

# Brentwood Conservation Commission

Meeting Minutes - November 13, 2024

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*Members Present:* Chair Becky Dunham, Acting Secretary Michelle Siudut, Lise McNaughton, Rob Wofchuck, BOS representative Paul Kleinman; alternates Patrick Marcoux, Andy Laroche, Emma Laham, Jeff Dvorak

*Members absent (excused):* Bob Stephens, Matt Lapinski

*Guests:* Mark West, Brian Martin

Dunham called the meeting to order at 6:32 pm. Motion by Wofchuck to appoint LaRoche and Marcoux as voting members, seconded by McNaughton; passed unanimously.

**1. Minutes Review.** Minutes from the October meeting were discussed; approval was postponed until clarification was made for Item 5d.

**2. Bills & Reimbursements.** 2025 member dues notice from Exeter-Squamscott River Local Advisory Committee (ESRLAC) for \$300 was received. Motion by Wofchuck, seconded by McNaughton to pay; approved unanimously.

### **3. Presentation, Martin Subdivision on South Road.**

Subdivision and driveway plans were distributed for a 3.78 acre parcel adjacent to the Stevens property access piece. It is for a single family lot w/single driveway, to include an oversized culvert. Mark West, wetland scientist from West Environmental, was present to review his wetland evaluation report and request the Commission's approval of an EXP Wetlands Permit Application. Mark provided a functional assessment report that documents physical features of the property. Motion by Wofchuck, seconded by Marcoux to sign the Expedited Minimum Impact (EXP) Wetlands Permit Application; approved unanimously.

### **4. Old Business.**

- a. Fuller easement: The intent to complete this project by year end is on track. \*This property was featured in SELT's publication The Understory.
- b. Open Space Subcommittee: Letters were sent to those who were invited to the Oct 3 conversation event. Dvorak is maintaining a database of communication with each prospective landowner. The Committee is developing ways/events to keep communication open with landowners. The Commission was asked to consider if the Town should hold easements in the future. The Committee's next meeting is Nov 20 at 5 pm.
- c. Consultant: The consultant contract was signed by BOS and Anna Boudreau. She will attend the next Open Space meeting on Nov 20 at 5 pm.
- d. Contractor for Stevens Field: Contract was signed by Kevin Breen and BOS. Potential date of work Nov 17-18, weather dependent. We will look into grant opportunities for this work for next year's field mowing.
- e. NHACC Conference: Marcoux, Siudut and Dunham reviewed their experience at the conference on Nov 2. All agreed it was a productive venture.
- f. Annual easement monitoring update: Walks are in progress.

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- g. Conservation budget: 2025 budget amount of \$12,704 was approved by BOS and BudCom. 65% of our 2024 budget has been expended as of today; we may request to encumber any funds not expended.

## 5. New Business.

- a. Speakers: Andrew Fisk, Northeast regional director from American Rivers will visit us in January. Emily Nichols, Aquatic Resource Mitigation Program (ARM) will visit in March. It was suggested we have our new consultant come in, perhaps in February.
- b. New easement inquiries: none
- c. Conservation Stewardship Fund: Discussion about establishing this fund to cover the costs of monitoring town-owned easements; options will be researched further.
- d. PREPA grant program: Dunham will send out the link to enroll for an upcoming webinar.
- e. Sig Sauer application: FYI ONLY Sig Sauer has applied to DES for alteration of terrain permit. Lamprey River Advisory has expressed concerns; if anyone has concerns, the deadline to submit is Dec 31.
- f. Miscellaneous: \*Dunham has been attending Rec meetings. They are planning the first phase to fix field drainage on the upper field; and irrigation on other fields. Dunham has asked the Rec Director to attend our December meeting to provide more information. \*At BOS meeting, Daphne thanked all who helped at and voted in the recent election. \*Our current trash company, Casella, would like the Town to go to automated pick up. If you have questions or an opinion, please contact the BOS.

## 6. Other Business.

- a. Next meeting: Wednesday, December 11, 2024

Motion to adjourn 8:05 pm; passed unanimously.

Respectfully submitted,  
Michelle Siudut  
Secretary pro tem