



Trustees of The Mary E. Bartlett Memorial Library

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Jennifer Bordis, Chair Jeff Donald, Treasurer Tom Walker, Secretary, Melody Santos, Karen Sevich-Myers

Meeting Minutes

Wednesday, August 12, 2026

Trustees attending: Jennifer Bordis, Jeff Donald, Tom Walker, Melody Santos, Karen Sevich-Myers

From the Library: Janice Wiers - Library Director, Kiki Donis-Wahl - Assistant Director/ Youth Librarian

Others:

Alternate Trustees: Susan Lunn, Lenore Paquette-Smith

Public: Letty Bedard - Select Board Representative, Chris Carmody - Friends Group Representative, Doug Marino - Planning Board Representative.

Jennifer called the meeting to order at 6:03 PM.

APPROVAL OF MINUTES:

The 7/08/26 minutes were amended to state that the trustee tour of the basement included viewing items to be deemed surplus.

On a motion from Jeff, with a second by Karen, the 07/08/2026 meeting minutes were accepted. A roll call vote was taken: Jennifer - aye; Karen - aye; Melody - aye; Jeff - aye; Tom - aye. The motion passed by unanimous vote.

CORRESPONDENCE: None

PUBLIC COMMENT:

Chris Carmody said his goal is to get more new friends group members this year. They will host an open house for prospective members. He said the annual appeal letter is next on their agenda, with the date for folding and stuffing envelopes to be determined.

ADMINISTRATIVE:

Financial:

Janice is using a new form to display this information.

Directors Report:

There were 1,868 in-person visits this month, circulation was also high, at 4,167. There were 1,299 visits to the library website, with 2,512 page views. Facebook followers increased by 11, Instagram by 4. There were 13 new adult and 4 new youth library card holders added. 140 books and 46 other media were added to the collection this month. There were 852 Libby borrowings and 282 Hoopla borrowings this month. There were 9 children's programs with 104 attendees. There were 5 young adult programs with 44 attendees. There was 1 adult program with four attendees. There were 6 mixed age groups with 378 attendees.

Youth Directors Report:

Janice thanked Kiki and the rest of the staff for a very successful Summer Reading Program.

Committees - Friends of the MEB Library:

The Friends group will be hosting a meet and greet ice cream social for trustees and Friends at the library on August 13th at 5:00 PM.

OLD BUSINESS:**Update on basement construction:**

Janice called four companies that do epoxy floor coating for quotes.

Planning Board Meeting Outcome:

The Planning Board heard the library's concerns regarding parking. Crawley Falls Antiques received temporary approval for this year's farmers market.

Library Credit Card:

Trustees discussed the pros and cons of a credit card for the library. The proposed card would be used by the director and assistant director only. They discussed possible checks and balances like a sign out sheet. Chris Carmody recommended that a policy be written for card use, for example if reward points accrue that they be used for the library only.

NEW BUSINESS:**Mobile Bank Deposits:**

After a mobile deposit the physical checks will be kept until the deposit clears. Janice will do more research.

Potential New Benefit For Employees:

Janice proposed that, as a perk, library employees be allowed to purchase books at cost from vendors. This would have the advantage of helping to meet minimum quantities for book orders. She proposed twice a year to start. If this goes forward Janice and Kiki will draft a policy.

ALA's Updated Bill of Rights:

Janice provided a copy of the American Library Association's Librarian's and Library Worker's Bill of Rights for trustees to consider for adoption at MEB Library.

Jeff motioned, with a second by Melody, to adopt the updated Librarian's and Library Worker's Bill of Rights. A roll call vote was taken: Jennifer - aye; Tom - aye; Melody - aye; Jeff - aye; Karen - aye. The motion passed by unanimous vote.

Regional Consortiums Between Libraries:

Some local libraries are banding together to form CORAL, the Consortium of Rockingham Area Libraries, that will allow their patrons to check out items from participating libraries using their current town library card. Janice mentioned that participating libraries have a software program that would allow this process, but unfortunately our library doesn't have this software.

Budget Season:

The library's Budget Committee walkthrough will be August 24th at 4:30 PM. The Library budget is due September 18th.

Assigning Friends Group Representative:

The next Friends Group meeting will be September 21 at 6:30 PM. Jennifer volunteered to be the library representative for the meeting.

ADJOURNMENT:

Jennifer motioned, with a second by Melody, to adjourn the meeting. A roll call vote was taken: Jennifer - aye; Tom - aye; Melody - aye; Jeff - aye; Karen - aye. The motion passed by unanimous vote. The meeting was adjourned at 8:12 PM.

Next meeting: Wednesday, September 09, 2026 at 6:00 PM.

Respectfully submitted, Tom Walker - Board Secretary