Palma	Matt Lipinski (alternate)
Bob Radlinski	

*The mission of the Communications Subcommittee is to assist the Town of Brentwood in providing positive, transparent, and productive information to our residents and the general public.*

The Communications Subcommittee was appointed by the Town of Brentwood Selectboard in May of 2022 for a one-year term. Over the course of several meetings, starting at our first meeting on June 14<sup>th</sup>, we assessed the scope of town communications, while identifying areas to apply our efforts.

Along with the mission statement above, two overarching initiatives were established: *How Brentwood Works* and *Citizens' Engagement in Town Government*. These initiatives came about after discussing opportunities to empower the community with information in a transparent manner.

In September, the official town Facebook page launched. We continue to offer support to Daphne Woss, Town Clerk, as she utilizes Facebook as a communication tool to inform the public. The page has 600+ followers and counting! Follow town updates at [facebook.com/townofbrentwoodnh](https://facebook.com/townofbrentwoodnh).

In October, the Selectboard reviewed and approved our proposal for a Subcommittee Creation Process and the accompanying Statement of Interest Form. We worked with Karen Clement, Town Administrator, to establish the parameters, timeframe, and legal requirements for a formalized process when a Brentwood resident would like the opportunity to form a subcommittee. Residents interested in serving on a subcommittee will submit a statement of interest with their qualifications to be reviewed for appointment by the Selectboard.

In our assessment of town communication, we have advised the Selectboard that the Town of Brentwood website, ([brentwoodnh.gov](https://brentwoodnh.gov)), needs to be the go-to source for town notices, updates and information. Over the next six months, the committee will be focusing on the redevelopment of the town website. Our plan is to leverage technology to create an improved user experience for the community as well as a streamlined experience for staff maintaining information on the website.

We welcome conversation with the community. The committee holds public meetings and generally meets on the second Thursday of the month at the Town Office. We can also be contacted via email at [brentwoodnhcomms@gmail.com](mailto:brentwoodnhcomms@gmail.com).

Thank you to our members for volunteering their time and energy, and for the fluid, open discussions as we share ideas, respect perspectives and debate solutions.

—Stefanie Lewendon, Chairperson

**Voting Members:**

Stefanie Lewendon, Chairperson  
Steven Dawson, Vice Chairperson  
Denette Schlager, Secretary  
Letty Bedard  
Joshua Bertoulin  
Rebecca Dunham  
Bridget Zacher

**Advisory Members:**

Russ Kelly, Selectboard Representative  
Karen Clement, Town Administrator  
Andrew Gray, Director, Recreation Department  
Janice Weirs, Director, Mary E. Bartlett  
Memorial Library



## Brentwood Historical Society



What is old is now new and more distinguished. The Brentwood Historical Society museum building was honored with inclusion on the New Hampshire Register of Historic Places in 2022. Over the course of time, the building housed many private and public functions, including the D O. Waldron store, Keeneborough Grange, the Crawley Falls post office, a telegraph office, the library, and the first meeting of the Brentwood Volunteer Fire Department. The historic designation was accomplished through the efforts of the Brentwood Historical Society board of directors, the Brentwood select board, Brentwood Historical Society members, the 275th book committee, and the generous anonymous donors who funded the process.

Also in 2022, the Brentwood Historical Society paid tribute to the great Brentwood historian Mary Abbie Sanborn. Her meticulous documentation depicted the news and lives of the people of Brentwood, as well as state and national events and people. Her whimsical entries and empathetic thoughts opened visions of life in the 1800s here in Brentwood and in the wider world. Her chronological writings and original diaries are now housed and displayed at the Brentwood Historical Society museum, on loan from the Pilgrim United Church of Christ in Brentwood, for all to enjoy, admire and reflect upon. Special gratitude to board members Albert Belanger and Karen Ellis for the development of this unique perspective and one of a kind exhibit in the state of New Hampshire.

Mary Abbie wrote on January 21, 1900: *"I walked to meeting. It is (a) cold, slippery day. I was born in Brentwood, N.H. January 11th, 1820. How many that are 80 years old can walk one mile and a half on the ice and frozen ground to attend the Sabbath preaching and Sabbath School?"*



## MOSQUITO CONTROL

Severe droughts impact the lives of every living thing from humans to wild animals, your lawn and garden, ponds and streams and the creatures that rely on that water. Mosquitoes live in shallow, stagnant water during part of their lifecycle so their numbers were down due to the drought this past summer. The only benefit of the drought was that NH had a year without significant widespread mosquito-borne disease. Catch basins and backyard containers were the main sources of mosquitoes during the latter half of the season.

The New Hampshire State Lab in Concord tests mosquitoes and confirmed there were eight West Nile Virus (WNV) positive mosquito batches from Manchester and Nashua. No human or veterinary cases of WNV were identified in New Hampshire. No Eastern Equine Encephalitis (EEE) was detected. Mosquitoes from Hampstead and Atkinson tested positive for Jamestown Canyon Virus.

Adult mosquitoes were monitored at four locations throughout Brentwood. Nearly 2100 mosquitoes were collected in light traps, identified to species, and select species were sent to the State Lab where they were tested for diseases July 1<sup>st</sup> through October 15<sup>th</sup>. No disease was detected in mosquitoes collected in Brentwood this year.

Field work begins in April when mosquito larvae are found in stagnant water such as red maple and cedar swamps, marshes, woodland pools and other wet areas. Dragon has identified 117 larval mosquito habitats in town. Crews checked larval habitats 517 times during the season. There were 85 treatments to eliminate mosquito larvae. Dragon uses a naturally occurring biological product called Bti to control mosquito larvae in wetlands. Bti will not harm people, pets and other animals, aquatic life or other insects. In addition, 219 catch basin treatments were made to combat disease carrying mosquitoes. Dragon also used Natular, an organic biological product, to control mosquitoes in catch basins.

Without standing water, mosquitoes can't survive to maturity and spread disease in large numbers. By eliminating standing water around your home during the season, you play an important role in keeping yourself, your family, your pets, and your neighbors safe from mosquito-borne disease.

Residents who do not want their wetlands treated may use our No-Spray Registry online at [www.dragonmosquito.com/no-spray-registry](http://www.dragonmosquito.com/no-spray-registry) or write to Dragon Mosquito Control, PO Box 46, Stratham, NH 03885. Be sure to include your name, physical address, phone number, color of your house and acreage you own. If you've submitted a request in prior years, please contact the office to reaffirm your request. To keep our records current, we need to hear from you each year. Inquiries may be emailed to [help@dragonmosquito.com](mailto:help@dragonmosquito.com) or you may call the office with questions at 603-734-4144.

Respectfully submitted,  
Sarah MacGregor  
Dragon Mosquito Control, Inc.

## **SOUTHEAST REGIONAL REFUSE DISPOSAL DISTRICT 53B**

Southeast Regional Refuse Disposal District 53B was established in 1998 under RSA Chapter 53-B. The District is authorized to provide four facilities: recycling, landfill, septage and waste-to-energy. Each member municipality can participate in one or more of the District's facilities and the various costs and expenses are apportioned among the members. Also provided is flexibility in developing solutions to joint solid waste problems.

The District is presently made up of six member towns: Brentwood, Fremont, Kensington, North Hampton, Rye, and Sandown.

The District held its Annual Household Hazardous Waste day on September 24, 2022 in Brentwood.

This event served 309 cars, representing 348 households, and came in under the \$18,450.00 budget. The board would like to thank all the volunteers that worked to make the day a success.

The member towns are currently tipping at a rate of \$77.12 per ton for MSW and \$90.84 per ton for Bulky/Demo.

Effective April 1, 2022 the Board of Southeast Regional is as follows:

Chairman	Everett Jordan – Rye, NH
Vice Chairman	Ken Christiansen- Brentwood NH
Treasurer	John Hubbard – North Hampton
Secretary	Alan Tuthill – Kensington, NH

Respectfully submitted,  
Everett (Bud) Jordan, Chairman  
Southeast Regional Refuse  
District 53B

**TREASURER'S REPORT**

December 31, 2022

<b>Cash on Hand, General Fund, 12/31/2021</b>	<b>\$6,781,555.77</b>
<b>Plus:</b>	
2022 Receipts – General Operations	20,320,891.11
Interest Income	13,476.34
<b>Total Cash &amp; Receipts</b>	<b>27,115,923.16</b>
<b>Less:</b>	
2022 Disbursements – General Operations	18,741,312.49
Transfers to Impact Fee Accounts	187,260.00
Transfer to Recreation Account	7,445.00
Transfer to Police Detail Subaccount	18,360.00
Transfer to Ambulance Fund	.00
<b>Total Disbursements</b>	<b>18,954,377.49</b>
<b>Cash on Hand, General Fund, 12/31/2022</b>	<b>8,161,545.67</b>

**IMPACT FEES ACCOUNT – 2022**

Beginning Balance 1/1/2022	\$ 261,051.66
Fees Collected	187,260.00
Interest Income	3,120.35
Less Disbursements:	
Recreation	5,028.87
Swasey School	.00
Co-op Middle School	13,249.63
Exeter High School	.00
Town Office Bldg	4,839.54
Police Dept	539.98
Fire Dept.	.00
Library	<u>8,814.75</u>
Subtotal	<b>32,472.77</b>
Balance at 12/31/2022	<b>\$418,959.24</b>

**POLICE DETAIL REVOLVING FUND - 2022**

Balance 1/1/2022	\$ 55,434.98
Police Detail fees collected	156,850.30
Interest Income	1187.95
Less: Reimbursements to General Fund for Payroll related expenses	.00
Less: Payments to Vendors	46,511.63
Balance 12/31/2022	<b>\$ 166,961.60</b>

**AMBULANCE REVOLVING FUND - 2022**

Balance 1/1/2022	\$460,843.35
Ambulance fees collected	167,896.95
Interest Income	.00
Less Disbursements:	
ACH Credit Card Fees	1,304.09
Reimburse General Fund	.00
Payments to Vendors	4,966.55
Refund	443.53
Balance 12/31/2022	<b>\$ 622,026.13</b>

Town of Brentwood  
Report of the Trustees of the Trust Funds  
For the Year Ended December 31, 2022

Name of Fund	Principal			Income				Total	Ending Market Value
	Beginning Balance	Additions- Withdrawals-Gain (Loss)	Ending Balance	Beginning Balance	Net income	Expended during Year	Ending Balance	Principal & Income	
<b>Trust Funds</b>									
Perpetual Care-Dudley Cemetery	6,247.14	51.14	6,298.28	4,179.90	325.08	45.02	4,459.96	10,758.24	10,928.71
Perpetual Care-Ladd Cemetery	29,674.02	238.50	29,912.52	18,953.58	1,516.02	262.67	20,206.93	50,119.45	50,913.62
Perpetual Care-Thyng Cemetery	3,433.34	27.74	3,461.08	2,219.25	176.37	21.02	2,374.60	5,835.68	5,928.15
Perpetual Care-Tuck Cemetery	1,510.49	10.88	1,521.37	705.59	69.13	10.51	764.21	2,285.58	2,321.80
Perpetual Care-Tonry Cemetery	150,123.73	1,139.16	151,262.89	82,107.06	7,240.38	1,319.43	88,028.01	239,290.90	243,082.54
Cemetery Maintenance-Ethel Lyford Bequest	26,660.76	131.85	26,792.61	171.51	837.75	-	1,009.26	27,801.87	28,242.45
Perpetual Care-Shephard Cemetery	3,116.77	24.07	3,140.84	1,801.12	152.36	227.28	1,726.20	4,867.04	4,944.16
Morrill Library Fund	7,241.76	36.10	7,277.86	172.31	228.26	172.31	228.26	7,506.12	7,625.06
<b>Total Trust Funds</b>	<b>228,008.01</b>	<b>1,659.44</b>	<b>229,667.45</b>	<b>110,310.32</b>	<b>10,545.35</b>	<b>2,058.24</b>	<b>118,797.43</b>	<b>348,464.88</b>	<b>353,986.49</b>
<b>Capital Reserve Funds</b>								-	
Fire/Rescue Vehicle Replacement	159,308.16	45,607.30	204,915.46	10,030.95	2,405.10	-	12,436.05	217,351.51	220,786.92
Emergency Repair:Fire/Rescue Apparatus	26,635.08	(612.82)	26,022.26	3,937.37	358.11	-	4,295.48	30,317.74	30,796.93
Expand/Build new Fire Dept	229.19	(229.19)	-	33.67	0.78	34.45	-	-	-
General Cemetery Maintenance	8,146.54	365.46	8,512.00	379.28	107.25	-	486.53	8,998.53	9,140.76
Library Amphitheater	-	47,605.29	47,605.29	-	415.82	-	415.82	48,021.11	48,780.12
Library Maintenance	5.12	(5.12)	0.00	16.34	0.06	16.40	0.00	0.00	-
Recreation Grounds	1,192.26	(27.41)	1,164.85	175.10	16.01	-	191.11	1,355.96	1,377.39
Special Education	126,595.27	7,217.01	133,812.28	11,221.68	1,655.82	-	12,877.50	146,689.78	149,008.32
School Maintenance	129,051.04	7,200.60	136,251.64	9,585.24	1,665.44	-	11,250.68	147,502.32	149,833.70
School Safety & Security	33,776.72	9,262.42	43,039.14	2,000.47	460.57	-	2,461.04	45,500.18	46,219.34
Recycling Revenues	4,926.77	(4,926.77)	-	728.32	16.99	745.31	-	-	-
Highway Vehicles & Equipment	101,597.37	(45,052.04)	56,545.33	10,438.19	1,526.84	-	11,965.03	68,510.36	69,593.22
Repair Town Bridges	491,324.87	(473,298.50)	18,026.37	39,568.03	4,079.20	5,976.17	37,671.06	55,697.43	56,577.77
Repair/Replace Dry Hydrants & Water Systems	25,300.23	(582.10)	24,718.13	3,739.89	340.17	-	4,080.06	28,798.19	29,253.37
Forestry Programs	5,640.37	(129.77)	5,510.60	833.51	75.81	-	909.32	6,419.92	6,521.39
Maintenance of Town Owned Buildings	76,597.55	18,683.07	95,280.62	3,468.94	1,172.20	-	4,641.14	99,921.76	101,501.10
Construction of Highway Buildings	277,343.94	(276,959.99)	383.95	15,350.08	2,425.71	17,678.71	97.08	481.03	488.63
Municipal Operations Software	99,714.89	(2,644.32)	97,070.57	5,435.54	1,227.08	-	6,662.62	103,733.19	105,372.77
Town Revaluation	54,461.12	21,682.10	76,143.22	5,837.30	910.48	-	6,747.78	82,891.00	84,201.15
Information Systems	54,825.26	4,332.55	59,157.81	1,757.33	763.55	-	2,520.88	61,678.69	62,653.57
Solar	86,884.87	14,853.01	101,737.88	3,291.15	1,199.60	-	4,490.75	106,228.63	107,907.65
Winter Maintenance ETF	10,088.62	(203.29)	9,885.33	53.02	118.79	-	171.81	10,057.14	10,216.10
Police Facility	76,186.83	(1,547.89)	74,638.94	1,032.88	904.49	-	1,937.37	76,576.31	77,786.65
<b>Total Capital Reserve Funds</b>	<b>1,849,832.07</b>	<b>(629,410.40)</b>	<b>1,220,421.67</b>	<b>128,914.28</b>	<b>21,845.87</b>	<b>24,451.04</b>	<b>126,309.11</b>	<b>1,346,730.78</b>	<b>1,368,016.85</b>
<b>Total Trust &amp; Capital Reserve Funds</b>	<b>2,077,840.08</b>	<b>(627,750.96)</b>	<b>1,450,089.12</b>	<b>239,224.60</b>	<b>32,391.22</b>	<b>26,509.28</b>	<b>245,106.54</b>	<b>1,695,195.66</b>	<b>1,722,003.34</b>

