

Selectboard Minutes
November 12, 2024

Present: Jenn Jones, chair
Andy Artimovich
Jon Morgan
Paul Kleinmann
Letty Bedard

At 6:00pm, Jones called the meeting to order.

The Board signed the payroll and accounts payable summary register.

Artimovich motioned, seconded by Kleinman to accept the consent agenda which consisted of public minutes from October 15th, amended to show Morgan not present, the non-public minutes of October 15th, the treasurer's report (found at the end of these minutes), and the following building permits:

- Brentwood R.O.H. LLC, 5 Tanya Lane, Plan Examination
- Brentwood Trading, LLC, 437 Route 125, Plumbing
- Span Family Trust, 31 Peabody Drive, Minor Project
- River Run Development, LLC, 8 Taylor Circle, Electrical
- River Run Development, LLC, 8 Edgewater Drive, Electrical
- River Run Development, LLC, 13 Taylor Circle, Electrical
- River Run Development, LLC, 7 Taylor Circle, Electrical
- Bradley & Sarah Stevens, 94 South Road, Minor Projects
- Dimitrios & Flora Moraitis, 9 Greenleaf Circle, Electrical

All were in favor. Motion passed.

At 6:04pm, Jones opened the meeting up to public comment.

Liz Faria, South Road, commented on the Chief of Police and Town Administrator's "contracts." Faria also made a comment that she joined the Municipal Complex Committee.

Michelle Siudut, Middle Road, made a comment regarding Chief of Police and Town Administrator. Siudut also commented on the needs of the Historical Society and the possibility of using ARPA funds.

Becky Dunham, Block Drive, commented that the Fire Department discussion should be noticed.

Liz Faria, South Road, commented again asking about receiving emails via the Town Administrator's email address, it was explained that the Selectboard is monitoring that email address.

Jones closed public comment at 6:08pm.

Brian Groshon, Casella Waste Systems, was present to discuss the contract between Casella and the Town of Brentwood. Groshon explained that Casella is moving to an automated system, this would include the use of standardized carts for trash and recycling. Bulk trash will need to go the Raymond Transfer Station, or the Town can work with Casella to set up bulk curbside pickup 1-3 times/year. Casella will manage the cart process. The current contract ends in 6 weeks. Groshon stated

Selectboard Minutes
November 12, 2024

that the move to automated pickup will save the town approximately \$25,000 per year. The Board will discuss the contract with Casella Waste Systems at a future date, the Board will seek public input until then.

Daphne Woss, Town Clerk/Tax Collector, was present to thank everyone who helped with the November 5th Presidential Election, especially Officer In Charge Doty, Corporals Spitalere and Saltzman, the Highway and Fire Departments. There was a record turnout of 3,147 voters.

Woss presented the Town Clerk's budget, the increase in the budget is due to wage increases, which also cause FICA, Medicare and New Hampshire Retirement increases. Woss is looking to increase the hours worked by 2 of the Town Clerk/Tax Collector employees to 40 hours per week. Bedard motioned, seconded by Morgan to approve the \$94,039 Town Clerk budget, all in favor, motion passed.

Woss presented the Board with her Tax Collector budget, increases were due to increased employee hours and wages with resulting FICA, Medicare and New Hampshire Retirement increases. Bedard motioned, seconded by Artimovich to approve the \$95,138 Tax Collector budget, all in favor, motion carried.

Woss presented her Town Meeting & Election budgets. Next year, 2025, there will be 2 elections compared to this year's 5, resulting in a 30% decrease. Artimovich moved the \$2,801 Town Meeting budget, seconded by Bedard, all in favor, motion carried. Woss would like to add a police detail line to the elections budget with \$1,500, the Board was agreeable to this. Artimovich moved the \$9,301 Election budget, seconded by Morgan, all in favor, motion carried.

The \$122,745 Finance budget was discussed. Bedard motioned, seconded by Morgan, all in favor, motion carried.

The \$135,066 Town Administrator's budget was discussed. Morgan motioned, seconded by Bedard, all in favor, motion carried.

Artimovich stated that the Board is in receipt of resumes regarding the Treasurer position. There is a deputy Treasurer already sworn in.

Kleinman stated that there is a Conservation Committee meeting tomorrow night; they are finalizing the Fuller Bond.

Bedard stated that the Planning Board met last week, they are working on an issue with the culverts on Tanya Lane.

Bedard stated that the loam is in place around the pickle ball courts and the fencing will be installed next week.

The Police Department project, mold remediation and repair work, is making headway.

The Board discussed the windows at the Recreation Center. This project has been in the works for some time now, only 1 bid has been received. The Board discussed inviting Kaiser to the next Board meeting to discuss further.

The Health Trust contract has been signed.

The Board discussed with Fire Chief Bird the posting of the anticipated Fire Department openings after the Budget Committee meeting, sometime after December 1st.

The grant for the ladder truck for the Fire Department fell through.

Jones stated that the Budget Committee held a site walk at the Brentwood Historical Society, the building is in need of some

Selectboard Minutes
November 12, 2024

repairs, maintenance and updates ranging from stabilization to pests to needing a septic and a flush toilet.

The Board was in receipt of an Intent to Cut for 163 North Road; moved by Artimovich, seconded by Morgan, all in favor, motion carried.

Artimovich asked to have Building Inspector, Kaiser, look at the stabilization issues at the Historical Society.

At 7:05pm, Morgan motioned, seconded by Artimovich, to enter nonpublic for a,b,c and l. Artimovich – aye; Morgan – aye; Kleinman – aye; Bedard – aye; Jones – aye. Motion passed.

Public session reconvened at 8:34 PM.

Artimovich made a motion to seal the Nonpublic minutes, seconded by Morgan. Roll call vote was taken, and all were in favor.

At 8:35, Artimovich made a motion to adjourn, seconded by Morgan, and all were in favor.

Respectfully submitted,

Jillian Benedix

WEEKLY TREASURER'S REPORT			
DATE:		11/12/2024	
General Fund:		TD BANK	
Previous Balance:		2,303,844.08	
Deposits:		403,181.66	
Payroll:		39,956.96	DDP: \$38,014.45 CHK: \$1,942.51
FICA:		9664.89	
A/P:		24,337.45	Reg A/P Cks \$24,337.45 Swasey \$
Transfer to Impact Fees			NHRS \$ CO-OP: \$
Admin CC Paid			
Account Balance:		2,633,066.44	
Interest Earned YTD:		126,980.70	
Joyce A. Gallant, Treasurer			