

Selectboard Minutes

February 24, 2026

Present: Paul Kleinman, Chair
Letty Bedard
Bob Mantegari

At 6:00pm Kleinman called the Public meeting to order.

Mantegari motioned to approve the payroll & A/P manifest. Kleinman seconded the motion; all voted in favor.

Mantegari made a motion, seconded by Bedard, to approve the Consent Agenda. All voted in favor.

Dexter Swasey of the Historical Society was in to discuss the Boston Post Cane which is intended to honor the oldest resident of Brentwood. He shared a Boston Post Cane Policy with the Board. Mantegari made a motion, seconded by Kleinman, to approve the new policy. All voted in favor.

Town Moderator Melissa Hanlon was in to discuss the upcoming Town Meeting. Melissa asked if all 5 Selectboard members would be present for the ballot elections on Tuesday, 3/10 or if they plan to appoint someone instead. Mantegari said he has asked Doug Finan to fill in for him. She mentioned that the Secretary of State prefers all members be there. Hanlon said the Secretary of State would like all towns to have a Continuity of Operations Plan. Hanlon said she has a sample that she will send to the Town Administrator. The Plan should be passed along to the Police & Fire Chiefs for their review. For Town Meeting, Hanlon asked who the Lead Petitioners were for the 2 petition warrant articles as she will need to reach out to them to let them know there is a new statute that gives them 10 minutes to address their warrant articles. Town Administrator Stevens gave her the names. Stevens updated all about a couple of Warrant Article changes the DRA had her make. One was on the warrant article to establish a revolving fund for Fire Prevention/Inspection. She had to add that we will raise and appropriate \$1 for that fund. The second change was on the Petition Warrant Article for the 24 hour Per-Diem Firefighter/EMT. Stevens reported that for the Budget Committee vote to recommend or not recommend, she had just listed it as a vote of 3-3-1 without a recommendation either way. The DRA stated it needs to be revised to say that the Budget Committee does not recommend the Article. Hanlon added that the SB2 Warrant article will need to be a ballot vote, open for 1 hour, and asked how many ballot boxes we have. It was later confirmed that we have 4-5. In addition, if 5 citizens request a ballot vote on other articles, we will need to do if for those as well, but not required to be open for 1 hour.

Police Chief Murch came to the Board about a Highway Safety Grant he applied for for a radar trailer and 2 portable, digital radar displays. These displays track the data as well. The total cost of these items is \$14,874. The NH Highway Grant would cover 75% of the costs, which is \$11,155.50 with Brentwood's contribution being \$3,718.50. Murch requested that this get paid by the Police Impact Fee Account. There was some discussion about whether or not this would be an eligible expense for payment with Impact Fees considering we had a trailer and radar displays. Murch explained that the older displays do not capture and record data. Murch's justification of the use of Impact Fees is that there is more traffic on the roads due to increased population. Stevens reported that the Police Impact Fee Account has a balance of approximately \$32,700. Stevens will check the criteria for use of impact fees. Mantegari made a motion to approve the expenditure of \$3,718.50 from the impact fees, if possible; if it is determined the entire amount is not eligible for payment from impact fees, the remainder to come from the Police Detail Revolving Account. Bedard seconded the motion; all voted in favor. The Select Board, in a majority vote, accepted the terms of the Highway Safety Grant as presented in the amount of

\$11,155.50 and the amended grant terms as presented in the Grant Agreement Amendment Notice for an adjusted total grant limitation of \$19,655.50.

The Board finalized some trash/recycling decisions related to automated pick up. Mantegari made a motion that the default size for the recycling container will be 95 gallon, and for trash, 65 gallon. Bedard seconded the motion; all voted in favor. Residents will be given the option to switch to the other size for both of these and a method will be established to identify those residents if the decision is made to switch to automated collection. Mantegari made a motion, seconded by Kleinman, to set the fee for additional containers at \$230/year - \$130 for the Casella fee and \$100 towards tipping fees. All voted in favor. Mantegari made a motion, with a second from Bedard, not to include collection of waste and recycling from commercial properties, unless there is a legal residence on the property. All voted in favor.

Kleinman opened discussion of Old Business.

- Stevens updated the Board on the water damage sustained at the Library. She passed along information received from the Library Director, Janice Wiers, that it was determined that the water issue was the result of a septic clog in the pump up system. Wiers also informed Stevens that Primex will cover the damage and cleanup but the septic visit will not be covered. Wiers asked if the cost of that (\$897) could be paid from the Municipal Building Maintenance Capital Reserve Fund. Mantegari made a motion to approve this payment, seconded by Kleinman. All voted in favor.
- Stevens read a letter from Code Enforcement officer Marsden regarding the follow-up inspection of a complaint received from the resident at 18 Fellows Road.
- Bedard inquired about the status of the building permit software. Stevens said she knows Marsden and Benedix have been working on it but will get an update for next meeting.

Under Committee Updates the following was shared:

- Kleinman reported that the Planning Board selected a new Town Engineer, FSC Engineering of Hampstead.

Kleinman opened up Public Comment at 7:23.

At 7:25, a motion was made by Mantegari to go into Non-Public Session per 91A:311(a). Kleinman seconded the motion; all voted in favor.

At 8:12pm Mantegari made a motion, seconded by Kleinman, to come out of non-public session. All voted in favor. Bedard made a motion to seal the minutes. Motion was seconded by Mantegari; all voted in favor.

Mantegari made a motion, seconded by Kleinman, to approve the non-public minutes of 2/10/26. All voted in favor.

Mantegari made a motion, with a second by Kleinman, to adjourn. All voted in favor.

Respectfully submitted,
Julie Stevens