**OPERATING BUDGET**

<u>Account</u>		<b>2022</b>	<b>2022</b>	<b>2023</b>	<b>2023</b>	<b>% Increase</b>
<u>Number</u>	<u>Account Name</u>	<u>Budget</u>	<u>Actual</u>	<u>BOS Approve</u>	<u>BudCom Approve</u>	<u>Decrease</u>
4130.01	Executive Office	25,047	24,617	25,007	25,007	-0.16%
4130.02	Town Administration	111,273	111,025	122,289	122,289	9.90%
4130.03	Town Meeting	3,601	2,929	2,801	2,801	-22.22%
4140.05	Town Clerk	67,915	64,793	74,530	74,530	9.74%
4140.06	Election	10,401	7,412	7,326	7,326	-29.56%
4150.04	Tax Collector	65,155	61,907	71,720	71,720	10.08%
4150.07	Assessing	43,981	43,470	47,781	47,781	8.64%
4150.08	Information Systems	68,388	68,202	72,470	72,470	5.97%
4150.09	Finance	84,016	77,695	107,483	107,483	27.93%
4150.10	Budget Committee	500	0	500	500	0.00%
4153.12	Legal	28,627	26,950	37,127	37,127	29.69%
4155.11	Benefits	332,131	283,717	436,654	436,654	0.00%
4191.13	Planning Board	108,682	95,323	109,393	109,393	0.65%
4191.14	Zoning Board	1,401	406	1,401	1,401	0.00%
4194.16	Government Buildings	83,785	80,896	84,860	84,860	1.28%
4195.25	Cemetery	13,013	12,471	13,670	13,670	5.05%
4196.11	Insurance	133,715	98,938	139,131	139,131	4.05%
4197.32	Regional Associations	17,500	12,797	17,500	17,500	0.00%
4199.15	General Government	33,416	33,337	39,978	39,978	19.64%
4210.17	Police Department	1,014,438	836,218	1,106,672	1,106,672	9.09%
4220.19	Fire Department	804,994	706,747	1,011,455	1,011,455	25.65%
4225.26	Joint Loss Management	241	142	241	241	0.00%
4240.20	Code Enforcement	68,468	70,380	81,291	81,291	18.73%
4290.27	Emergency Management	14,875	5,016	14,875	14,875	0.00%
4299.24	Mosquito Control	30,200	27,000	30,200	30,200	0.00%
4312.21	Highway	400,041	393,708	437,326	437,326	9.32%
4312.22	Snow & Ice Control	195,367	111,493	222,933	222,933	14.11%
4316.23	Street Lighting	1	0	1	1	0.00%
4323.28	Recycling	66,095	65,731	67,725	67,725	2.47%
4323.29	Rubbish Collection	243,027	243,122	252,750	252,750	4.00%
4324.29	Waste Disposal	159,330	135,116	147,977	147,977	-7.13%
4414.30	Animal Control Officer	6,000	0	9	9	-99.85%
4419.31	Health Officer	1	0	1	1	0.00%
4442.35	Welfare	7,407	2,907	7,407	7,407	0.00%
4520.40	Recreation	78,620	78,615	95,040	95,040	20.89%
4550.49	Library	264,880	253,872	317,992	317,992	20.05%
4611.50	Conservation	13,652	560	13,652	13,652	0.00%
4711.60	Debt Service-Principal	225,000	225,000	220,000	220,000	-2.22%
4721.60	Debt Service-Interest	71,265	66,463	56,730	56,730	-20.40%
4723.60	Debt Service-TAN	30,000	299	30,000	30,000	0.00%
	<b>TOTAL OPERATING BUDGET</b>	<b>4,926,449</b>	<b>4,329,274</b>	<b>5,525,898</b>	<b>5,525,898</b>	<b>12.17%</b>
		0			0	
4900.70	Warrant Articles	678,781	676,655	1,141,717	1,141,717	68.20%
		0			0	
	<b>TOTAL GENERAL FUND</b>	<b>5,605,230</b>	<b>5,005,929</b>	<b>6,667,615</b>	<b>6,667,615</b>	<b>18.95%</b>

**WARRANT ARTICLES**

<u>Account</u>		<u>2022</u>	<u>2022</u>	<u>2023</u>	<u>2023</u>
<u>Number</u>	<u>Account Name</u>	<u>BOS</u> <u>APPROVE</u>	<u>ACTUAL</u>	<u>BOS</u> <u>APPROVE</u>	<u>BUDCom</u> <u>Approve</u>
01-4900-70-829	W/A - ROAD REPAIRS	350000	347,874	350000	350,000
01-4915-70-821	C/R - HIGHWAY VEHICLES	100000	100,000	50000	50,000
01-4915-70-822	C/R - FD VEHICLE REPLACEMENT	50000	50,000	50000	50,000
01-4915-70-829	C/R - BUILDING REPAIRS	50000	50,000	25000	25,000
01-4915-70-830	C/R - REVALUATION	25000	25,000	25000	25,000
01-4915-70-832	C/R - IT HARDWARE	25000	25,000	25000	25,000
01-4915-70-833	C/R - SOLAR ARRAY	17000	17,000	0	0
	C/R - AMPHITHEATER	50,000	50,000	200,000	200,000
	C/R - POLICE FACILITY	0	0	25,000	25,000
	C/R - HIGHWAY BUILDINGS	0	0	150,000	150,000
	POLICE OFFICER	0	0	73,717	73,717
	FIRST RESPONDER RADIOS	0	0	168,000	168,000
	NEWSLETTER	11,781	11,781	0	0
	FIREFIGHTER	115,210	57,087	0	0
	Open Space Bond	3,000,000	0	0	0
					0
	<b>TOTAL WARRANT ARTICLES</b>	678,781	676,655	1,141,717	1,141,717

**ANNUAL REPORTS  
OF THE  
BRENTWOOD SCHOOL DISTRICT**

**BRENTWOOD DISTRICT OFFICERS**

2022-2023

**SCHOOL BOARD**

Allison Higgins	Term Expires 2023
Brian Duffy	Term Expires 2023
Letty Bedard	Term Expires 2024
Meghan Fitzgerald	Term Expires 2024
Kate Bonafede	Term Expires 2025

**SUPERINTENDENT OF SCHOOLS**

David Ryan  
603-775-8653

**ASSOCIATE SUPERINTENDENT OF SCHOOLS**

Esther Asbell  
603-775-8655

**ASSISTANT SUPERINTENDENT FOR  
CURRICULUM AND ASSESSMENT**

Christopher Andriski  
603-775-8679

**DIRECTOR OF HUMAN RESOURCES**

Heather Murray  
603-775-8652

**TREASURER**

JAMES SULLIVAN                      TERM EXPIRES 2024

**MODERATOR**

DOUGLAS COWIE                      TERM EXPIRES 2024

**CLERK**

DAPHNE WOSS                      TERM EXPIRES 2024

REPORT OF BRENTWOOD SWASEY SCHOOL DISTRICT MEETING  
MARCH 07, 2022

At A legal meeting of the inhabitants of the Town of Brentwood, in the County of Rockingham, State of New Hampshire, qualified to vote in School affairs, held at Swasey Central School on March 07, 2022, the following business was conducted:

Moderator Douglas Cowie called the meeting to order at 6:02pm and led the assembly in the Pledge of Allegiance.

Douglas introduced the following: Daphne Woss School Clerk, Ron Kew Principal, Richard Chamberlain Assistant School Moderator, Albert Belanger and Carole Belliveau, as counters if needed, Chief of Police John Ventura, and Melissa Litchfield Chairman of the School Board.

Melissa introduced Assistant Superintendent Christopher Andriski and Director of Finance Mollie O'Keefe, school board members; Allison Higgins, Brian Duffy, and Letty Bedard.

Christopher Andriski thanked Melissa Litchfield, who was stepping down after being on the board since 2013, for her 9 years of service and presented her with a gift.

Douglas then introduced the Chairman of the Budget Committee, Michelle Siudut, who then introduced the members of the budget committee; Lois DeYoung, Jack Mitchell, Anthony Phillips, Melissa Litchfield School Board Rep, and Andrew Artimovich Selectman's Rep.

Douglas explained the Moderator's rules to be used at the meeting. A motion was made by Bill Faria and duly seconded by Eric Trump to waive the reading of the rules. A motion was made by Bill Faria and duly seconded by Carole Belliveau to adopt the Moderator's rules. Motion passed by show of voting cards.

**Article #1.** A motion was made by Melissa Litchfield and duly seconded by Allison Higgins to see if the District shall vote to raise and appropriate the Municipal Budget Committee's recommended amount of \$5,919,914 for the support of schools, for the payment of salaries for the School District officials and agents, and for the payment of the statutory obligations of the District? The Brentwood School Board and Municipal Budget Committee recommend \$5,919,914. This article does not include appropriations voted in other warrant articles. (Majority vote required) A motion was made by Bill Faria and duly seconded by Ken Christiansen to close debate. Motion to close debate passed by show of voting cards. Main motion passed by show of voting cards. A motion was made by Melissa Litchfield and duly seconded by Allison Higgins to restrict reconsideration of Article #1. Motion to restrict reconsideration passed by show of voting cards.

**Article #2.** A motion was made by Melissa Litchfield and duly seconded by Allison Higgins to see if the school district will vote to approve the cost items included in the collective bargaining agreement reached between the Brentwood School Board and the Brentwood Teachers Association which calls for the following increases in salaries and benefits at the current staffing level:

Fiscal Year	Estimated Increase
2023	\$156,200
2024	\$137,473
2025	\$125,802
2026	\$124,764

and further to raise an appropriate \$156,200 for the current fiscal year, such sum representing the additional costs attributable to the increase in salaries and benefits required by the new agreement over those that would be paid at current staffing levels. The Brentwood School Board and Municipal Budget Committee recommend \$156,200. (Majority vote required). A motion was made by Bill Faria and duly seconded by Carole Belliveau to close debate and vote on the article. Motion passed by show of voting cards. A motion was made by Melissa Litchfield and duly seconded by Allison Higgins to restrict reconsideration of Article #2. Motion to restrict reconsideration passed by show of voting cards.

**Article #3.** A motion was made by Melissa Litchfield and duly seconded by Allison Higgins to see if the school district will vote to raise and appropriate the sum of up to \$10,000 to be placed in the Maintenance Trust Fund previously established for building maintenance costs at Swasey Central School. This sum to come from June 30 fund balance available for transfer on July 1. No additional amount to be raised from taxation. The Brentwood School Board and the Municipal Budget Committee recommend this appropriation. (Majority vote required). A motion was made by Bill Faria and duly seconded by Carole Belliveau to close debate and vote on the article. Motion passed by show of voting cards. A motion was made by Melissa Litchfield and duly seconded by Allison Higgins to restrict reconsideration of Article #3. Motion to restrict reconsideration passed by show of voting cards.

**Article #4.** A motion was made by Melissa Litchfield and duly seconded by Allison Higgins to see if the school district will vote to raise and appropriate the sum of up to \$10,000 to be placed in the Special Education Trust Fund previously established for the unanticipated special education costs at Swasey Central School. This sum to come from June 30 fund balance available for transfer on July 1. No additional amount to be raised from taxation. The Brentwood School Board and the Municipal Budget Committee recommend this appropriation. (Majority vote required) A motion was made by Bill Faria and duly seconded by Jim Johnson to close debate and vote on the article. Motion passed by show of voting cards. A motion was made by Melissa Litchfield and duly seconded by Allison Higgins to restrict reconsideration of Article #4. Motion to restrict reconsideration passed by show of voting cards.

**Article #5.** A motion was made by Melissa Litchfield and duly seconded by Allison Higgins to see if the school district will vote to raise and appropriate the sum of up to \$10,000 to be placed in the Safety and Security Expendable Trust Fund previously established for safety and security upgrades at Swasey Central School. This sum to come from June 30 fund balance available for transfer on July 1. No additional amount to be raised from taxation. The Brentwood School Board and the Municipal Budget Committee recommend this appropriation. (Majority vote required). A motion was made by Ken Christiansen and duly seconded by Liz Faria to close debate and vote on the article. Motion passed by show of voting cards. A motion was made by Melissa Litchfield and duly seconded by Allison Higgins to restrict reconsideration of Article #5. Motion to restrict reconsideration passed by show of voting cards.

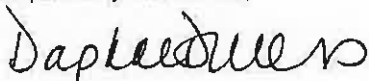
Moderator Cowie asked if anyone had any questions:

Jim Johnson asked why there was no audit information. Melissa Litchfield advised that the audit was not complete.

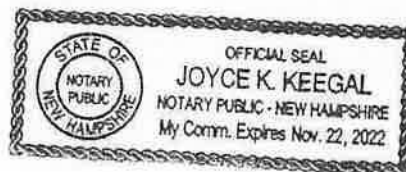
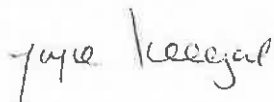
Total of 79 voters attended meeting.

