



Town of Brentwood Trustees of the Trust Funds

PUBLIC MEETING ANNOUNCEMENT

The Brentwood Trustees of the Trust Funds will meet in the Brentwood Town Office on Friday February 16, 2024, at 9:00 am.

- Review and approve minutes of prior meeting.
- Review and approve distribution requests and deposits.
- Review & trace transactions since prior meeting to broker statements.
- Convert a few years' data to electronic version & shred or store remainder, per document retention policy.
- To discuss other matters that may come before the Trustees.



Town of Brentwood Trustees of the Trust Funds

Trustees Meeting
February 16, 2024

AGENDA

- I. Call to order
- II. Approval of prior meeting minutes
- III. Review and approval of distribution requests and process funds for deposit
- IV. Review of financial activity and reports
- V. Other business
 - Retention policy work, time permitting
 - Other business
- VI. Adjournment