

Selectboard Minutes
October 21,2025

Present: Paul Kleinman, Chair
Letty Bedard
Andy Artimovich
Jim Michaud
Bob Mantegari

At 6:00pm, Kleinman called the meeting to order.

Mantegari motioned to approve the manifest. Artimovich seconded the motion; all were in favor.

Mantegari motioned to approve the consent agenda which consisted of public minutes, building permits and the recreation manifest. Seconded by Michaud. All in favor; motion carried.

Kleinman introduced Chester Murch who has been hired as Brentwood's Police Chief, conditional upon the background check.

Dr. Mark Wilson, 56 Haigh Road, returned to continue the discussion of last week regarding his two-family property with an ADU. Mark Kennedy, Land Use Administrator, explained he and Chuck Marsden, Building Inspector, visited the property and found no discrepancies between the property card information and the current layout. Following a consultation with Town Planner, the Planning Board office drafted a letter for the Selectboard to sign that will be placed in the property file acknowledging their acceptance of the non-conforming property without the need for any code enforcement action. The letter also states that the accessory dwelling unit ordinance requires that the property owner shall always reside in one of the units on the premises. Mantegari made a motion to sign and date the letter. Michaud seconded the motion; all were in favor. The letter was signed and will be placed in the property file.

Mantegari made a motion to cancel the Selectboard meeting scheduled for November 25, 2025. Michaud seconded the motion; all voted in favor. The budget meetings schedule for that date have been reallocated. Bedard suggested switching the Highway and Fire Department budget presentation dates. The decision was made that Highway presentation will remain on 10/28/25 and the Fire Department will be added to that date as well.

Kleinman noted that the email sent by Bedard to all Department Heads back in August regarding the submission of 2026 budgets included the presumption of a 3% salary increase for employees. He was concerned that this was not voted on by the Board and that it has resulted in a disconnect from the Board's request for level funding. Bedard explained that it was only meant as a place holder.

Daphne Woss, Town Clerk/Tax Collector, presented the Town Clerk and Tax Collector budgets. Mantegari made a motion to approve the Town Clerk budget in the amount of \$96,380.12. Motion was seconded by Artimovich; all voted in favor. Mantegari made a motion to approve the Tax Collector budget in the amount of \$97,429.12. Michaud seconded the motion; all voted in favor.

Woss presented the budgets for Town Meeting and Elections. She explained that there will be 4 elections next year (1 of which is Town Meeting) but has budgeted for the maximum there could be which is 5 in

order to avoid large swings in her budget each year. In addition, she has moved the expense for Police Details for the elections to her budget rather than having it in the Police Budget. Following discussion, Mantegari made a motion to approve the Town Meeting budget in the amount of \$3,601 which would be the amount needed for 4 elections. Michaud seconded the motion. Kleinman, Mantegari & Michaud voted in favor; Bedard & Artimovich were opposed. Motion carried. Mantegari made a motion to approve the Election budget in the amount of \$29,951 (again reducing lines for 4 elections). Michaud seconded the motion. Kleinman, Bedard, Michaud and Mantegari voted in favor; Artimovich opposed. Motion carried.

Julie Stevens, Town Administrator, presented the budget for Town Administration. Following related conversation, Mantegari made a motion, seconded by Michaud, to approve the budget as presented in the amount of \$197,608. Kleinman, Artimovich, Michaud and Mantegari voted in favor; Bedard opposed. Motion carried.

Stevens presented the Finance Budget. After deliberation, Michaud made a motion to approve the Finance Budget in the amount of \$70,000. Motion was seconded by Mantegari; all voted in favor.

The Board discussed the vacant Recreation Director position. Kleinman would like the Board to come to a decision whether it will be a full time or part time position so interviewing can begin. Following discussion amongst the Board and comment from the public, the topic was continued until next week when the Recreation Department is scheduled to present their budget.

Committee updates were given.

At 8:00 Kleinman opened public comment. None was given.

At 8:00pm, Michaud made a motion to go into nonpublic for personnel reasons. The motion was seconded by Mantegari. Michaud – aye; Artimovich – aye; Mantegari – aye; Kleinman – aye; Bedard – aye. All were in favor. Motion carried.

Respectfully submitted,

Julie Stevens