A motion was made by Eric Wallace to adjourn at 6:50pm.

Respectfully submitted,



Daphne Woss  
School Clerk





ANNUAL TOWN REPORT FOR SWASEY CENTRAL SCHOOL  
BRENTWOOD, NH  
March 2023

Swasey Central School is our K-5 elementary school in the town of Brentwood, NH. The enrollment of SCS is around 300 students. The high quality educators in our school include 19 classroom teachers, support staff, special education staff and administrative staff. Swasey Central School is a part of SAU 16, which includes Exeter, Stratham, Newfields, Kensington and East Kingston. Our grade 5 students move on to the Cooperative Middle School and from there, move on to Exeter High School. We are proud of the instructional practices that are in place at Swasey. Students are well prepared to 'climb the ladder of success' as they demonstrate their knowledge and skills while moving forward on their road in education.

This year our school goals include creating environments that support student agency/student driven learning practices, Competency Based Learning, and a revamp of our reporting system to parents. As we utilize assessments that help us better understand student needs in the area of reading, we can focus our instruction using the data. SAU 16 continues to research and develop their understanding of competency-based education and learning. Competencies are what we expect our students to be able to demonstrate. The focus is on skills that are learned and retained, as opposed to what is being taught.

In the past few years, Swasey has committed to creating a welcoming learning environment for all students and community members by adopting a Diversity, Equity, Inclusion and Justice (DEIJ) lens. We have sought to hold attitudes and beliefs that actively challenge the structures upholding biases which devalue and marginalize difference by considering how diversity and the representation of all human beings is manifested in the curriculum and the schools' libraries. We want to ensure that all students receive what they need in order to access all parts of their academic day and the extracurriculars Swasey offers and constantly examine how the school's policies and practices create or inhibit equity. At the core of our school is the commitment to getting to know each student as an individual with unique needs, interests, strengths, and background. We seek to build a community in which everyone has a voice and space to be themselves.

Safety and security changes have occurred at our school. Our local fire and police work with us to ensure that our emergency planning practices are up to date and detailed. We feel that safety is the highest priority for all Swasey students and staff.

Swasey Central School has many supporters. Our parents and PFG group provide year round support of programming by staying involved with classrooms, creating fundraising opportunities, and by volunteering in our school. We couldn't be more proud of our parent volunteers for the amount of time spent assisting students in our school. The PFG continues to reach out to our staff by providing resources for our school.

The school's stakeholders include our students, staff, parents, school board and community members. All of these partners work together to create a dynamic and creative place of

learning for the families of Brentwood. Instructional practices in place include literacy instruction, mathematics, social studies and science, art, music, physical education, health, technology, and library.

Teachers continue to work on SAU wide curriculum teams to review current practices. This work will help our students receive the support they need to meet the educational demands. Most important though, is that Swasey students are ready to move on to the next level of education with a high level of proficiency. Swasey students were in the top 10 NH elementary schools in Reading and Science on the 2022 NH SAS tests.

% proficient in Grades 3-5  
ELA - 83% State avg./51%    Math - 69% /State avg. 40%    Sci- 76%/ State avg. 37%

In addition to academic activities, SCS students participate in community and social education including Responsive Classroom and Fly Five SEL programming, to help them interact with each other and the world around them. We are a community of learners, and our school-wide dedication to our community will continue to grow as we provide more attention to our social needs with increased training in supporting our students. Learning experiences are enhanced by our technology-infused instructional practices. Learning tools grow and develop quickly, and we are proud of the practices that are in place at SCS. Our students develop skills in using 21<sup>st</sup> century learning tools and we are confident in our ability to continue growing as the scope of technologies continue to expand.

STEAM practices have been enhanced deeper with the Swasey STEAM Design Lab, which is a program for all students K-5 that provides weekly involvement in coding, engineering, designing and inviting technologies. Students work together to solve problems and have fun in a setting that is welcoming and science based.

In closing, I invite you all to stay involved in Brentwood's Swasey Central School practices and routines by visiting our school website and by attending monthly school board meetings. Swasey Central School remains a vibrant and effective place of learning for the town of Brentwood and we appreciate the support the community provides, ensuring that our students are prepared for their educational journey.

Brentwood School District 2021-2022 Earnings

<u>Name</u>	<u>Position</u>	<u>Earnings</u>	<u>Name</u>	<u>Position</u>	<u>Earnings</u>
Abbott, Emily	Special Education	\$77,785	Hubbell, Lindsey	Grade 5 Teacher	\$54,183
Alden, Diane	Instructional Aide	\$27,555	Johnson, Deirdre	Instructional Aide	\$27,555
Bedwell, Jessica	Foodservice Worker	\$12,893	Karter, Kate	Music 60%	\$44,026
Blaisdell, Catherine	Instructional Aide	\$27,555	Kew, Ron	Principal	\$112,277
Bleakley, Avery	Instructional Aide	\$20,045	Kiburis, Sarah	Speech & Language Pathologist 40%	\$28,221
Blyth, Kerri	Instructional Aide	\$23,569	Labrecque, Jennifer	Instructional Aide	\$29,306
Bradley, Wilhelmina	Grade 2 Teacher	\$87,563	Lanchoney, Jennifer	Speech Language Pathologist	\$77,785
Brown, Lisa	STEAM Teacher	\$86,513	Larkin, Erin	Grade 1 Teacher	\$63,944
Buswell, Alexandra	Library Media Aide	\$7,718	Lemerise, Sophia	Paraprofessional	\$19,506
Buswell, Crystal E	Art 60%	\$48,081	Lesiczka, Lindsay	Instructional Aide	\$24,517
Carroll (Sterner), Rachel	Grade 1 Teacher	\$67,195	MacDonald, Amy	Technology Support Staff	\$72,992
Catanese-Mayo, Susan	Grade 2 Teacher	\$77,785	Marcello, Jamie	Title One Instructional Aide	\$15,226
Chartier, Ivonne	Pre K Paraprofessional	\$18,189	McCrone, Patricia	Paraprofessional	\$19,506
Chase, Travis	Grade 4 Teacher	\$58,045	McKinnon, Daryl	Technology Support	\$15,892
Cooke, Amber	Grade 1 Teacher	\$53,665	McNally, Stephanie	Guidance	\$77,785
Cooper, Maureen	Food Service Director	\$40,000	Murdy, Amy	Grade 5 Teacher	\$74,081
Dean, Jennifer	Instructional Aide	\$24,517	NAME	Speech Language Pathologist	\$28,338
Doucet, Rebecca	Nurse	\$76,395	Oxnard, Emily	Library 60%	\$46,671
Doyle, Julia	Kindergarten Teacher	\$63,994	Proctor, Julie	Kindergarten Teacher	\$79,835
Dullea, Margaret	Instructional Aide	\$14,290	Ross, DeAnn	Instructional Aide	\$22,645
Early, Denise	Instructional Aide	\$27,555	Rourke, Julie	Grade 3 Teacher	\$81,335
Fowler, Scott	Grade 5 Teacher	\$80,735	Roy, Elizabeth	Kindergarten Teacher	\$80,898
Gallo (Chobanian), Kathryn	Curriculum Coordinator	\$75,118	Shelby, Jocelyn	School Psychologist	\$76,311
Gentile (Cantone), Amy	Grade 5 Teacher	\$84,081	Thomas, Deborah	PE Teacher	\$65,922
Gilbert, Marie	Instructional Aide	\$27,555	Tilden, Jennifer	Pre K and Case Manager	\$63,994
Goldman, Rachel	Instructional Aide	\$22,524	Underwood, Kathleen	Administrative Assistant	\$40,092
Harvey, Michayla	Paraprofessional	\$18,189	Valluri, Jyotsna	Paraprofessional	\$20,045
Hatch, Lindsay	Grade 3 Teacher	\$44,573	Vance, Bethany	bobykellymd@gmail.com	\$64,718
Haugh, Daniel	Special Education	\$74,795	Wilson, Amy Jean	Grade 4 Teacher	\$71,653
Hibbard (Hale), Ashley	Grade 2 Teacher	\$58,045	Woods, Kimberly	Grade 4 Teacher	\$86,813
Hovan, Tracey	Administrative Assistant	\$52,826	Woodward, Abigail	Instructional Aide	\$21,794
			Woodward, Robin	Instructional Aide	\$27,555
			Zacher, Bridget	Instructional Aide	\$18,189

## ENROLLMENT BY GRADES

<b>2019</b>		<b>2020</b>		<b>2021</b>		<b>2022</b>		<b>2023</b>	
Preschool	8	Preschool	9	Preschool	6	Preschool	15	Preschool	17
Grade K	51	Grade K	32	Grade K	32	Grade K	43	Grade K	38
Grade 1	47	Grade 1	38	Grade 1	48	Grade 1	39	Grade 1	48
Grade 2	44	Grade 2	47	Grade 2	46	Grade 2	54	Grade 2	40
Grade 3	56	Grade 3	43	Grade 3	43	Grade 3	50	Grade 3	57
Grade 4	49	Grade 4	56	Grade 4	56	Grade 4	43	Grade 4	53
Grade 5	55	Grade 5	49	Grade 5	49	Grade 5	48	Grade 5	43
<b>Total</b>	<b>310</b>	<b>Total</b>	<b>274</b>	<b>Total</b>	<b>280</b>	<b>Total</b>	<b>292</b>	<b>Total</b>	<b>296</b>

**BRENTWOOD SCHOOL DISTRICT**

**SPECIAL EDUCATION PROGRAMS**

**PREVIOUS TWO FISCAL YEARS PER RSA 32:11-a**

<b>SPECIAL EDUCATION EXPENSES</b>		<b>2020-2021</b>	<b>2021-2022</b>
1210	Special Programs	640,860	653,506
1430	Summer School	0	0
2140	Psychological Services	71,552	59,058
2139	Vision Services	0	0
2150	Speech and Audiology	45,317	106,265
2159	Speech-Summer School	0	0
2160	Physical/Occupational Therapy	51,500	65,217
2219	Instructional Staff Improvement	0	1,825
2722	Special Transportation	11,770	4,341
2729	Summer School Transportation	0	0
<b>Total Expenses</b>		<b>820,999</b>	<b>890,212</b>
<b>SPECIAL EDUCATION REVENUE</b>			
1950	Services to other LEAs	0	0
3110	Special Ed. Portion Adequacy funds	98,663	112,416
3110	Foundation Aid	0	0
3111	Catastrophic Aid	0	0
3190	Medicaid	-3,249	0
<b>Total Revenues</b>		<b>95,414</b>	<b>112,416</b>
<b>ACTUAL DISTRICT COST FOR SPECIAL EDUCATION</b>		<b>725,585</b>	<b>777,796</b>

**BRENTWOOD SCHOOL DISTRICT WARRANT**

**To the inhabitants of the School District of the Town of Brentwood, County of Rockingham, State of New Hampshire, qualified to vote on District affairs:**

**You are hereby notified to meet at Swasey Central School, 355 Middle Road, in said District on TUESDAY, THE FOURTEENTH DAY OF MARCH, 2023, at 7:00 AM to 7:00 PM, to act upon the following subject:**

1. To choose <sup>two</sup>~~one~~ (2) School Board members for the ensuing three (3) years.

POSTED WITH THE WARRANT ON \_\_\_\_\_, 2023.


State of New Hampshire  
True Copy of Warrant - Attest


**BRENTWOOD SCHOOL BOARD**

  
\_\_\_\_\_  
Allison Higgins

  
\_\_\_\_\_  
Meghan Fitzgerald

  
\_\_\_\_\_  
Brian Duffy

  
\_\_\_\_\_  
Letty Bedard

  
\_\_\_\_\_  
Kate Bonafede

**ABSENTEE  
OFFICIAL BALLOT  
ANNUAL SCHOOL ELECTION  
BRENTWOOD, NEW HAMPSHIRE  
MARCH 14, 2023**

*Daphne Durso*  
SCHOOL DISTRICT CLERK

**INSTRUCTIONS TO VOTERS**

- A. TO VOTE, completely fill in the OVAL to the RIGHT of your choice(s) like this: ●
- B. Follow directions as to the number of candidates to be marked for each office.
- C. To vote for a person whose name is not printed on the ballot, write the candidate's name on the line provided and completely fill in the OVAL.

**SCHOOL BOARD**

FOR THREE YEARS	VOTE FOR NOT MORE THAN TWO
BRIAN DUFFY	<input type="radio"/>
BILL DUNHAM	<input type="radio"/>
ALLISON HIGGINS	<input type="radio"/>
	<input type="radio"/>
(Write-in)	<input type="radio"/>
(Write-in)	<input type="radio"/>



**Brentwood Local School**

The inhabitants of the School District of Brentwood Local School in the state of New Hampshire qualified to vote in School District affairs are hereby notified that the Annual School District Meeting will be held as follows:

**First Session of Annual Meeting (Official Ballot Voting)**

Date:  
Time:  
Location:  
Details:

**Second Session of Annual Meeting (Transaction of All Other Business)**

Date:  
Time:  
Location:  
Details:

**GOVERNING BODY CERTIFICATION**

We certify and attest that on or before \_\_\_\_\_, a true and attested copy of this document was posted at the place of meeting and at the SAU Office and that an original was delivered to the clerk.

