

Cemetery Trustee Minutes

June 19, 2024


- Special Meeting at Veasey and Tonry Cemetery. Joyce, Jim, Jillian, and Skip were present for this special meeting
- Tonry Cemetery.
 - Discussed creating cremation only lots along the entryway, between the road and the existing lots at the entryway side of the cemetery. There is quite a bit of usable space, so Joyce will lay out 4'X4' lots. This would allow for 2 urn interments with a flat marker in each lot. Agreed to discuss price points at a future meeting. Superintendent will start offering them if anyone asks. Agreed to refrain from using the space in front of the Sanborn lot as they appear to be "claimed" by the Sanborns for future burial. Joyce will create an updated schematic for mapping and share it with trustees.
 - The old roadway between Section 3 and Section 4, which is now covered in clover, can be utilized for ash scattering. Will review and revise the ash scattering policy to reflect the new offering. Joyce will bring updated numbers for the General Cemetery Maintenance Fund (generated through the sale of lots) and recommend setting aside some funds to put up a common monument where we will record name, birth and death for those utilizing the ash scattering area.
- Veasey Cemetery
 - The GPR would be for historical purposes in order to (hopefully) confirm or not if there are burials in 2 of the selected locations. This would allow for future burials should the emergency need arise. Funding for this would come from the General Cemetery Maintenance Fund. Joyce will invite Wayne Almon to the next meeting to discuss this and how the GPR will be accomplished per his request for work done in Tonry.
 - Back part of Tonry Cemetery, section 5 will be left undeveloped for now, and be reserved for a "just in case" situation. Will discuss the idea of a wider road way to allow parking on the side of the road with room for another car to pass. Once we have an estimate of how wide, we can update our CIP to reflect the new costs. (Glen at the planning board said we can do that at any time!)
 - DC Woods to prune the perimeter of Tonry Cemetery, quote \$2500. Work to be done in July/Aug.

- Jim will develop projections for space/need for a new cemetery including estimated usable lots per acre (both standard and cremation lots) and estimated years an acre will last. This will make our request for a future cemetery parcel to the Town more reasonable with our best guess estimates.
- Poor Farm location
 - Pick a cooler day to do a little clean up, remove brush, set boundary markers, etc. Discussion on reburial of remains will continue discussion at July meeting. For now, clean up, mark boundaries. Jillian will see if the County will send a map consultant. Need to update tax map with the new cemetery once boundaries are marked/identified.
- When I dropped Jillian off at the town office, we went in to see Glenn (Town Planner) and Bruce Stevens (planning board guru) was there with Glen. There are about 3 town properties, each about 5 +/- acres each. What if we utilize each property for a specific form of burial? Example: Construct a cremation glen (like Pilgrim Church) at location A, typical cemetery at location B, scattering and green at location C. Glenn (Town Planner) absolutely loved this idea. He is a huge supporter of this. He was very excited and thinks this would be a great thing to do. This would solve a lot of problems! Think on it and bring your ideas/thoughts to the July 11 meeting.
- Correspondence

From: **Jim Hajjar** <jim.hajjar@gmail.com>
 Date: Fri, Jun 21, 2024 at 7:56 AM
 Subject: Facebook posting regarding Cemetery Alternate Positions
 To: Karen Clement <kclement@brentwoodnh.gov>
 Cc: Jillian Benedix <benedix@brentwoodnh.gov>, justin kane <jus.kane@gmail.com>, Joyce Keegal <bwoodnhcem@gmail.com>, Jennifer Jones <jjones@brentwoodnh.gov>

Madam Town Administrator,

It was brought to my attention that the following posting was listed on the Town of Brentwood Facebook webpage yesterday



Town of Brentwood NH
 ★ Favorites · 22h · 🌐

Are you looking to give back to your community? We have several volunteer opportunities available.

Cemetery Alternate Member – 2 positions

- Conservation Member – 2 positions
- Conservation Alternate Member – 3 positions
- Library Alternate Member – 3 positions
- Recreation Alternate Member - 2 positions
- Zoning Board Member – 1 position
- Zoning Board Alternate Member - 5 positions

Requirements and qualifications: a U.S citizen (RSA 91:2), a resident of Brentwood, 18 years of age or older.

If you want to learn more about the positions to see which may be the best fit for you, <https://www.brentwoodnh.gov/employment.aspx?id=630&catid=963>

Please complete a Statement of Interest by July 12, 2024. Completed forms should be returned to Karen Clement at kclement@brentwoodnh.gov.

There seems to be a mistake in that we do not currently have two alternate positions available for 2024 on the Cemetery Trustees.

At the May 2, 2024 meeting of the Cemetery Trustees, the Trustees unanimously voted to appoint, per NH RSA Section 289:6, Caleb Labbe and Albert (Skip) Belanger as alternate members of the Brentwood Cemetery Trustees for this coming year. This request was officially sent to you on May 9th along with the select board approval forms and Statement of Interest forms for both Caleb and Skip.

RSA Section 289:6 states

"The board may recommend to the appointing authority the names of no more than 2 persons who may serve as alternate members on the board. The alternate members shall be appointed to one-year terms"

Legally, the "board" refers to the elected Cemetery Trustees and the "appointing authority" refers to the elected Select Board. So while we the Trustees appreciate the Town advertising alternate openings on our behalf, it really isn't needed this year. For this year, all we really need is the Select Board to either approve or reject our two appointments. In the future, I would also ask that when the Town does advertise openings for cemetery alternates on behalf of the Trustees, that the Statement of Interest form be sent to the Chair of the Cemetery Trustees and not the Town Administrator in conforming with RSA 289:6.

Finally, I would like to request that all communications between the Town and or its organizations and the Cemetery Trustees be made via the Chair of the Cemetery Trustees (myself for 2024) with a copy to the Superintendent of Cemeteries (Joyce Keegal). I believe this will be the most effective/efficient way to communicate and it will also allow the Chair of the Trustees to document the communications in our meeting minutes.

I am copying the Trustees, the Chair of Select Board, and Superintendent of Cemeteries on this email and will properly enter it into our July meeting minutes under correspondences.

Respectfully,

Jim Hajjar
Chair Brentwood Cemetery Trustees

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Next meeting Thursday, July 11, 2024 at 5:00PM