

Selectboard Minutes

January 6, 2026

Present: Paul Kleinman, Chair
Letty Bedard
Andrew Artimovich
Jim Michaud
Bob Mantegari

At 6:00 Kleinman called the Public meeting to order.

Bob Mantegari held a moment of remembrance for Ken Christiansen.

Mantegari motioned to approve the payroll & A/P manifest. Michaud seconded the motion; all voted in favor.

Mantegari motioned to approve the consent agenda, seconded by Michaud. All voted in favor.

Kleinman welcomed new Recreation Director Nick Lawrence.

KRT Representative Kevin Leen was in at the request of the Board to provide information about the upcoming on-site property inspections. He explained that the steps that will be taken are to first measure the exterior of building and then, if granted entry, to inspect the interior. He informed the Board that all property cards have been printed and they have 3 representatives that will be performing the inspections. He explained that before they can start, they need to meet with the DRA. One of the Select Board members would be interested in attending that meeting. KRT will inform the Board when that meeting has been scheduled. The Board expressed their frustration that Leen did not have the requested guidelines for the inspection process. They requested that Rob Tozier attend next week's meeting and bring information regarding the guidelines and how long the on-site inspections will take once started. They also recommend that Kevin/Rob look into the recent court decision in Hampton regarding reevaluations. They stated that they will be holding off on the first payment for the inspections until after they have received the requested information.

A couple of residents, Peter Foster of Prescott Rd and Liz Faria of South Rd, came forward with questions regarding the KRT data collection.

Tax Collector Daphne Woss presented the Board with several abatement requests.

1. Due to a Veteran's Credit that did not carry over in the amount of \$750. Motion made by Bedard, seconded by Michaud. All voted in favor of approving.
2. Issue with a property where the payment from the first bill did not carry over to the second bill. The abatement request is to remove the amount shown as being owed from the first bill. Michaud made a motion to approve. Motion seconded by Bedard; all voted in favor.
3. An abatement request to clean up the records for a property with current use. A motion was made by Mantegari, seconded by Michaud, to approve. All voted in favor.
4. Eversource paid the State Education Tax directly to the state. Looking to abate that portion of their tax bill which is \$653. Mantegari made a motion to approve, seconded by Michaud. Kleinman, Artimovich, Mantegari & Michaud voted in favor. Bedard opposed. Motion carried.

5. Single family condominium that was 40% complete in April but they were billed as if it were a finished dwelling. Mantegari made a motion to credit the amount. Motion seconded by Michaud. All voted in favor.
6. The parent parcel of a subdivision was sent a tax bill in the amount of \$84.50 which should not have been billed. Motion was made by Mantegari and seconded by Artimovich to approve the abatement. All voted in favor.

The following budgets were discussed:

- Mantegari made a motion to open the Insurance Benefits budget to make a change to the “In Lieu of Insurance” line. Michaud seconded the motion. Mantegari went on to explain that he would like to amend this line as it was budgeted for 2 employees at the approved handbook amount of \$1300 per year and 2 Library employees at \$2000. He would like to correct it so they all get equal amounts to maintain consistency. Mantegari, Michaud, and Kleinman voted in favor of opening the budget. Artimovich and Bedard opposed. Motion carried. Mantegari made a motion to amend the budget to \$519,254. Michaud seconded the motion. Bedard said she would like to give the Library an opportunity to address this change. Artimovich agreed. Mantegari withdrew his motion. The Library will be notified that this will be brought up at next week’s meeting.
- Julie Stevens, Town Administrator, presented the Assessing budget. She explained that the contract for Whitney Consulting has a compensation amount of \$875 per service day up to \$39,375 which represents 45 days. In addition there is a \$45 per inspection fee for building permit inspections. Mantegari made a motion to approve the Assessing budget in the amount of \$58,531 which includes the assessor through Whitney Consulting for 36 days. Michaud seconded the motion. Kleinman, Artimovich, Mantegari & Michaud in favor; Bedard opposed. Motion carried.
- The Board reviewed the budget for Government Buildings. Michaud made a motion, seconded by Mantegari, to approve the Government Buildings budget in the amount of \$80,206. All voted in favor.

The Board members shared Committee updates and Old Business.

- The Board signed a pay confirmation for Lieutenant Newman.
- Mantegari shared that he’s attending a SRRDD meeting on Wednesday and Michaud will be joining him and replacing him on the committee moving forward.
- Artimovich commented that he’d heard complaints about the cleaning service the Town uses for municipal buildings. He suggested Stevens check with PD and Recreation to see if they have complaints about it and questioned if we need to go out to bid.
- Michaud again asked residents to be patient with the plowing as the highway department has had some illness going through the department. He also mentioned that there will be a Community Pancake Breakfast from 9-11 on Saturday 1/10 at the Recreation Center and all are welcome.
- Kleinman shared that the Planning Board is holding a work session on 1/7 at 3pm regarding RSA and zoning changes.

At 7:25pm Kleinman opened public comment.

- Liz Faria of South Road asked if there is a Selectboard Rep on the School Committee. Mantegari responded that he is the representative but has not had an opportunity to attend.

- Jim Hajjar, Budget Committee Chair, thanked the Board and all department heads for making his job easy. He praised all for the time and effort put into their budgets. Michaud added that the Department Heads had brought to the Selectboard reasonable and responsible budgets.

At 7:30pm, a motion was made by Michaud and seconded by Mantegari to go into non-public per RSA 91-A:3, II(l). Kleinman, Bedard, Artimovich, Mantegari & Michaud voted in favor.

At 8:00pm, a motion was made by Michaud to come out of non-public. Mantegari seconded the motion. Kleinman, Bedard, Artimovich, Mantegari & Michaud voted in favor.

Mantegari made a motion, seconded by Michaud, to seal the minutes. Kleinman, Bedard, Artimovich, Mantegari & Michaud voted in favor.

Mantegari made a motion to approve the Land Use Change tax for Phase II only of the River Run Development in the amount of \$150,000, with all rights reserved. Michaud seconded the motion.

Kleinman, Artimovich, Mantegari & Michaud voted in favor; Bedard opposed. Motion carried.

Mantegari made a motion to sign the warrant for the Land Use Change Tax for River Run Development.

Michaud seconded the motion; all voted in favor.

The Board asked Stevens to check with the assessor on the status of Phase III.

At 8:05, a motion to adjourn was made by Mantegari and seconded by Michaud. All voted in favor.

Respectfully submitted,

Julie Stevens