Name	Position	Signature
Allison Higgins	Chair	
Letty Bedard	Board member	
Meghan Fitzgerald	Board member	



**Article 01 Operating Budget**

Shall the District vote to raise and appropriate the Municipal Budget Committee's recommended amount of \$6,460,080 for the support of schools, for the payment of salaries for the School District officials and agents, and for the payment of the statutory obligations of the District? The School Board and Municipal Budget Committee recommend \$6,460,080. This article does not include appropriations voted in other warrant articles. (Majority vote required)

**Article 02 Collective Bargaining Agreement**

Shall the school district vote to approve the cost items included in the collective bargaining agreement reached between the Brentwood School Board and the Brentwood Educational Support Professionals' Association which calls for the following increases in salaries and benefits at the current staffing level over the amount paid in the prior fiscal year:

Fiscal Year	Estimated Increase
2024	\$181,602
2025	\$57,769
2026	\$38,122
2027	\$37,970

and further to raise and appropriate \$181,602 for the current fiscal year, such sum representing the additional costs attributable to the increase in salaries and benefits required by the new agreement over those that would be paid at current staffing levels? The Brentwood School Board recommends this appropriation and the Municipal Budget Committee recommends this appropriation. (Majority vote required)

**Article 03 Special Education Trust Fund**

Shall the school district vote to raise and appropriate the sum of up to 25,000 to be placed in the Special Education Trust Fund previously established for the unanticipated special education costs at Swasey Central School? This sum to come from June 30 fund balance available for transfer on July 1. No additional amount to be raised from taxation. The Brentwood School Board recommends this appropriation and the Municipal Budget Committee recommends this appropriation. (Majority vote required)

**Article 04 Safety & Security Trust Fund Fund**

Shall the school district vote to raise and appropriate the sum of up to \$5,000 to be placed in the Safety and Security Expendable Trust Fund previously established for safety and security upgrades at Swasey Central School? This sum to come from June 30 fund balance available for transfer on July 1. No additional amount to be raised from taxation. The Brentwood School Board recommends this appropriation and the Municipal Budget Committee recommends this appropriation. (Majority vote required)



Proposed Budget  
**Brentwood Local School**

For School Districts which have adopted the provisions of RSA 32:14 through RSA 32:24  
Appropriations and Estimates of Revenue for the Fiscal Year from:  
July 1, 2023 to June 30, 2024

Form Due Date: **20 Days after the Annual Meeting**

This form was posted with the warrant on: Feb 14, 2023

**SCHOOL BUDGET COMMITTEE CERTIFICATION**

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

Name	Position	Signature
JOHN W. MITCHELL	BUDGET COMMITTEE-CHAIR	<i>John W. Mitchell</i>
Letty Beclard	School Board Rep.	<i>Letty Beclard</i>
Morgan Lois DeYoung	Budget Committee	<i>Morgan Lois DeYoung</i>
Andrew Hitchcock	Select Board Rep	<i>Andrew Hitchcock</i>
Michelle Soudut	Budget Comm	<i>Michelle Soudut</i>
Anthony Phillip B	Budget Comm	<i>Anthony Phillip B</i>
Alina Aida	Budget Comm	<i>Alina Aida</i>

This form must be signed, scanned, and uploaded to the Municipal Tax Rate Setting Portal:

<https://www.proptax.org/>

For assistance please contact:  
NH DRA Municipal and Property Division  
(603) 230-5090  
<http://www.revenue.nh.gov/mun-prop/>



Appropriations

Account	Purpose	Article	Expenditures for period ending 6/30/2022	Appropriations as Approved by DRA for period ending 6/30/2023	School Board's Appropriations for period ending 6/30/2024 (Recommended)	School Board's Appropriations for period ending 6/30/2024 (Not Recommended)	Budget Committee's Appropriations for period ending 6/30/2024 (Recommended)	Budget Committee's Appropriations for period ending 6/30/2024 (Not Recommended)
<b>Instruction</b>								
1100-1199	Regular Programs	01	\$1,717,028	\$1,848,336	\$2,047,647	\$0	\$2,047,647	\$0
1200-1299	Special Programs	01	\$656,788	\$770,210	\$845,366	\$0	\$845,366	\$0
1300-1399	Vocational Programs		\$0	\$0	\$0	\$0	\$0	\$0
1400-1499	Other Programs	01	\$10,108	\$10,000	\$10,000	\$0	\$10,000	\$0
1500-1599	Non-Public Programs	01	\$0	\$0	\$0	\$0	\$0	\$0
1600-1699	Adult/Continuing Education Programs	01	\$0	\$0	\$0	\$0	\$0	\$0
1700-1799	Community/Junior College Education Programs		\$0	\$0	\$0	\$0	\$0	\$0
1800-1899	Community Service Programs		\$0	\$0	\$0	\$0	\$0	\$0
<b>Instruction Subtotal</b>					<b>\$2,628,546</b>	<b>\$2,903,013</b>	<b>\$0</b>	<b>\$2,903,013</b>
<b>Support Services</b>								
2000-2199	Student Support Services	01	\$387,368	\$425,395	\$443,083	\$0	\$443,083	\$0
2200-2299	Instructional Staff Services	01	\$268,367	\$269,540	\$201,659	\$0	\$201,659	\$0
<b>Support Services Subtotal</b>					<b>\$694,935</b>	<b>\$644,742</b>	<b>\$0</b>	<b>\$644,742</b>
<b>General Administration</b>								
2310 (840)	School Board Contingency		\$0	\$0	\$0	\$0	\$0	\$0
2310-2319	Other School Board	01	\$53,396	\$16,950	\$20,450	\$0	\$20,450	\$0
<b>General Administration Subtotal</b>					<b>\$16,950</b>	<b>\$20,450</b>	<b>\$0</b>	<b>\$20,450</b>



Appropriations

Account	Purpose	Article	Expenditures for period ending 6/30/2022	Appropriations as Approved by DRA for period ending 6/30/2023	School Board's Appropriations for period ending 6/30/2024 (Recommended) (Not Recommended)	School Board's Appropriations for period ending 6/30/2024 (Recommended) (Not Recommended)	Budget Committee's Appropriations for period ending 6/30/2024 (Recommended) (Not Recommended)	Budget Committee's Appropriations for period ending 6/30/2024 (Recommended) (Not Recommended)
<b>Executive Administration</b>								
2320 (310)	SAU Management Services	01	\$133,547	\$150,383	\$164,988	\$0	\$164,988	\$0
2320-2399	All Other Administration		\$0	\$0	\$0	\$0	\$0	\$0
2400-2499	School Administration Service	01	\$234,752	\$260,070	\$350,484	\$0	\$350,484	\$0
2500-2599	Business		\$0	\$0	\$0	\$0	\$0	\$0
2600-2699	Plant Operations and Maintenance	01	\$621,276	\$810,584	\$483,279	\$0	\$483,279	\$0
2700-2799	Student Transportation	01	\$179,537	\$206,201	\$211,457	\$0	\$211,457	\$0
2800-2999	Support Service, Central and Other	01	\$1,275,445	\$1,362,847	\$1,524,550	\$0	\$1,524,550	\$0
	<b>Executive Administration Subtotal</b>		<b>\$2,444,557</b>	<b>\$2,569,885</b>	<b>\$2,734,758</b>	<b>\$0</b>	<b>\$2,734,758</b>	<b>\$0</b>
<b>Non-Instructional Services</b>								
3100	Food Service Operations	01	\$129,397	\$145,798	\$157,117	\$0	\$157,117	\$0
3200	Enterprise Operations		\$0	\$0	\$0	\$0	\$0	\$0
	<b>Non-Instructional Services Subtotal</b>		<b>\$129,397</b>	<b>\$145,798</b>	<b>\$157,117</b>	<b>\$0</b>	<b>\$157,117</b>	<b>\$0</b>
<b>Facilities Acquisition and Construction</b>								
4100	Site Acquisition		\$0	\$0	\$0	\$0	\$0	\$0
4200	Site Improvement		\$0	\$0	\$0	\$0	\$0	\$0
4300	Architectural/Engineering		\$0	\$0	\$0	\$0	\$0	\$0
4400	Educational Specification Development		\$0	\$0	\$0	\$0	\$0	\$0
4500	Building Acquisition/Construction		\$0	\$0	\$0	\$0	\$0	\$0
4600	Building Improvement Services		\$0	\$0	\$0	\$0	\$0	\$0
4900	Other Facilities Acquisition and Construction		\$0	\$0	\$0	\$0	\$0	\$0
	<b>Facilities Acquisition and Construction Subtotal</b>		<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Other Outlays</b>								
5110	Debt Service - Principal		\$0	\$0	\$0	\$0	\$0	\$0
5120	Debt Service - Interest		\$0	\$0	\$0	\$0	\$0	\$0
	<b>Other Outlays Subtotal</b>		<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>



Appropriations

Account	Purpose	Article	Expenditures for period ending 6/30/2022	Appropriations as Approved by DRA for period ending 6/30/2023	School Board's Appropriations for period ending 6/30/2024 (Recommended)	School Board's Appropriations for period ending 6/30/2024 (Not Recommended)	Budget Committee's Appropriations for period ending 6/30/2024 (Recommended)	Budget Committee's Appropriations for period ending 6/30/2024 (Not Recommended)
<b>Fund Transfers</b>								
5220-5221	To Food Service		\$0	\$0	\$0	\$0	\$0	\$0
5222-5229	To Other Special Revenue		\$0	\$0	\$0	\$0	\$0	\$0
5230-5239	To Capital Projects		\$0	\$0	\$0	\$0	\$0	\$0
5254	To Agency Funds		\$0	\$0	\$0	\$0	\$0	\$0
5300-5399	Intergovernmental Agency Allocation		\$0	\$0	\$0	\$0	\$0	\$0
9980	Supplemental Appropriation		\$0	\$0	\$0	\$0	\$0	\$0
9992	Deficit Appropriation		\$0	\$0	\$0	\$0	\$0	\$0
	<b>Fund Transfers Subtotal</b>		<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
	<b>Total Operating Budget Appropriations</b>				<b>\$6,460,080</b>	<b>\$0</b>	<b>\$6,460,080</b>	<b>\$0</b>



**Special Warrant Articles**

Account	Purpose	Article	School Board's Appropriations for period ending 6/30/2024 (Recommended) (Not Recommended)	School Board's Appropriations for period ending 6/30/2024 (Recommended) (Not Recommended)	Budget Committee's Appropriations for period ending 6/30/2024 (Recommended) (Not Recommended)	Budget Committee's Appropriations for period ending 6/30/2024 (Recommended) (Not Recommended)
5251	To Capital Reserve Fund		\$0	\$0	\$0	\$0
5252	To Expendable Trust Fund		\$0	\$0	\$0	\$0
5253	To Non-Expendable Trust Fund		\$0	\$0	\$0	\$0
5252	To Expendable Trusts/Fiduciary Funds	03	\$25,000	\$0	\$25,000	\$0
			<b>Purpose: Special Education Trust Fund</b>			
5252	To Expendable Trusts/Fiduciary Funds	04	\$5,000	\$0	\$5,000	\$0
			<b>Purpose: Safety &amp; Security Trust Fund Fund</b>			
<b>Total Proposed Special Articles</b>			<b>\$30,000</b>	<b>\$0</b>	<b>\$30,000</b>	<b>\$0</b>



Individual Warrant Articles

Account	Purpose	Article	School Board's Appropriations for period ending 6/30/2024 (Recommended) (Not Recommended)	School Board's Appropriations for period ending 6/30/2024 (Not Recommended)	Budget Committee's Appropriations for period ending 6/30/2024 (Recommended)	Budget Committee's Appropriations for period ending 6/30/2024 (Not Recommended)
1100-1199	Regular Programs	02	\$15,208	\$0	\$15,208	\$0
			<i>Purpose: Collective Bargaining Agreement</i>			
1200-1299	Special Programs	02	\$56,522	\$0	\$56,522	\$0
			<i>Purpose: Collective Bargaining Agreement</i>			
2200-2299	Instructional Staff Services	02	\$955	\$0	\$955	\$0
			<i>Purpose: Collective Bargaining Agreement</i>			
2800-2999	Support Service, Central and Other	02	\$108,917	\$0	\$108,917	\$0
			<i>Purpose: Collective Bargaining Agreement</i>			
<b>Total Proposed Individual Articles</b>			<b>\$181,602</b>	<b>\$0</b>	<b>\$181,602</b>	<b>\$0</b>



**New Hampshire**  
 Department of  
 Revenue Administration

**2023**  
**MS-27**

**Revenues**

Account Source	Article	Revised Revenues for period ending 6/30/2023	School Board's Estimated Revenues for period ending 6/30/2024	Budget Committee's Estimated Revenues for period ending 6/30/2024
<b>Local Sources</b>				
1300-1349 Tuition	01	\$7,200	\$7,200	\$7,200
1400-1449 Transportation Fees		\$0	\$0	\$0
1500-1599 Earnings on Investments	01	\$1,000	\$1,000	\$1,000
1600-1699 Food Service Sales	01	\$40,000	\$40,000	\$40,000
1700-1799 Student Activities		\$0	\$0	\$0
1800-1899 Community Service Activities		\$0	\$0	\$0
1900-1999 Other Local Sources	01	\$25,000	\$25,000	\$25,000
		<b>\$73,200</b>	<b>\$73,200</b>	<b>\$73,200</b>
<b>Local Sources Subtotal</b>				
<b>State Sources</b>				
3210 School Building Aid		\$0	\$0	\$0
3215 Kindergarten Building Aid		\$0	\$0	\$0
3220 Kindergarten Aid		\$0	\$0	\$0
3230 Special Education Aid		\$0	\$0	\$0
3240-3249 Vocational Aid		\$0	\$0	\$0
3250 Adult Education		\$0	\$0	\$0
3260 Child Nutrition	01	\$1,600	\$1,600	\$1,600
3270 Driver Education		\$0	\$0	\$0
3290-3299 Other State Sources		\$42,184	\$0	\$0
		<b>\$43,784</b>	<b>\$1,600</b>	<b>\$1,600</b>
<b>State Sources Subtotal</b>				



**New Hampshire**  
 Department of  
 Revenue Administration

**2023**  
**MS-27**

**Revenues**

Account	Source	Article	Revised Revenues for perfd ending 6/30/2023	School Board's Estimated Revenues for period ending 6/30/2024	Budget Committee's Estimated Revenues for period ending 6/30/2024
<b>Federal Sources</b>					
4100-4539	Federal Program Grants		\$0	\$0	\$0
4540	Vocational Education		\$0	\$0	\$0
4550	Adult Education		\$0	\$0	\$0
4560	Child Nutrition	01	\$90,000	\$90,000	\$90,000
4570	Disabilities Programs		\$0	\$0	\$0
4580	Medicaid Distribution		\$0	\$0	\$0
4590-4999	Other Federal Sources (non-4810)		\$0	\$0	\$0
4810	Federal Forest Reserve		\$0	\$0	\$0
	<b>Federal Sources Subtotal</b>		<b>\$90,000</b>	<b>\$90,000</b>	<b>\$90,000</b>
<b>Other Financing Sources</b>					
5110-5139	Sale of Bonds or Notes		\$0	\$0	\$0
5140	Reimbursement Anticipation Notes		\$0	\$0	\$0
5221	Transfer from Food Service Special Revenue Fund		\$0	\$0	\$0
5222	Transfer from Other Special Revenue Funds		\$0	\$0	\$0
5230	Transfer from Capital Project Funds		\$0	\$0	\$0
5251	Transfer from Capital Reserve Funds		\$0	\$0	\$0
5252	Transfer from Expendable Trust Funds		\$0	\$0	\$0
5253	Transfer from Non-Expendable Trust Funds		\$0	\$0	\$0
5300-5699	Other Financing Sources		\$0	\$0	\$0
9997	Supplemental Appropriation (Contra)		\$0	\$0	\$0
9998	Amount Voted from Fund Balance	03, 04	\$0	\$30,000	\$30,000
9999	Fund Balance to Reduce Taxes		\$0	\$0	\$0
	<b>Other Financing Sources Subtotal</b>		<b>\$0</b>	<b>\$30,000</b>	<b>\$30,000</b>
	<b>Total Estimated Revenues and Credits</b>		<b>\$206,994</b>	<b>\$194,800</b>	<b>\$194,800</b>



