

Selectboard Minutes
April 7, 2026

Present: Robert Mantegari, Chair
Jim Michaud
Letty Bedard
Paul Kleinman
David Menter

At 6:00pm Mantegari called the Public meeting to order.

Following the reading of payroll and accounts payable, the Board signed the manifest for both. Mantegari read the Treasurer's Report. Michaud made a motion, seconded by Kleinman, to approve the consent agenda. All voted in favor.

Dexter Swasey of the Historical Society came to the Board with a request for funding for a port-a-potty at the Grange Building at a cost of \$1,000. Mantegari made a motion, seconded by Michaud, to approve this expense to be paid from the Custodial Services line. Mantegari, Michaud, Bedard and Kleinman voted in favor; Menter abstained.

Police Chief Murch came before the Board to discuss the Seacoast Emergency Response Team (SERT). He explained that for the last couple months he's been working to make sure we have the critical responses from agencies in place in case there is a need. He spoke with Troop A a couple of weeks ago about accident reconstruction to make sure that if there were a major accident in, they would be willing to assist. They assured Chief that they would. In light of several situations that have happened throughout the state recently, he's also been working with SERT to rejoin that team. SERT voted unanimously to allow Brentwood back in. In addition it was unanimously voted that, since it was not budgeted for this year, they will forego the \$5,000 annual fee for the remainder of this year. Chief believes this is something very important for the Town to have. Michaud made a motion, with a second from Mantegari, to allow Chief Murch to join the SERT team. Bedard questioned if we have the staffing to allow someone to join that team. Murch assured the Board that he does. Bedard also questioned if Chief received notice of the fee being waived in writing. Chief said in his world, a handshake is a handshake and he has no reason to doubt that they will follow through with waiving the fee; but, if the Board wants him to get something in writing he will. It was agreed he did not. All voted in favor of the Chief joining SERT. Mantegari mentioned that the PD is selling sweatshirts for \$30 and t-shirts for \$20 with the proceeds going to the Brentwood Police Association. Proceeds from this fund recently were used to support the officer that was injured in the recent incident in Raymond.

Mantegari addressed the appointment of alternates to committees. He proposed the following:

1. Himself as alternate to Planning Board (already voted).
2. Jim would be alternate for Budget Committee
3. David as alternate to Recreation Commission with Paul advisory for the By-Laws.
4. Letty as alternate to Conservation Commission
5. Jim Michaud would continue as back up to Regional Refuse

Mantegari made a motion to approve the above appointments. Michaud seconded the motion; all voted in favor.

The Board reviewed Employee Evaluations and Rate of Pay change forms.

1. The Board started with Town Office and Highway Employees. Stevens confirmed that she has reviewed all of the Rate of Pay forms in this group and they all align with the budgeted pay increases. Michaud made a motion, seconded by Kleinman, to approve the pay increases as read for the following employees: Kennedy, Haggett, Cicale, Woss, Gagnon, Raynowski, Collins, Robinson, Keegal. All voted in favor.
2. The Board reviewed the Police department increases. Spitalere, Giroux, Wood, O'Neil, Cooper, Ingalls were submitted for 2.8% increases. Michaud made a motion to approve these increases. Kleinman seconded the motion. Bedard questioned a couple of the recommended increases for newer employees and wanted to make sure we're being consistent throughout all departments. Mantegari suggested we table these until next week. All agreed.
3. The Fire Chief submitted a copy of the pay scale used to determine increases for this year. Mantegari said we have not approved it. Chief Roy was invited to speak to the pay matrix and recommended increases. He explained he was trying to fit all his employees into the matrix and therefore some are getting more than 2.8% and some less. Mantegari asked Chief Olsen when the matrix was approved. He responded, that when you put through the budget it was approved. Mantegari replied that just because his budget got approved that doesn't automatically mean the matrix was approved. A couple of the recommended increases were questioned. Mantegari asked the Chief to stay for nonpublic.

Mantegari opened discussion of old and regular business:

- Stevens reminded the Board of a discussion they had several months ago about a town-owned parcel on Rte 125 that someone expressed an interest in purchasing. At that time, the Board had a market analysis prepared. The Board later decided to table this discussion until after Town Meeting as they were aware of several zoning changes that could affect the value of the property. Stevens has been contacted again by the interested party and is wondering what the Board would like as the next step. Michaud made a motion, seconded by Kleinman, to have an appraisal done for the property. All voted in favor.
- The Selectboard received a request, as they do annually, from Norman Garside asking to renew the lease for the property formally know as the Beyea property, to be used as a hayfield and to cut the brush that grows in and along the highway. Bedard made a motion to approve the lease renewal. Menter seconded the motion; all in favor.
- Stevens presented estimates from Tri-State Generator for some repairs that need to be made to the Recreation Center's Generator and the Town Office one. The Board asked that Stevens find out the age of those generators and all others in town.
- Letty inquired about the status of the Swearing-In of the officer that was scheduled for last week. Michaud responded that he believes it was postponed indefinitely.

