

## Selectboard Minutes

May 12, 2026

Present: Robert Mantegari, Chair  
Jim Michaud  
Letty Bedard  
Paul Kleinman  
David Menter

At 6:00pm Mantegari called the Public meeting to order.

Following the reading of payroll and accounts payable, Bedard made a motion to sign the manifest. Kleinman seconded the motion; all voted in favor. There was no Treasurer's Report available.

Menter made a motion, with a second by Michaud, to approve the Public Minutes from 5/5/26. All voted in favor.

The Board reviewed Credit/Exemption applications that had been reviewed by our Assessor who confirmed that all applicants meet the requirements:

1. A number of Veterans' Tax Credits: Bedard made a motion to approve. Motion seconded by Michaud; all voted in favor.
2. 4 Service-Connected Total Disability Tax Credits: Bedard made a motion to approve with a second by Michaud. All voted in favor.
3. One Elderly Exemption: Motion made by Michaud and seconded by Bedard to approve. All voted in favor.
4. One Blind Exemption: Bedard motioned to approve, seconded by Michaud. All voted in favor.

In addition, there was one Land Use Change Tax presented on behalf of the Assessor in the amount of \$24,500 for 4 Stone Creek Drive. Bedard made a motion to approve. Mantegari seconded the motion; all voted in favor.

Mantegari explained that he has a septic design for 179 North Road that needs signing. Land Use Administrator Kennedy continued that the test pits met the standards of the State but failed the standards of the Town. Kennedy read the related ordinance: 400.005.002. He added that the plan was approved by the State of NH DES; by the Dept of Environment Services and Water Division; has been reviewed by Mike Cuomo of the Rockingham County Conservation District who sent an email supporting the approval of the plan; Town Planner Greenwood had supported approval in a similar instance. Kennedy recommended signing the plan. Kleinman questioned what the purpose is of the ordinance? Kennedy said it is old and suggests it be eliminated. This can only be done by Town vote. Bedard made a motion, seconded by Michaud, to approve the septic plan. All voted in favor.

Recreation Director Nick Lawrence read his letter of resignation. He has the opportunity to relocate to southern Florida. Lots of support and appreciation were expressed. Lawrence added that in the interim, the Department is being left in the good hands of Jason Gagnon who is an all-star. Mantegari made a motion, seconded by Menter, to accept Lawrence's resignation. All voted in favor. Lawrence recommends posting the vacancy on NHRPA, MARPA, and MERPA.

Town Administrator Stevens asked to revisit the Assessing intern proposal. There was question raised during the last discussion about how many hours would be needed. She explained that the Assessor is

figuring about 4 hours/week. Stevens did add that the Building Inspector said he could use some help as well. Mantegari made a motion to approve the hiring of an intern for 4-8 hours per week during the summer. Michaud seconded the motion; all voted in favor.

Mantegari updated the Board on the status of the Town Administrator position. He explained that there are 2 initial Teams interviews scheduled for this week. Mantegari, Kleinman and Stevens are conducting the interviews.

Stevens explained that the reconciliation module has been installed. She added that MRI has offered to perform the reconciliation of the General Fund for 2025 at a cost of \$70/hour. Mantegari made a motion to approve the agreement for up to 50 hours for a total of \$3,500. Stevens explained that Stevens presented a revised copy of the Selectboard Handbook showing all discussed changes in red. Mantegari made a motion, seconded by Michaud, to approve all of the proposed changes. Mantegari, Michaud, Kleinman and Menter voted in favor. Bedard was opposed due to the fact that she disagreed with the section regarding remote participation. Motion carried.

Mantegari opened discussion of Old Business:

- Michaud said the Municipal Building Committee needs permission to move forward with the Design/Build Proposal from the Turner Group. This will allow us to move forward to the RFP stage. The cost is \$146,000. Michaud made a motion, seconded by Mantegari, to approve the proposal. All voted in favor.
- Mantegari explained that we have received a quote from Block 5 for the Welfare laptop in the amount of \$1,458. Bedard made a motion to approve the purchase from the Capital Reserve Fund. Menter seconded the motion; all voted in favor.
- Stevens mentioned that the audio recording that she had been asked to upload to our website is too big to upload.
- Jim Hajjar, Cemetery Trustee, has asked the Trustee of Trust Funds to reimburse the Town for the \$2,800 cost of removing the tree at the Thing/Kimball, Moore Cemetery. He thanked Road Agent Robinson for getting that done so quickly. He added that the easement for the Poor Farm Cemetery has been approved by the Cemetery Trustees and there will be an official signing with the landowners at a future Selectboard meeting. Mantegari mentioned that it appears that at the Town Meeting in 1991 the cemetery trustees were not named as agents to expend from the cemetery maintenance fund. Mantegari made a motion to approve the expenditure for the tree from the Cemetery Maintenance Fund. Michaud seconded the motion; all voted in favor.

Mantegari asked for Committee updates:

- Michaud mentioned that a wonderful Memorial Service was held today for Stephen Arkell.
- Kleinman reminded all that there is a Planning Board meeting this Thursday at 7pm. In addition, he relayed that he is working on the deed for the acceptance of the Bruce Stevens parcel that is being donated to the town.
- Menter said the Conservation Commission is meeting tomorrow night at 6:30. The folks from Dam Ventures will be in. At 7:15 they'll be holding an Open Space Hearing about using Bond money for the Slye property easement.
- Bedard updated on the Library Trustees meeting. They have recently received a couple of grants from NH Humanities, NHCF and UNH for a couple of talks. Library Director Janice Wiers is wondering if she could get access to MTS to view/print reports related to her budget. In addition, Wiers is wondering if she could get access to the Town Calendar to post meetings, etc. The Board agreed to both. Lastly, the Library Trustees questioned the process for the release of funds from a

Trust Fund held by the Trustees of the Trust Funds. Stevens will look into that. There are a couple of building projects coming up, painting inside and out. Also discussions of an elevator and generator. Stevens suggested the use of the inmate program for the painting projects and possibly impact fees for the other projects. Michaud welcomed Wiers back and said she is doing well.

- Mantegari mentioned that the Budget Committee met last night. They are still seeking information from the Treasurer. Unfortunately, he was unable to attend the meeting. Bedard questioned if the impact fee report will be ready for the 2025 audit. Hajjar added that the report the Treasurer provided does not meet the requirements and is 70 days past due.

Mantegari opened the floor to public discussion:

- Road agent Wayne Robinson asked the Board for permission to have a rotten tree on Skim Milk Lane taken down. He said Mr. Bolduc has an opening the following day and could take it down then. Mantegari made a motion to approve the \$2,200 expenditure to take down the tree. Menter seconded the motion; all voted in favor.

At 7:10, Mantegari made a motion, with a second by Michaud, to go into nonpublic session per 91-A:3II(a) & (c). All voted in favor.

At 8:18pm, a motion was made by Mantegari and seconded by Michaud to come out of nonpublic. All voted in favor. Bedard made a motion, seconded by Mantegari, to seal the minutes. All voted in favor.

At 8:18, Mantegari made a motion, with a second from Michaud, to adjourn. All voted in favor.

Respectfully submitted,

Julie Stevens