**Budget Summary**

Item	School Board Period ending 6/30/2024 (Recommended)	Budget Committee Period ending 6/30/2024 (Recommended)
Operating Budget Appropriations	\$6,460,080	\$6,460,080
Special Warrant Articles	\$30,000	\$30,000
Individual Warrant Articles	\$181,602	\$181,602
<b>Total Appropriations</b>	<b>\$6,671,682</b>	<b>\$6,671,682</b>
Less Amount of Estimated Revenues & Credits	\$194,800	\$194,800
Less Amount of State Education Tax/Grant	\$1,267,713	\$1,267,713
<b>Estimated Amount of Taxes to be Raised</b>	<b>\$5,209,169</b>	<b>\$5,209,169</b>



Supplemental Schedule

<b>1. Total Recommended by Budget Committee</b>	<b>\$6,671,682</b>
<b>Less Exclusions:</b>	
2. Principal: Long-Term Bonds & Notes	\$0
3. Interest: Long-Term Bonds & Notes	\$0
4. Capital outlays funded from Long-Term Bonds & Notes	\$0
5. Mandatory Assessments	\$164,988
6. Total Exclusions (Sum of Lines 2 through 5 above)	\$164,988
<b>7. Amount Recommended, Less Exclusions (Line 1 less Line 6)</b>	<b>\$6,506,694</b>
8. 10% of Amount Recommended, Less Exclusions (Line 7 x 10%)	\$650,669
<b>Collective Bargaining Cost Items:</b>	
9. Recommended Cost Items (Prior to Meeting)	\$181,602
10. Voted Cost Items (Voted at Meeting)	\$181,602
11. Amount voted over recommended amount (Difference of Lines 9 and 10)	\$0
<b>12. Bond Override (RSA 32:18-a), Amount Voted</b>	<b>\$0</b>
<b>Maximum Allowable Appropriations Voted at Meeting: (Line 1 + Line 8 + Line 11 + Line 12)</b>	
	<b>\$7,322,351</b>

THE EXETER REGION

COOPERATIVE

SCHOOL DISTRICT

ANNUAL REPORT

For the Year Ending June 30, 2022  
For the Proposed 2023-2024 Budget

# **EXETER REGION COOPERATIVE SCHOOL DISTRICT**

## **SUPERINTENDENT'S OFFICE**

**David Ryan, Ed.D.**

Superintendent of Schools

(603) 775-8653

[dryan@sau16.org](mailto:dryan@sau16.org)

**Esther Asbell, Ed.D.**

Associate Superintendent of Schools

(603) 775-8655

[easbell@sau16.org](mailto:easbell@sau16.org)

**Christopher Andriski, Ed.D.**

Assistant Superintendent of Schools

(603) 775-8679

[candriski@sau16.org](mailto:candriski@sau16.org)

**Heather Murray, MPA, SHRM**

Director of Human Resources

(603) 775-8664

[hmurray@sau16.org](mailto:hmurray@sau16.org)

**Renee Beauregard-Bennett, Ed.D**

Director of Student Services

(603) 775-8646

[rbennett@sau16.org](mailto:rbennett@sau16.org)

**Mollie O'Keefe, MPA, MSF**

Executive Director of Finance and Operations

(603) 775-8669

[mokeefe@sau16.org](mailto:mokeefe@sau16.org)

# EXETER REGION COOPERATIVE SCHOOL DISTRICT

## BOARD MEMBERS AND DISTRICT OFFICERS

Chair of the School Board: Helen Joyce

TERM 2024

NAME	EXPIRES	TOWN
Bill Gauthier	2024	Exeter
Paul Bauer	2024	Newfields
Bob Hall	2025	Kensington
Kim Casey	2023	East Kingston
Helen Joyce	2024	Stratham
Scott Dennehy	2025	Brentwood
Kimberly Meyer	2025	Exeter
David Slifka	2023	Exeter
Travis Thompson	2023	Stratham

School District Website: [www.sau16.org](http://www.sau16.org)

Moderator: Kate Miller – 2023

School District Clerk: Susan EH Bendroth – 2025

School District Treasurer: Michael Schwotzer – 2023

## BUDGET ADVISORY COMMITTEE MEMBERS

Chair of the Budget Advisory Committee: Ami Faria

TERM 2024

NAME	EXPIRES	TOWN
Margaret Batemen	2025	Exeter
Jennifer Scrafford	2025	Stratham
Heidi Hanson	2024	Stratham
Patricia Cox	2025	Newfields
Morgan Lois DeYoung	2023	Brentwood
Roy Morrisette	2023	Exeter
Ami Faria	2024	Exeter
Terrence Waldron	2024	East Kingston
Jennifer Ramsey	2023	Kensington



**Exeter Coop**

The inhabitants of the Regional School District of Exeter Coop in the state of New Hampshire qualified to vote in Regional School District affairs are hereby notified that the Annual Regional School District Meeting will be held as follows:

**First Session of Annual Meeting (Deliberative Session)**

Date: February 5, 2023  
Time: 2 pm  
Location: Exeter High School  
Details: 1 Blue Hawk Drive, Exeter, NH 03833

**Second Session of Annual Meeting (Official Ballot Voting)**

Date: March 14, 2023  
Time: see attached voting details  
Location:  
Details:

**GOVERNING BODY CERTIFICATION**

We certify and attest that on or before January 20, a true and attested copy of this document was posted at the place of meeting and at the SAU16 office and that an original was delivered to the clerk.

Name	Position	Signature
Alexis Joyce	Board Chairperson	Alexis Joyce
Paul Bauer	Vice Chair	Paul Bauer
Kimberly Masvee Meyer	member	Kimberly Masvee Meyer
Scott Denneby	member	Scott Denneby
KIMBERLEY CASEY	member	Kimberley Casey
Robert L Hall	"	Robert L Hall

<u>District</u>	<u>Election Date</u>	<u>Election Location</u>	<u>Address</u>	<u>Election Times</u>
Brentwood	March 14, 2023	Swasey Central School	355 Middle Road, Brentwood, NH	7:00 am - 7:00 pm
East Kingston	March 14, 2023	East Kingston Elementary School	5 Andrews Lane, East Kingston, NH	8:00 am - 7:00 pm
Exeter	March 14, 2023	Talbot Gymnasium	Tuck Learning Campus, 30 Linden Street, Exeter, NH	7:00 am - 8:00 pm
Kensington	March 14, 2023	Kensington Elementary School	122 Amesbury Road, Kensington, NH	8:00 am - 7:30 pm
Newfields	March 14, 2023	Newfields Town Hall	65 Main Street, Newfields, NH	8:00 am - 7:00 pm
Stratham	March 14, 2023	Stratham Memorial School	39 Gifford Farm Road, Stratham, NH	7:00 am - 7:00 pm



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**Article 01    Operating Budget**

Shall the District raise and appropriate as an operating budget, not including appropriations by special warrant articles and other appropriations voted separately, the amounts set forth on the budget posted with the warrant, or as amended by vote of the first session, for the purposes set forth therein, totaling \$69,224,030? Should this article be defeated, the operating budget shall be \$68,913,899 which is the same as last year, with certain adjustments required by previous action of the District or by law; or the governing body may hold one special meeting, in accordance with RSA 40:13, X and XVI, to take up the issue of a revised operating budget only. The School Board and Budget Advisory Committee recommend \$69,224,030 as set forth on said budget. (Majority vote required)

---

**Article 02    Capital Reserve Fund**

Shall the Exeter Region Cooperative School District vote to raise and appropriate the sum of up to \$150,000 to be placed in the Capital Reserve Fund previously established in 1998 for the purpose of construction, reconstruction, or acquisition of school buildings and/or school ground site improvements including associated engineering and architectural fees, and further to name the school board as agents to expend this fund? This sum to come from June 30 fund balance available for transfer on July 1. No additional amount to be raised from taxation. The Exeter Region Cooperative School Board recommends this appropriation. (Majority vote required)

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**Article 03    CRF for Synthetic Turf Replacement**

Shall the Exeter Region Cooperative School District vote to raise and appropriate the sum of up to \$50,000 to be added to the Synthetic Turf Replacement Capital Reserve Fund previously established under the provisions of RSA 35:1 for replacement of the synthetic turf field located at Exeter High School? This sum to come from June 30 fund balance available for transfer on July 1. No amount to be raised from taxation. The Exeter Region Cooperative School Board recommends this appropriation. (Majority vote required)

**EXETER REGION COOPERATIVE SCHOOL DISTRICT WARRANT**

To the inhabitants of the School District of the Town of Exeter, County of Rockingham, State of New Hampshire, qualified to vote on District affairs:

You are hereby notified to meet at the Talbot Gymnasium, 30 Linden Street, In said District on TUESDAY, THE FOURTEENTH DAY OF MARCH, 2023, at 7:00 AM to 8:00 PM, to act upon the following subject:

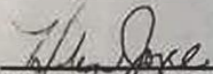
1. To choose one (1) School Board member from East Kingston for the ensuing three (3) years.
2. To choose one (1) School Board member from Exeter for the ensuing three (3) years.
3. To choose one (1) School Board member from Stratham for the ensuing three (3) years.
4. One (1) School District Moderator from Brentwood/Exeter/East Kingston/Kensington/Newfields or Stratham for the ensuing one (1) year.

Given under our hands this 17 day of January 2023.

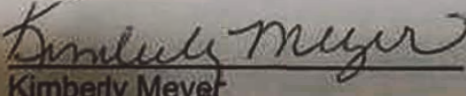
POSTED WITH THE WARRANT ON JANUARY 20, 2023.

State of New Hampshire  
True Copy of Warrant - Attest

**EXETER REGION COOPERATIVE SCHOOL BOARD**

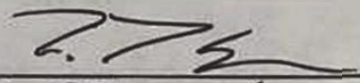
  
\_\_\_\_\_  
Helen Joyce, Chairperson

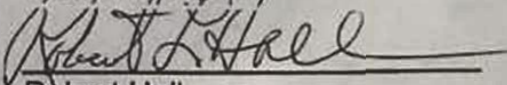
\_\_\_\_\_  
Paul Bauer

  
\_\_\_\_\_  
Kimberly Meyer

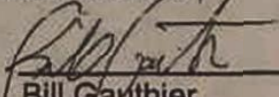
\_\_\_\_\_  
Kim Casey

\_\_\_\_\_  
Scott Dennehy

  
\_\_\_\_\_  
Travis Thompson

  
\_\_\_\_\_  
Robert Hall

\_\_\_\_\_  
David Slifka

  
\_\_\_\_\_  
Bill Gauthier



Default Budget of the Regional School

**Exeter Coop**

For the period beginning July 1, 2023 and ending June 30, 2024

RSA 40:13, IX (b) "Default budget" as used in this subdivision means the amount of the same appropriations as contained in the operating budget authorized for the previous year, reduced and increased, as the case may be, by debt service, contracts, and other obligations previously incurred or mandated by law, and reduced by one-time expenditures contained in the operating budget. For the purposes of this paragraph, one-time expenditures shall be appropriations not likely to recur in the succeeding budget, as determined by the governing body, unless the provisions of RSA 40:14-b are adopted, of the local political subdivision.

This form was posted with the warrant on: January 20, 2023

**SCHOOL BOARD OR BUDGET COMMITTEE CERTIFICATION**

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

Name	Position	Signature
Robert Joyce	CHAIRPERSON	<i>Robert Joyce</i>
Paul Bauer	Vice Chair	<i>Paul Bauer</i>
Kimberly Musucci Meyer	member	<i>Kimberly Musucci Meyer</i>
Scott Denny	member	<i>Scott Denny</i>
Robert L. Hall	"	<i>Robert L. Hall</i>
Kimberley Casey	"	<i>Kimberley Casey</i>

This form must be signed, scanned, and uploaded to the Municipal Tax Rate Setting Portal:  
<https://www.proptax.org/>

For assistance please contact:  
NH DRA Municipal and Property Division  
(603) 230-5090  
<http://www.revenue.nh.gov/mun-prop/>



**2023  
MS-DSB**

**Appropriations**

Account	Purpose	Prior Year Adopted Budget	Reductions or Increases	One-Time Appropriations	Default Budget
<b>Instruction</b>					
1100-1199	Regular Programs	\$15,578,853	\$454,024	\$0	\$16,032,877
1200-1299	Special Programs	\$9,242,310	\$524,241	\$0	\$9,766,551
1300-1399	Vocational Programs	\$2,139,413	\$118,540	\$0	\$2,257,953
1400-1499	Other Programs	\$922,453	\$42,193	\$0	\$964,646
1500-1599	Non-Public Programs	\$0	\$0	\$0	\$0
1600-1699	Adult/Continuing Education Programs	\$199,564	\$0	\$0	\$199,564
1700-1799	Community/Junior Collegé Education Programs	\$0	\$0	\$0	\$0
1800-1899	Community Service Programs	\$0	\$0	\$0	\$0
<b>Instruction Subtotal</b>		<b>\$28,082,593</b>	<b>\$1,138,998</b>	<b>\$0</b>	<b>\$29,221,591</b>
<b>Support Services</b>					
2000-2199	Student Support Services	\$3,126,072	\$201,011	\$0	\$3,327,083
2200-2299	Instructional Staff Services	\$2,451,720	(\$179,212)	\$0	\$2,272,508
<b>Support Services Subtotal</b>		<b>\$5,577,792</b>	<b>\$21,799</b>	<b>\$0</b>	<b>\$5,599,591</b>
<b>General Administration</b>					
2310 (840)	School Board Contingency	\$0	\$0	\$0	\$0
2310-2319	Other School Board	\$116,550	\$0	\$0	\$116,550
<b>General Administration Subtotal</b>		<b>\$116,550</b>	<b>\$0</b>	<b>\$0</b>	<b>\$116,550</b>
<b>Executive Administration</b>					
2320 (310)	SAU Management Services	\$1,556,275	\$82,791	\$0	\$1,639,066
2320-2399	All Other Administration	\$55,953	\$0	\$0	\$55,953
2400-2499	School Administration Service	\$1,949,633	(\$4,830)	\$0	\$1,944,803
2500-2599	Business	\$0	\$0	\$0	\$0
2600-2699	Plant Operations and Maintenance	\$4,680,614	\$0	\$0	\$4,680,614
2700-2799	Student Transportation	\$2,973,894	\$131,362	\$0	\$3,105,256
2800-2999	Support Service, Central and Other	\$15,164,493	\$1,118,794	\$0	\$16,283,287
<b>Executive Administration Subtotal</b>		<b>\$26,380,862</b>	<b>\$1,328,117</b>	<b>\$0</b>	<b>\$27,708,979</b>
<b>Non-Instructional Services</b>					
3100	Food Service Operations	\$1,200,000	\$0	\$0	\$1,200,000
3200	Enterprise Operations	\$400,000	\$0	\$0	\$400,000
<b>Non-Instructional Services Subtotal</b>		<b>\$1,600,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$1,600,000</b>