Mantegari asked for Committee updates:

- Mantegari re: Planning Board – Chappell Tractor is purchasing the adjacent property. They have proposals to tear down the 2 buildings next door and extend their business into that area. They have a site walk scheduled for this coming Saturday.
- Mantegari re: Budget Committee – they met last night and Jim Hajjar was reelected as Chair and Michelle Sidout was reelected as Secretary. The Committee has asked for an update of the impact fee account from the Treasurer. Bedard inquired if 2024 ever got done. Stevens said the Treasurer does have one for 2024 and she can ask that he submit it to the Budget Committee.

Bedard requested that the Selectboard receive updates on a regular basis – whether it be monthly or quarterly. Stevens said when he provides quarterly updates to the Budget Committee, they will also provide them to the Selectboard.

- Michaud informed the Board that a new aluminum “Welcome to Brentwood” sign has been installed today to replace the one that was discussed last week. Michaud suggested looking for some businesses in town to sponsor the sign to help offset the cost. Highway Dept is still having a problem with truck #2.
- Bedard did not attend the School Board meeting so has no update. Michaud inquired why she didn’t go. Bedard responded that Mantegari had not gone for the past 6 months when he was the representative so she didn’t think it was important. She said if the Board thinks it’s important that she attend, she will. School Board Member Melissa Litchfield, who was in attendance, provided an update. The new chair is Megan Fitzgerald. Dan Hebert is the Vice Chair and requested to continue as the School Board representative to the Budget Committee. The school’s unreserved fund balance is very healthy. She added that they’re trying to get the \$200,000 back from the solar panels and if they do, we’ll have \$200,000 to offset the tax rate. Swasey School has hired a new principal. Her first day is July 1.

Stevens read her letter of resignation that she submitted to Chairman Mantegari earlier in the day. (See attached).

At 7:30pm Kleinman opened public comment. Peter Foster of 79 Prescott Rd expressed regret at Stevens’ decision. Jim Hajjar apologized if he had any part in Stevens’ decision and hopes that she will make the Board aware of all the issues in her exit interview.

At 7:40, Michaud made a motion to go into nonpublic per RSA 91A:3II (a), (b), and (c). Kleinman seconded the motion. Mantegari, Michaud, Bedard, Kleinman and Menter voted in favor.

At 9:17pm, a motion was made by Mantegari and seconded by Michaud to come out of nonpublic. Mantegari, Michaud, Bedard, Kleinman and Menter voted in favor. Mantegari made a motion, seconded by Kleinman, to seal the minutes. Mantegari, Michaud, Bedard, Kleinman and Menter voted in favor.

Mantegari made a motion to make sure all Town funds are in interest bearing accounts. Michaud seconded the motion; all voted in favor.

At 9:20, Mantegari made a motion, with a second from Michaud, to adjourn. All voted in favor

Respectfully submitted,

Julie Stevens



Date: April 7, 2026

TD Bank General Fund:

Bank Balance as at: 4/7/2026	\$1,861,132.86
Committed Expenditures: 4/7/2026	
Current AP:	(20,829.89)
Current Payroll:	(41,908.36)
Current FICA Taxes:	(9,691.59)
NHRS:	
Swasey:	
COOP:	
County Payment:	
Outstanding AP:	(102,926.58)
Non-A/P:	
Transfers to Impact Fees:	-
Total Committed Expenditures:	\$ (175,356.42)
General Fund Operating Ending Cash Balance:	\$ 1,685,776.44
Invested Funds	<u>\$3,000,000.00</u>
Total General Fund Cash Balance	<u>\$4,685,776.44</u>

Investments

TD Bank Interest Earned YTD:
\$15,771.97

CD's:	Total Invested	Matured/Redeemed	Potential Yield
25 Day; 3.24%APR	\$1,500,000.00	\$1,500,000.00	\$ 3,328.77
53 Day; 3.27%APR	\$1,500,000.00	\$1,500,000.00	\$ 7,122.33
85 Day; 3.31%APR	\$1,500,000.00	\$	\$ 11,562.33
85 Day; 3.31%APR	\$1,500,000.00	\$	\$ 11,562.33
	<u>\$6,000,000.00</u>	<u>\$3,000,000.00</u>	<u>\$ 33,575.75</u>

Ambrose Kizza, Treasurer