

Selectboard Minutes  
December 23, 2025

Present: Paul Kleinman, Chair  
Letty Bedard  
Andy Artimovich  
Jim Michaud  
Bob Mantegari

At 6:00 Kleinman called the Public meeting to order.

Mantegari motioned to approve the manifest. Michaud seconded the motion; all were in favor.

Mantegari motioned to approve the consent agenda. Seconded by Michaud; all in favor.

Police Chief Murch was in with new hire Brandon Cooper-McConniel. Artimovich made a motion, seconded by Mantegari, to sign the appointment slip for Cooper-McConniel. All voted in favor. Heather Hagggett, Deputy Town Clerk/Tax Collector, performed the swearing-in of Officer McConniel.

Murch was in with a request to encumber \$45,000 for the purchase of 10 Tasers based on the contract from Axon Enterprises. Chief Murch explained that they are the only vendor of Tasers so he could not follow the Bid Policy which requires sealed bids. Kleinman noted that the Bid Policy does allow the Selectboard to approve a purchase without bid when there is only one known source of purchase. Mantegari made a motion to approve of the encumbrance conditioned upon the receipt of a letter from the Chief to put in the file that explains Axon is the sole source of Tasers. Michaud seconded the motion; all in favor.

Wayne Robinson, Road Agent, spoke about the projects that need to be completed at the Highway Shed. He explained that he met with Building Inspector Marsden to confirm what needs to be done to meet Code. His intention is to purchase the materials and he and his employees will work on the projects as time permits. He will need to get an electrician in to change out some lights prior to starting the work. The Selectboard would like him to purchase the materials from the 2025 budget.

Artimovich made a motion to approve the Delegation of Authority submitted by Treasurer Ambrose Kizza. This will permit the Town Clerk/Tax Collector or the Deputy to make deposits in addition to Kizza. Artimovich made a motion, seconded by Michaud, to approve the document. All voted in favor.

Kleinman presented an updated draft of the Children In The Workplace Policy. He explained that the amendment extends the policy to include Elected/Appointed Officials and Committee Members, and the option for such Board & Committee members to participate remotely when unable to appear in-person due to dependent care issues. Bedard asked if the policy had been reviewed by Town Counsel. Kleinman responded that it had not. He said that he had reviewed it. Bedard expressed concern that paragraph 3 & 4 are in misalignment with each other. Mantegari made a motion to amend the updated policy to remove from the first sentence of the 3<sup>rd</sup> paragraph: "Elected/Appointed Officials and Committee Members". Michaud seconded the motion; all voted in favor. Mantegari made a motion to approve the Policy as amended. Michaud seconded the motion; Kleinman, Artimovich, Mantegari voted in favor. Bedard opposed. Motion carried.

The following budgets were discussed and voted on by the Board:

- Julie Stevens, Town Administrator, presented the budget for Insurance Benefits. She explained that the amount budgeted includes the cost for actual enrollees plus 4 additional family plans for any new employees that may be hired to fill current vacancies. Mantegari made a motion, with a second by Michaud, to approve the Insurance Benefits budget in the amount of \$520,654. All voted in favor.
- Stevens presented the budgets for Recycling, Rubbish Collection and Waste Disposal. She explained that she budgeted based on a full year of manual collection in case the Warrant Article to change to automated fails. Artimovich said his thoughts are that we should budget for 6 months of manual and 6 months of automated. We would then have a warrant article for the amount of the additional expense to continue with manual collection for the full year in case voters choose to remain with that option. Budget Committee chair Hajjar agreed with Artimovich. Resident Mike Hureau of Crawley Falls Road recommends making recycling collection optional for residents. Those who wish to have recycling collection would pay individually. There was some debate amongst the Board as to whether or not we could opt out of Town paid recycling given the wording of the Contract. Mantegari made a motion, seconded by Michaud, to approve the Recycling budget in the amount of \$150,203 which represents half of the year using manual collection and the remainder of the year using automated collection. Kleinman, Artimovich, Mantegari & Michaud voted in favor; Bedard opposed. Motion carried.  
Mantegari made a motion, with a second by Michaud, to approve the Rubbish Collection budget in the amount of \$381,085 which again represents a 50/50 split with manual and automated. All voted in favor. Mantegari motioned to approve the Waste Disposal budget in the amount of \$179,500. Michaud seconded the motion; all voted in favor.

The following discussions took place under Old Business:

The Board continued their discussion from last week regarding the Land Use Change Tax for the River Run Development. They reviewed the correspondence from the Developer regarding the agreement that was made between himself and the Town Assessor at the time. The Board asked Stevens to reach out to former Assessor Jim Michaud to see if he had correspondence he could share as well.

The Board has received estimated bond payment schedules from the Bond bank for the amount of the proposed Municipal Police Station. They said they will take these under consideration when they meet next month to discuss warrant articles.

Stevens presented the Board with a quote for budgeting software that was not included in the new software package that was recently installed. Mantegari made a motion, seconded by Michaud, to approve the purchase of the software package and pay for it from the 2025 budget. All voted in favor.

The Selectboard would like to invite Rob from KRT Appraisal, the company that is contracted for the reevaluation, to attend the 1/6 meeting to discuss the steps and guidelines for the interior inspection data collection. They would like to hold off on payment of the December invoice until after that meeting.

The Board members shared Committee updates.

- Artimovich attended the recent Recreation Committee meeting and shared that the new furnace has been installed at the Recreation center. At that meeting, the Committee also voted to give

Jason, Program Coordinator for the Recreation department, a \$500 bonus for all the extra work he's had to do in the absence of a director. Artimovich made a motion, seconded by Michaud, to pay the Bonus from the Director Salary line of the Recreation Budget. All voted in favor. Lastly, Artimovich noted that Jason is working to get interns and the Committee is working on by-laws.

- Bedard said that the Budget Committee has approved all budgets that have been voted on by the Selectboard.
- Kleinman shared that the Planning Board continues to work on Ordinances for the Public Hearing.

At 7:40pm Kleinman opened public comment.

- Town resident, Doug Finan, thanked the Board, Department Heads and the Budget Committee for all their hard work on this year's budget. He commended them for a job well done.

At 7:45pm, Mantegari made a motion to go into Nonpublic per RSA 9a-A:3II(a). Michaud seconded the motion; all voted in favor.

At 7:50pm, Kleinman made a motion to come out of nonpublic, seconded by Michaud. All voted in favor. Motion made by Mantegari, seconded by Michaud to seal the minutes. All voted in favor.

Motion made by Mantegari and seconded by Michaud to adjourn. All voted in favor.

Respectfully submitted,

Julie Stevens