**2023  
MS-DSB**

**Appropriations**

Account	Purpose	Prior Year Adopted Budget	Reductions or Increases	One-Time Appropriations	Default Budget
<b>Facilities Acquisition and Construction</b>					
4100	Site Acquisition	\$0	\$0	\$0	\$0
4200	Site Improvement	\$0	\$0	\$0	\$0
4300	Architectural/Engineering	\$0	\$0	\$0	\$0
4400	Educational Specification Development	\$0	\$0	\$0	\$0
4500	Building Acquisition/Construction	\$0	\$0	\$0	\$0
4600	Building Improvement Services	\$0	\$0	\$0	\$0
4900	Other Facilities Acquisition and Construction	\$0	\$0	\$0	\$0
<b>Facilities Acquisition and Construction Subtotal</b>		<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Other Outlays</b>					
5110	Debt Service - Principal	\$2,170,840	(\$60,188)	\$0	\$2,110,652
5120	Debt Service - Interest	\$2,375,500	\$18,536	\$0	\$2,394,036
<b>Other Outlays Subtotal</b>		<b>\$4,546,340</b>	<b>(\$41,652)</b>	<b>\$0</b>	<b>\$4,504,688</b>
<b>Fund Transfers</b>					
5220-5221	To Food Service	\$0	\$0	\$0	\$0
5222-5229	To Other Special Revenue	\$0	\$0	\$0	\$0
5230-5239	To Capital Projects	\$0	\$0	\$0	\$0
5251	To Capital Reserve Fund	\$0	\$0	\$0	\$0
5252	To Expendable Trusts/Fiduciary Funds	\$0	\$0	\$0	\$0
5253	To Non-Expendable Trust Funds	\$0	\$0	\$0	\$0
5254	To Agency Funds	\$0	\$0	\$0	\$0
5310	To Charter Schools	\$162,500	\$0	\$0	\$162,500
5390	To Other Agencies	\$0	\$0	\$0	\$0
9990	Supplemental Appropriation	\$0	\$0	\$0	\$0
9992	Deficit Appropriation	\$0	\$0	\$0	\$0
<b>Fund Transfers Subtotal</b>		<b>\$162,500</b>	<b>\$0</b>	<b>\$0</b>	<b>\$162,500</b>
<b>Total Operating Budget Appropriations</b>		<b>\$66,466,637</b>	<b>\$2,447,262</b>	<b>\$0</b>	<b>\$68,913,899</b>



**Reasons for Reductions/Increases & One-Time Appropriations**

Account	Explanation
2200-2299	Active CBA & 1 Time Phone Expense
1400-1499	Active CBA
1100-1199	Active CBA
2320 (310)	Required – SAU Assessment
2400-2499	Active CBA
1200-1299	Active CBA & Required Special Education
2000-2199	Active CBA
2700-2799	Required – Special Ed Transportation
2800-2999	Mandatory – FICA / Retirement / Benefits
1300-1399	Active CBA



Proposed Budget  
**Exeter Coop**

Appropriations and Estimates of Revenue for the Fiscal Year from:  
July 1, 2023 to June 30, 2024

Form Due Date: **20 Days after the Annual Meeting**

This form was posted with the warrant on: January 20, 2023

**SCHOOL BOARD CERTIFICATION**

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

Name	Position	Signature
Alex Joye	Chairperson	Alex Joye
Paul Bauer	Vice Chair	Paul Bauer
Kimberly Masuca Meyer	member	Kimberly Masuca Meyer
Scott Denny	member	Scott Denny
Robert L. Wall	"	Robert L. Wall
Kimberley Casey	"	Kimberley Casey

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NH DRA Municipal and Property Division  
(603) 230-5090  
<http://www.revenue.nh.gov/mun-prop/>



**Appropriations**

Account	Purpose	Article	Expenditures for period ending 6/30/2022	Appropriations for period ending 6/30/2023	Appropriations for period ending 6/30/2024 (Recommended)	Appropriations for period ending 6/30/2024 (Not Recommended)
<b>Instruction</b>						
1100-1199	Regular Programs	01	\$15,185,872	\$15,578,854	\$15,998,302	\$0
1200-1299	Special Programs	01	\$7,721,934	\$9,242,310	\$9,766,551	\$0
1300-1399	Vocational Programs	01	\$1,979,384	\$2,139,413	\$2,248,656	\$0
1400-1499	Other Programs	01	\$858,568	\$922,453	\$973,919	\$0
1500-1599	Non-Public Programs	01	\$0	\$0	\$0	\$0
1600-1699	Adult/Continuing Education Programs	01	\$186,029	\$199,564	\$203,420	\$0
1700-1799	Community/Junior College Education Programs		\$0	\$0	\$0	\$0
1800-1899	Community Service Programs		\$0	\$0	\$0	\$0
<b>Instruction Subtotal</b>			<b>\$25,931,787</b>	<b>\$28,082,594</b>	<b>\$29,190,848</b>	<b>\$0</b>
<b>Support Services</b>						
2000-2199	Student Support Services	01	\$3,124,870	\$3,126,072	\$3,338,842	\$0
2200-2299	Instructional Staff Services	01	\$1,713,885	\$2,451,720	\$2,248,558	\$0
<b>Support Services Subtotal</b>			<b>\$4,838,755</b>	<b>\$5,577,792</b>	<b>\$5,587,400</b>	<b>\$0</b>
<b>General Administration</b>						
2310 (840)	School Board Contingency		\$0	\$0	\$0	\$0
2310-2319	Other School Board	01	\$125,179	\$116,550	\$118,550	\$0
<b>General Administration Subtotal</b>			<b>\$125,179</b>	<b>\$116,550</b>	<b>\$118,550</b>	<b>\$0</b>
<b>Executive Administration</b>						
2320 (310)	SAU Management Services	01	\$1,462,099	\$1,556,275	\$1,639,066	\$0
2320-2399	All Other Administration	01	\$130,461	\$55,953	\$50,506	\$0
2400-2499	School Administration Service	01	\$1,878,899	\$1,949,633	\$1,979,198	\$0
2500-2599	Business		\$0	\$0	\$0	\$0
2600-2699	Plant Operations and Maintenance	01	\$5,183,767	\$4,680,614	\$4,937,822	\$0
2700-2799	Student Transportation	01	\$2,686,544	\$2,973,894	\$3,162,872	\$0
2800-2999	Support Service, Central and Other	01	\$14,562,944	\$15,164,493	\$16,315,580	\$0
<b>Executive Administration Subtotal</b>			<b>\$25,904,714</b>	<b>\$26,380,862</b>	<b>\$28,085,044</b>	<b>\$0</b>
<b>Non-Instructional Services</b>						
3100	Food Service Operations	01	\$1,045,953	\$1,200,000	\$1,250,000	\$0
3200	Enterprise Operations	01	\$345,281	\$400,000	\$400,000	\$0
<b>Non-Instructional Services Subtotal</b>			<b>\$1,391,234</b>	<b>\$1,600,000</b>	<b>\$1,650,000</b>	<b>\$0</b>



**Appropriations**

Account	Purpose	Article	Expenditures for period ending 6/30/2022	Appropriations for period ending 6/30/2023	Appropriations for period ending 6/30/2024 (Recommended)	Appropriations for period ending 6/30/2024 (Not Recommended)
<b>Facilities Acquisition and Construction</b>						
4100	Site Acquisition		\$0	\$0	\$0	\$0
4200	Site Improvement		\$0	\$0	\$0	\$0
4300	Architectural/Engineering		\$0	\$0	\$0	\$0
4400	Educational Specification Development		\$0	\$0	\$0	\$0
4500	Building Acquisition/Construction		\$0	\$0	\$0	\$0
4600	Building Improvement Services		\$0	\$0	\$0	\$0
4900	Other Facilities Acquisition and Construction		\$0	\$0	\$0	\$0
<b>Facilities Acquisition and Construction Subtotal</b>			<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Other Outlays</b>						
5110	Debt Service - Principal	01	\$2,170,840	\$2,170,840	\$2,110,652	\$0
5120	Debt Service - Interest	01	\$2,375,500	\$2,375,500	\$2,394,036	\$0
<b>Other Outlays Subtotal</b>			<b>\$4,546,340</b>	<b>\$4,546,340</b>	<b>\$4,504,688</b>	<b>\$0</b>
<b>Fund Transfers</b>						
5220-5221	To Food Service		\$0	\$0	\$0	\$0
5222-5229	To Other Special Revenue		\$0	\$0	\$0	\$0
5230-5239	To Capital Projects		\$0	\$0	\$0	\$0
5254	To Agency Funds		\$0	\$0	\$0	\$0
5310	To Charter Schools	01	\$0	\$162,500	\$87,500	\$0
5390	To Other Agencies		\$0	\$0	\$0	\$0
9990	Supplemental Appropriation		\$0	\$0	\$0	\$0
9992	Deficit Appropriation		\$0	\$0	\$0	\$0
<b>Fund Transfers Subtotal</b>			<b>\$0</b>	<b>\$162,500</b>	<b>\$87,500</b>	<b>\$0</b>
<b>Total Operating Budget Appropriations</b>					<b>\$69,224,030</b>	<b>\$0</b>



**Special Warrant Articles**

Account	Purpose	Article	Appropriations for period ending 6/30/2024 (Recommended)	Appropriations for period ending 6/30/2024 (Not Recommended)
5251	To Capital Reserve Fund	02	\$150,000	\$0
<i>Purpose: Capital Reserve Fund</i>				
5251	To Capital Reserve Fund	03	\$50,000	\$0
<i>Purpose: CRF for Synthetic Turf Replacement</i>				
5251	To Capital Reserve Fund		\$0	\$0
5252	To Expendable Trust Fund		\$0	\$0
5253	To Non-Expendable Trust Fund		\$0	\$0
<b>Total Proposed Special Articles</b>			<b>\$200,000</b>	<b>\$0</b>



**Individual Warrant Articles**

Account	Purpose	Article	Appropriations for period ending 6/30/2024 (Recommended)	Appropriations for period ending 6/30/2024 (Not Recommended)
<b>Total Proposed Individual Articles</b>			<b>\$0</b>	<b>\$0</b>



Revenues

Account	Source	Article	Actual Revenues for Period ending 6/30/2022	Revised Estimated Revenues for Period ending 6/30/2023	Estimated Revenues for Period ending 6/30/2024
<b>Local Sources</b>					
1300-1349	Tuition	01	\$952,048	\$950,000	\$950,000
1400-1449	Transportation Fees		\$0	\$0	\$0
1500-1599	Earnings on Investments	01	\$10,484	\$12,000	\$12,000
1600-1699	Food Service Sales	01	\$169,180	\$850,000	\$850,000
1700-1799	Student Activities		\$0	\$0	\$0
1800-1899	Community Services Activities		\$0	\$0	\$0
1900-1999	Other Local Sources	01	\$1,084,479	\$150,000	\$150,000
<b>Local Sources Subtotal</b>			<b>\$2,216,191</b>	<b>\$1,962,000</b>	<b>\$1,962,000</b>
<b>State Sources</b>					
3210	School Building Aid	01	\$987,834	\$942,747	\$907,081
3215	Kindergarten Building Aid		\$0	\$0	\$0
3220	Kindergarten Aid		\$0	\$0	\$0
3230	Special Education Aid	01	\$514,667	\$250,000	\$400,000
3240-3249	Vocational Aid	01	\$1,108,054	\$1,000,000	\$1,000,000
3250	Adult Education		\$0	\$0	\$0
3260	Child Nutrition	01	\$1,372	\$9,800	\$9,800
3270	Driver Education		\$0	\$0	\$0
3290-3299	Other State Sources		\$54,386	\$344,488	\$0
<b>State Sources Subtotal</b>			<b>\$2,666,313</b>	<b>\$2,547,035</b>	<b>\$2,316,881</b>
<b>Federal Sources</b>					
4100-4539	Federal Program Grants	01	\$11,641	\$50,000	\$50,000
4540	Vocational Education		\$0	\$0	\$0
4550	Adult Education	01	\$345,281	\$350,000	\$350,000
4560	Child Nutrition	01	\$1,174,600	\$340,200	\$340,200
4570	Disabilities Programs		\$0	\$0	\$0
4580	Medicaid Distribution	01	\$155,548	\$75,000	\$75,000
4590-4999	Other Federal Sources (non-4810)		\$44,587	\$0	\$0
4810	Federal Forest Reserve		\$0	\$0	\$0
<b>Federal Sources Subtotal</b>			<b>\$1,731,657</b>	<b>\$815,200</b>	<b>\$815,200</b>



