

Selectboard Minutes  
February 4, 2025

Present: Jenn Jones, Chair  
Andy Artimovich  
~~Jon Morgan~~  
Paul Kleinmann  
Letty Bedard

At 6:00pm, Jones called the meeting to order.

The Board signed the payroll and accounts payable summary register.

Artimovich motioned, seconded by Kleinman, to accept the consent agenda which consisted of public minutes from January 28<sup>th</sup>, non-public minutes from January 28<sup>th</sup>, which are sealed, and the following building permits:

- Doug & Sally Finan 1 Gove Road, Minor Project
- River Run Development, LLC 12 Taylor Circle, Electrical
- Span Family Trust, 31 Peabody Drive, Electrical
- Span Family Trust, 31 Peabody Drive, Minor Project
- Richard & Joanne Nichols, 87 South Road, Electrical
- Busse Family 2020 Trust, 26 Robinson St, Plan Examination
- Rick & Gail Desjardins, 96 Three Ponds Drive, Plan Examination
- River Run Development, LLC, 8 Edgewater Drive, Plan Examination
- Span Family Trust, 31 Peabody Drive, Plumbing
- Span Family Trust, 31 Peabody Drive, Plumbing

All were in favor. Motion carried.

At 6:05pm, Jones opened the meeting up to public comment.

Seeing none, Jones closed public comment at 6:05pm.

The Board reviewed the lease quote from Volvo regarding the front-end loader. The Board will not move forward with a purchase or lease but will wait for the outcome of Town Meeting before moving forward.

Jones stated that the Budget Committee agreed with the Selectboard on all recommendations but did not vote regarding closing the library's amphitheater capital reserve fund as there is no funds involved. The Board received 2 petition warrant articles, and they have been added to the warrant. The Selectboard does not take a position on these warrant articles. The 25 signatures have been verified by the Town Clerk, Daphne Woss. The 2 petition warrant articles regard the Brentwood Newsletter and putting a local tax cap on the budgeting process. The Board will have the warrant reviewed by Town Counsel and move forward with 11 articles.

The Board was in receipt of an intent to cut for Tax Map & Lot 221.017.000. Artimovich motioned, seconded by Kleinman to sign the intent to cut. All were in favor, motion carried.

Chief Bird is looking for Selectboard approval to sign the mutual aid agreement. After a short discussion Artimovich motioned to allow Bird to sign the contract, seconded by Kleinman, all were in favor, motion carried.

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The Board discussed the encumbrances that they previously had questioned. Town Administrator, Andria Hansen, has advised that the quote from the recreation department is sufficient to encumber funds, as is the contract for conservation, the library's request to encumber salary funds does not meet the criteria to encumber.

Kleinman motioned, to approve the conservation encumbrance, seconded by Artimovich, all in favor, motion carried.

Artimovich motioned, to reverse the vote to encumber library funds for the purpose of paying salary, seconded by Kleinman, all in favor, motion carried.

The Board did not vote regarding the recreation department's encumbrance request.

Bedard gave an update regarding the Municipal Complex Research Committee.

There was a brief discussion regarding upgrading/changing software for the Town Clerk/Tax Collector and payroll and accounts payable.

The Board will discuss the comp time/earned time policy at a future meeting.

At 6:31pm a motion was made by Artimovich, seconded by Bedard to enter nonpublic for hiring and legal. Roll call vote: Artimovich -aye, Kleinman – aye, Bedard – aye, Jones -aye. Motion passes.

Nonpublic convened at 6:31pm.

At 6:52pm Kleinman motioned to leave nonpublic, seconded by Artimovich. Roll call vote: Artimovich -aye, Kleinman – aye, Bedard – aye, Jones -aye. Motion passes and public meeting reconvened. Kleinman motioned to seal the minutes, seconded by Artimovich. Roll call vote: Artimovich -aye, Kleinman – aye, Bedard – aye, Jones -aye. Motion passes.

At 6:52pm Jones motioned to adjourn, seconded by Artimovich, all in favor. Meeting adjourned.

Respectfully submitted,

Jillian Benedix