Revenues

Account	Source	Article	Actual Revenues for Period ending 6/30/2022	Revised Estimated Revenues for Period ending 6/30/2023	Estimated Revenues for Period ending 6/30/2024
<b>Other Financing Sources</b>					
5110-5139	Sale of Bonds or Notes		\$0	\$0	\$0
5140	Reimbursement Anticipation Notes		\$0	\$0	\$0
5221	Transfers from Food Service Special Revenues Fund		\$0	\$0	\$0
5222	Transfer from Other Special Revenue Funds		\$0	\$0	\$0
5230	Transfer from Capital Project Funds		\$0	\$0	\$0
5251	Transfer from Capital Reserve Funds		\$0	\$0	\$0
5252	Transfer from Expendable Trust Funds		\$0	\$0	\$0
5253	Transfer from Non-Expendable Trust Funds		\$0	\$0	\$0
5300-5699	Other Financing Sources		\$0	\$0	\$0
9997	Supplemental Appropriation (Contra)		\$0	\$0	\$0
9998	Amount Voted from Fund Balance	03, 02	\$0	\$0	\$200,000
9999	Fund Balance to Reduce Taxes	01	\$0	\$0	\$2,500,000
<b>Other Financing Sources Subtotal</b>			<b>\$0</b>	<b>\$0</b>	<b>\$2,700,000</b>
<b>Total Estimated Revenues and Credits</b>			<b>\$6,614,161</b>	<b>\$5,324,235</b>	<b>\$7,794,081</b>



**Budget Summary**

<b>Item</b>	<b>Period ending 6/30/2024</b>
Operating Budget Appropriations	\$69,224,030
Special Warrant Articles	\$200,000
Individual Warrant Articles	\$0
Total Appropriations	\$69,424,030
Less Amount of Estimated Revenues & Credits	\$7,794,081
Less Amount of State Education Tax/Grant	\$10,512,225
<b>Estimated Amount of Taxes to be Raised</b>	<b>\$51,117,724</b>

# NOTICE

## EXETER REGION COOPERATIVE SCHOOL DISTRICT (ERCSD)

The Exeter Region Cooperative School District (ERCSD) filing period is from Wednesday, January 25, 2023, to Friday, February 3, 2023. A candidate must be a registered voter. The following positions are open for Exeter Region Cooperative School District elections, to be held on Tuesday, March 14, 2023:

- One (1) Board Member seat from East Kingston for – three (3) year term
- One (1) Board Member seat from Exeter for – three (3) year term
- One (1) Board Member seat from Stratham for – three (3) year term
- One (1) School District Moderator from Brentwood/Exeter/East Kingston/  
Kensington/Newfields or Stratham for – one (1) year term

### AND

#### Budget Advisory Committee (BAC) Member seats open

- One (1) BAC Member seat from Brentwood for – three (3) year term
- One (1) BAC Member seat from Exeter for – three (3) year term
- One (1) BAC Member seat from Kensington for – three (3) year term

Those interested in filing may do so by contacting the Exeter Town Clerk at the Exeter Town Hall, 10 Front Street, Exeter, NH 603-778-0591x 403 during the following hours:

Monday, Wednesday, and Thursday: 8:00 AM to 4:00PM

Tuesday: 8:00 AM to 7:00 PM

Friday: 8:00 am to 12:30 pm

**Friday, February 3, 2023 (only)**

**8:00 am to 12:30 pm and 3:00 pm - 5:00 pm**

**PLEASE NOTE:** A valid photo ID (driver's license) is required at the time of filing

**EXETER REGION COOPERATIVE SCHOOL DISTRICT  
SPECIAL EDUCATION EXPENSES/REVENUES**

<u>SPECIAL EDUCATION EXPENSES</u>	<u>2020-2021</u>	<u>2021-2022</u>
1200/1230 Special Programs	6,569,632	7,006,800
1430 Summer School	143,419	179,264
2140 Psychological Services	316,157	318,929
2150 Speech and Audiology	466,575	461,543
2162 Physical Therapy	100,091	71,992
2163 Occupational Therapy	149,553	137,265
2332 Administration Costs	543,152	535,870
2722 Special Transportation	540,587	1,108,147
	<hr/>	<hr/>
<b>TOTAL EXPENSES</b>	<b>8,829,165</b>	<b>9,819,810</b>
 <u>SPECIAL EDUCATION REVENUES</u>		
3110 Special Ed Portion Adequacy Funds	787,070	826,078
3240 Special Education Aid (CAT Aid)	653,937	514,667
4580 Medicaid	181,029	155,548
	<hr/>	<hr/>
<b>TOTAL REVENUES</b>	<b>1,622,036</b>	<b>1,496,292</b>
 <b>ACTUAL DISTRICT COST FOR SPECIAL EDUCATION</b>	<hr/> <b>7,207,129</b> <hr/>	<hr/> <b>8,323,518</b> <hr/>

Minutes of the Exeter Region Cooperative School District  
First Session of the 2022 Annual Meeting  
Deliberative Session – Sunday, February 6, 2022 2:00 P.M.  
Exeter High School Arthur Hanson III Center

ERCSD Board Members Present:

Helen Joyce, Chair – Stratham  
Bill Gauthier, Exeter  
Melissa Litchfield, Brentwood  
Kimberly Meyer, Exeter  
Travis Thompson, Stratham

Paul Bauer, Vice Chair – Newfields  
Robert Hall, Kensington  
Ted Lloyd, East Kingston  
David Slifka, Exeter

Administration: David Ryan, Superintendent

Mollie O’Keefe, Executive Director of Finances and Operations

Others: Katherine Miller, Moderator

Gordon Graham, Counsel for the School District  
Rob Delorie, Chair of the District Budget Committee  
Susan Bendroth, ERCSD Clerk

Moderator Miller called the meeting to order at 2:02 PM and asked everyone to join her in the Pledge of Allegiance. She thanked everyone for coming out on this cold afternoon in the midst of the COVID 19 Pandemic. She explained that there were three locations for voters this year: outside in the senior parking lot, the auditorium for voters with a mask and the small gym for voters without masks. Each location was equipped with a mic, a video camera and a Moderator or Assistant Moderator. Moderator Miller presented an explanation of the meeting which is to debate, discuss and amend the warrant articles as the law allows. She reviewed the rules and procedures for the meeting and requested permission for David Ryan, Superintendent and Gordon Graham, Counsel for the School District to speak if necessary as they do not reside in any of the six towns represented by the Cooperative School District. Permission was granted.

Moderator Miller explained that Article #1 was the only article that could be amended as the remaining three articles involved contract negotiations. Articles #2, 3 and 4 could be discussed only.

Helen Joyce, Chair of the ERCSD, provided some additional opening remarks welcoming everyone and recognizing SAU administration and staff, fellow Board members and members of the Budget Advisory Committee.

**Warrant Article #1: Operating Budget**

**Shall the District raise and appropriate as an operating budget, not including appropriations by special warrant articles and other appropriations voted separately, the amounts set forth on the budget posted with the warrant, or as amended by vote of the first session, for the purposes set forth therein, totaling \$65,154,643? Should this article be defeated, the operating budget shall be \$64,957,700 which is the same as last year, with certain adjustments required by previous action of the District or by law; or the governing body may hold one special meeting, in accordance with RSA 40:13, X and XVI, to take up the issue of a revised operating budget only. The School Board recommends \$65,154,643 as set forth on said budget. The Budget Advisory Committee does not**

**recommend. (Majority vote required)**

Travis Thompson, Stratham moved to take up the Article and Kimberly Meyer, Exeter seconded.

Travis Thompson, Stratham explained the process of how the budget is developed.

Mollie O'Keefe, Executive Director of Finances and Operations, presented the budget on PowerPoint highlighting the changes and adjustments that were made after the budget hearing in January.

Elizabeth Faria, Brentwood, offered an amendment to the bottom line of the operating budget of \$63,049,444.

Lois DeYoung, Brentwood, seconded the amendment.

Discussion supporting this amendment followed addressing the amount of money in the unreserved fund balances at the end of the year, what exactly is this excess and lower enrollment of students.

Discussion not supporting this amendment was also offered referring to these past two years not being normal with COVID and the need to fund our public education and provide an adequate, fair and appropriate education for all students.

Robert Bergin, Brentwood, moved the question to end the debate on the amendment and Scott Dennehy, Brentwood, seconded.

Vote was taken 17 voted yes in the gym, 16 voted yes outside and an overwhelming majority in the auditorium. Moderator Miller declared the motion to end debate passed.

Vote to amend the bottom line of the operating budget to \$63,049,444 resulted 69 yes (48 - auditorium, 21 - gym and 0 outside). 121 voted no to amend the article.

Moderator Miller declared that the amendment failed.

Elizabeth Faria, Brentwood, offered another motion to amend the operating budget to \$64,134,643 (BAC's first number).

Lois DeYoung, Brentwood, seconded.

More discussion followed and questions were raised about how many students are enrolled at CMS and EHS, what the cost per student is, money being continually added to line items that are not completely spent and several suggestions to cut administration with no cuts for the teachers and students. There were also several comments made about the integrity of the budgeting process as well.

Robert Bergin, Brentwood, made a motion to move the question and Lara Bricker, Exeter seconded. An overwhelming majority voted to move the question.

Vote to amend the warrant article to read \$64,134,643 overwhelming failed.

A motion from an individual in the gym requesting that votes be tallied moving forward rather than assessing majorities visually or by voice vote was made. Moderator Miller agreed.

Lara Bricker, Exeter, offered another amendment:

"Shall the district raise and appropriate as an operating budget, not including appropriations by special warrant articles and other appropriations voted separately, the amounts set forth on the budget posted with the warrant, or as amended by vote of the first session, for the purposes set forth therein, totaling \$65,235,893? (This is an increase of \$81,500 from the proposed budget put forward by the school board to account for restoring full supplemental funding for students at Great Bay Charter School that reside in SAU 16 as recommended by the Budget Advisory Committee.)

Eric King, Exeter, seconded the amendment.

Lara Bricker provided the history of GBCS, cost per student, number of students and the value of the charter school.

Melanie Niemi, Exeter, requested permission for her 7<sup>th</sup> grade son, Avery, to speak.

Permission was granted and Avery spoke about his personal experience and benefits of the school.

Discussion followed about communication issues, funding without input, choices in education and timing.

Vote to cut off debate resulted in 306 yes (267 – auditorium, 27 – gym and 12 – outside) and 0 no.

Vote to adopt the amendment resulted in 216 yes (204 – auditorium, 0 gym and 12 outside) and 39 no (12 – auditorium, 27 gym and 0 outside)

Bill Gauthier, Exeter moved to restrict reconsideration and further discussion and Robert Bergin, Brentwood, seconded.

Vote to restrict reconsideration and further discussion passed 231 (198 – auditorium, 24 gym and 9 outside) and 3 no (0 – auditorium, 3 – gym and 0 – outside).

Moderator Miller declared the article to appear on the ballot as amended.

### **Warrant Article #2: Collective Bargaining Agreement – Administrator**

**To see if the school district will vote to approve the cost items included in the collective bargaining agreement reached between the Exeter Region Cooperative School Board and the Exeter Area Administrators' Association which calls for the following increases in salaries and benefits at the current staffing level:**

<b>Fiscal Year</b>	<b>Estimated Increase</b>
<b>2023</b>	<b>\$50,564</b>
<b>2024</b>	<b>\$65,996</b>
<b>2025</b>	<b>\$66,752</b>
<b>2026</b>	<b>\$68,737</b>
<b>2027</b>	<b>\$59,082</b>

**and further to raise and appropriate \$50,564 for the current fiscal year, such sum representing the additional costs attributable to the increase in salaries and benefits required by the new agreement over those that would be paid at current staffing levels. The school board and budget advisory committee recommend \$50,564. (Majority vote required)**

Helen Joyce, Stratham, motioned to take up the article and Robert Hall, Kensington, seconded.

Helen Joyce reviewed the changes in the contract in reference to insurance and benefits.

Discussion followed with questions being raised about who was included in this article ( 15 individuals), and the length of the contract.

Robert Delorie, Chair of the Budget Advisory Committee, shared that Articles 2, 3 and 4 were all unanimously approved by the committee.

Paul Bauer moved to restrict reconsideration and Robert Hall seconded.

Vote to restrict reconsideration passed with 105 voting yes and 0 voting no.

### **Warrant Article #3: Collective Bargaining Agreement – Paraprofessional**

**To see if the school district will vote to approve the cost items included in the collective bargaining agreement reached between the Exeter Region Cooperative School Board and the Exeter Cooperative Paraprofessional Association which calls for the following increase in salaries and benefits at the current staffing level:**

Fiscal Year	Estimated Increase
2023	\$205,169
2024	\$134,260
2025	\$110,931
2026	\$115,230

and further to raise and appropriate \$205,169 for the current fiscal year, such sum representing the additional costs attributable to the increase in salaries and benefits required by the new agreement over those that would be paid at current staffing levels. The school board and budget advisory committee recommend \$205,169. (Majority vote required)

Robert Hall, Kensington, motioned to take up the article and Helen Joyce, Stratham, seconded.

Helen Joyce thanked all the paraprofessionals for their hard work in the district and went on to explain the changes in the contract personal days, insurance, additional compensation for personal hygiene care and mentor compensation.

Discussion pursued with additional accolades for all the paraprofessionals, questions about the amount of substitute pay and ending with, "This is the best contract negotiated for the paraprofessionals in 20 years so please support the article."

Moderator Miller declared the article would appear on the ballot as printed.

#### **Warrant Article #4: Collective Bargaining Agreement – Teacher**

To see if the school district will vote to approve the cost items included in the collective bargaining agreement reached between the Exeter Region Cooperative School Board and the Exeter Educators Association which calls for the following increases in salaries and benefits at the current staffing level:

Fiscal Year	Estimated Increase
2023	\$975,011
2024	\$1,197,238
2025	\$1,107.225

and further to raise and appropriate \$975,011 for the current fiscal year, such sum representing the additional costs attributable to the increase in salaries and benefits required by the new agreement over those that would be paid at current staffing levels. The school board and budget advisory committee recommend \$975,011. (Majority vote required)

Paul Bauer, Newfields, motioned to take up the article and Travis Thompson, Stratham, seconded.

Paul Bauer highlighted the changes to the contract in reference to health insurance, longevity and bereavement leave. He addressed that this is a 3-year contract so not all contracts come due at the same time.

Moderator Miller declared the article would appear on the ballot as printed.

Robert Bergin, Brentwood, motioned for adjournment and Alyson Battles, Exeter, seconded.

There were 68 out of 3,068 registered Brentwood voters,

31 out of 1,751 registered East Kingston voters,

156 out of 11,212 registered Exeter voters,  
16 out of 1,669 registered Kensington voters,  
21 out of 1,275 registered Newfields voters and  
53 out of 5,908 registered Stratham voters present at the ERCSD Deliberative Session.  
The total being 345 voters out of 24,883 registered voters in the ERCSD were present.

Respectfully submitted,

*Susan E. Bendroth*  
Susan E.H. Bendroth, Exeter Region Cooperative School District Clerk  
February 6, 2022

**KIMBERLY F. WILLIAMS**  
NOTARY PUBLIC  
State of New Hampshire  
My Commission Expires  
September 5, 2023

*Kimberly F. Williams*  
2-14-2022

***Voting Results***  
***Second Session of the 2022 Annual School District Election***  
***Newfields NH-March 8, 2022***

School Board Member- term ending 2025 election:

<b>Jennifer Bishop</b>	<b>325</b>
Jane E. Walsh	297

School District Clerk -term ending 2025 election:

Jennie Bishop-write-ins	3
Jane Walsh-write-ins	3
Sue McKinnon-write-ins	3

Article 1. To see if the school district will raise and appropriate as an operating budget, not including appropriations by special warrant articles and other appropriations voted separately, the amounts set forth on the budget posted with the warrant or as amended by vote of the first session, for the purposes set forth therein, totaling \$2,820,954? Should this article be defeated, the default budget shall be \$2,875,391, which is the same as last year, with certain adjustments required by previous action of the Newfields School Board or by law; or the governing body may hold one special meeting, in accordance with RSA 40:13, X and XVI, to take up the issue of a revised operating budget only. The Newfields School Board recommends \$2,820,954. (Majority vote required)

**Yes-521**

**No-102**

Article 2. To see if the school district will vote to approve the cost items included in the collective bargaining agreement reached between the Newfields School Board and the Newfields Staff Association which calls for the following increases in salaries and benefits at the current staffing level:

Fiscal Year Estimated Increase 2023: \$49,971  
 2024: \$38,798

and further to raise and appropriate \$49,971 for the current fiscal year, such sum representing the additional costs attributable to the increase in salaries and benefits required by the new agreement over those that would be paid at current staffing levels. The Newfields School Board recommends \$49,971. (Majority vote required)

**Yes-474**

**No-156**

Article 3. Shall Newfields School District, if article 2 is defeated, authorize the governing body to call one special meeting, at its option, to address article cost items only? (Majority vote required)

**Yes-475**

**No-134**

Article 4. To see if the school district will raise and appropriate the sum of up to \$10,000 to be added to the School Building Maintenance Fund established at the 1992 School District meeting for the purpose of repairing and maintaining school buildings? This sum to come from the June 30 fund balance available for transfer on July 1. No additional amount to be raised from taxation. The Newfields School Board recommends approval. (Majority vote required)

**Yes-551**

**No-80**

Article 5. To see if the school district will vote to raise and appropriate the sum of up to \$10,000.00 to be added to the Special Education Expendable Trust Fund previously established. This sum to come from June 30 fund balance available for transfer on July 1. No additional amount to be raised from taxation. The Newfields School Board recommends approval. (Majority vote required)

**Yes-514**

No-114

Article 6. To see if the school district will vote to raise and appropriate the sum of up to \$10,000 to be added to the Safety and Security Capital Reserve Fund previously established. This sum to come from June 30 fund balance available for transfer on July 1. No additional amount to be raised from taxation. The Newfields School Board recommends approval. (Majority vote required)

**Yes-500**

No-129



Sue McKinnon  
Newfields Town Clerk



## Annual Report of SAU 16

For the Year Ending June 30, 2022

For the Proposed 2023-2024 Budget



## SAU16 ANNUAL REPORT FOR THE YEAR ENDING 2022

### **VISION FOR THE GRADUATE**

Each graduate demonstrates engaged learning and citizenship through the ability to solve problems independently and collaboratively with perseverance and resilience, and communicates solutions with confidence and empathy.

As the third largest public school system in the State of New Hampshire, SAU 16 enjoys a strong reputation of offering a comprehensive career training program that includes intense college preparation, contemporary career and technical education, competitive athletic programs, and multiple experiences in the arts. Our students discover their passion here while building their competency for a bright future. They become our leaders, our caregivers, our communicators, and our neighbors. It is a significant investment of time and money, and given the growth and success of this community over the years, it is clearly worth it. SAU 16 has strived to keep budget cost increases low over the years for all families while keeping in mind the majority of households who currently do not have children in public schools. Our most recent fiscal year indicates the degree to which we are able to accomplish this goal, and we look forward to ultimately being able to reduce costs.

Our professional educators and staff members throughout the SAU are recruited and hired for a very specific purpose. Each of our educators is selected for their unique gifts and demonstrated passion for working with children, and we believe that we are fortunate to have the best and brightest working in our schools. As each staff member forges relationships with students, so too are our core values of integrity, honesty, trustworthiness, and respect for all human differences being developed. Our professionals are committed to nurturing the children in this community toward adulthood through a high quality curriculum, varied instructional approaches, and social emotional learning experiences. Exemplifying this is our most recent graduating class from Exeter High School where 371 students graduated as part of the Class of 2022, with 283 students matriculating in a two, three, or four year college/university, 6 students entering military service, 38 students pursuing full time employment, 40 entering a one year program or taking a gap year; and 4 students participating in a post-graduate year at an independent school.

We have many highlights to share and to maximize efficiency, we encourage all community members to visit our website ([www.sau16.org](http://www.sau16.org)) where up-to-date announcements, celebrations, newsletters, and activities are being reported frequently. Community members can find our monthly update from the SAU central office, and each school website has archived their



information for easy access. Readers can catch up on all that has happened and is happening in classrooms and on campuses in general, and we invite everyone to visit often.

In looking over the past year, we were excited to welcome our newest school leaders:

- a. Ryan McCluskey, formerly principal in SAU 17, became principal at Lincoln Street School.
- b. Lincoln Street School Principal Drew Bairstow transitioned to become the principal at Cooperative Middle School, and in doing so he introduced Clyde Perezcastenda as the newest assistant principal for grade 6, Karen Berg as curriculum administrator, and Elizabeth Dimick as assistant director for special education.
- c. Dr. Pamela Carr returned to Seacoast School of Technology as principal after serving for two years as assistant principal at Exeter High School, and Jaime Sawler and Colby Baker came on board as assistant principals to round out the EHS administrative team.
- d. Swasey Central School curriculum coordinator Katie Gallo was introduced as the new assistant principal.
- e. Director of Diversity, Equity, Inclusion, and Justice Andres Mejia moved from the Exeter Region Cooperative School District to the SAU central office and, thereby, in position to serve all schools in the SAU.

We also want to wish the following former SAU 16 members the very best in their retirement as they took that next step at the end of the 2022 academic year. We are so blessed to have had so many years of talent and wisdom, and we extend our gratitude to:

**Cooperative Middle School**

Cynthia Boyle, Bill Perkins, Janet Prior, and Linda Raye

**Exeter High School**

Iris Anderson, Pamela Belanger, Donna Griswold, and Samuel Heath

**Kensington Elementary School**

Wendy Lawler

**Lincoln Street School**

Susan Noseworthy and Stephanie Varrin

**Stratham Memorial School**

Laurie Moreno

**Swasey Central School**

Cathy Blaisdell

**Maintenance and Facilities**

James Cole and Michael Munroe



Finally, we are ever so grateful for the cooperation and collaboration with all of our towns' mental health and wellness professionals, public health officials, medical providers, first responders, town managers, elected officials, school district employees, and families. As we continue to emerge from a global pandemic and recover all that has been lost, it is clear that it takes all members of our community working together to ensure our students can reach their dreams and aspirations.

Respectfully submitted,

A handwritten signature in blue ink that reads "David Ryan" followed by a horizontal flourish.

David Ryan, Ed.D.  
Superintendent of Schools

**SAU 16  
SUPERINTENDENT SALARIES  
2022-2023**

**SUPERINTENDENT PRORATED SALARY**

Brentwood	\$9,173.22
East Kingston	\$4,561.36
Exeter	\$31,542.42
Exeter Region Cooperative	\$95,014.38
Kensington	\$4,998.99
Newfields	\$3,585.13
Stratham	\$19,440.50
	<b>\$168,316.00</b>

**ASSOCIATE AND ASSISTANT SUPERINTENDENT SALARIES  
(Total 2 Positions: \$156,042.00, \$140,000.00)**

Brentwood	\$16,134.29	5.45%
East Kingston	\$8,022.74	2.71%
Exeter	\$55,478.27	18.74%
Exeter Region Cooperative	\$167,115.71	56.45%
Kensington	\$8,792.45	2.97%
Newfields	\$6,305.69	2.13%
Stratham	\$34,192.85	11.55%
	<b>\$296,042.00</b>	100.00%

SCHOOL ADMINISTRATIVE UNIT #16  
 BRENTWOOD, EAST KINGSTON, EXETER, EXETER REGION COOPERATIVE, KENSINGTON, NEWFIELDS, STRATHAM  
 2023-2024 APPROVED BUDGET

	FY2023	FY2024	CHANGE	CHANGE
	BUDGET	APPROVED	\$	%
EXECUTIVE ADMINISTRATIVE SALARIES	\$ 1,389,786.11	\$ 1,488,200.00	\$ 98,413.89	7.08%
BUSINESS OFFICE SERVICES	\$ 563,593.42	\$ 578,527.00	\$ 14,933.58	2.65%
TECHNOLOGY	\$ 32,000.00	\$ 202,136.00	\$ 170,136.00	531.68%
SUPPORT SERVICES	\$ 771,562.28	\$ 914,537.54	\$ 142,975.26	18.53%
<b>TOTAL EXPENDITURES</b>	<b>\$ 2,756,941.81</b>	<b>\$ 3,183,400.54</b>	<b>\$ 426,458.73</b>	<b>15.47%</b>

# SAU 16 2023-2024 ACADEMIC CALENDAR

August 2023						
Su	M	Tu	W	Th	F	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

Student	4
Teacher	6

September 2023						
Su	M	Tu	W	Th	F	Sa
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

Student	19
Teacher	19

October 2023						
Su	M	Tu	W	Th	F	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

Student	21
Teacher	21

November 2023						
Su	M	Tu	W	Th	F	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

Student	17
Teacher	18

December 2023						
Su	M	Tu	W	Th	F	Sa
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

Student	16
Teacher	16

January 2024						
Su	M	Tu	W	Th	F	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

Student	21
Teacher	21

February 2024						
Su	M	Tu	W	Th	F	Sa
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29		

Student	17
Teacher	17

March 2024						
Su	M	Tu	W	Th	F	Sa
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

Student	19
Teacher	20

April 2024						
Su	M	Tu	W	Th	F	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

Student	17
Teacher	17

May 2024						
Su	M	Tu	W	Th	F	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

Student	22
Teacher	22

June 2024						
Su	M	Tu	W	Th	F	Sa
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

Student	7
Teacher	8

- School Closed
- Teacher In-Service Day (No School)
- Early Release
- First and Last Day of School

<b>Total Days</b>	
Student	180
Teacher	185

### Important Dates

- Aug 23 In-Service Day (scs&exe)
- Aug 24-25 In-Service Day (All)
- Aug 28 First Day of School
- Sep 1-4 Labor Day Weekend
- Oct 9 Indigenous Peoples Day
- Nov 7 In-Service Day
- Nov 10 Veterans Day
- Nov 22-24 Thanksgiving Break
- Dec 25-Jan 1 Holiday Break
- Jan 15 Martin Luther King Day/Civil Rights Day
- Feb 26-Mar 1 Winter Break
- Mar 12 In-Service Day
- Apr 22-April 26 Spring Break
- May 27 Memorial Day
- June 8 Graduation (Pending Approval)
- June 11 Last Day of School
- June 12 Teachers Last Day of School

### **Town Clerk & Tax Collector**

Daphne Woss  
Joyce Keegal, Deputy  
Office Hours: M, W, TH 8:30am-4:30pm  
                  T 8:30am-7:00pm  
                  F 8:30am-4:00pm  
Phone: (603)642-6400 x114  
Email: [townclerk@brentwoodnh.gov](mailto:townclerk@brentwoodnh.gov)

### **Selectboard & Assessing**

Karen Clement, Town Administrator  
Tamera Peek, Administrative Asst.  
Office Hours: M-TH 8:00am-4:00pm  
                  F 9:00am-12:00pm  
Phone: (603)642-6400 x110  
Email: [townadmin@brentwoodnh.gov](mailto:townadmin@brentwoodnh.gov)

### **Welfare**

Sue Benoit, Director  
Hours by appointment only  
Phone: (603)642-6400 x110

### **Planning Board**

Kristin Aldred, Chair  
Jillian Benedix, Administrative Asst.  
Office Hours: M-TH 8:00am-4:00pm  
Phone: (603)642-6400 x116  
Email: [planningboard@brentwoodnh.gov](mailto:planningboard@brentwoodnh.gov)

### **Town Treasurer**

Joyce Gallant  
Phone: (603)642-6400 x119  
Email: [treasurer@brentwoodnh.gov](mailto:treasurer@brentwoodnh.gov)

### **Town Moderator**

Richard "Dick" Chamberlain  
Phone: (603)642- 8758

### **Building Inspector**

Kip Kaiser  
Phone: (603)642-6400 x118  
Email: [kkaiser@brentwoodnh.gov](mailto:kkaiser@brentwoodnh.gov)

### **Recreation Department**

Andrew Gray, Director  
Phone: (603)642-6400 x120  
Email: [recreation@brentwoodnh.gov](mailto:recreation@brentwoodnh.gov)

### **Road Agent**

Wayne Robinson  
Phone: (603)775-7654  
[wrobinson@brentwoodnh.gov](mailto:wrobinson@brentwoodnh.gov)

### **Brentwood Police Department**

John Ventura, Chief  
Kendra Brackett, Administrative Asst.  
Phone: (603)642-8817  
Fax: (603)642-3165  
Email: [info@brentwoodpd.com](mailto:info@brentwoodpd.com)  
**Emergency Phone 911**

### **Fire Department**

Joseph Bird, Chief  
Katarina Tennant, Administrative Asst.  
Business Phone: (603)642-8132  
Email: [jbird@brentwoodnh.gov](mailto:jbird@brentwoodnh.gov)  
**Emergency Phone 911**

### **Mary E. Bartlett Library**

Janice Wiers, Director  
Kiki Donis-Wahl, Assistant Director  
Phone: (603)642-3355  
Fax: (603)642-3383  
Email: [bartlettlibrary@comcast.net](mailto:bartlettlibrary@comcast.net)