



**TOWN OF BRENTWOOD
SELECTBOARD
TOWN OFFICE: 1 DALTON ROAD
AGENDA FOR 02/06/2024 @ 6:00 PM**

- I. Convene
- II. Review and sign payroll and accounts payable register
- III. Review and approve the Consent Agenda: Subject to Change
 - a. Recreation Manifest
 - b. Treasurer's Report
 - c. Building Permits
- IV. Public Comment
- V. Discussion/Action Items
 - a. Chief Ventura: Life Saving Award
 - b. Dick Chamberlain, Moderator
 - c. Rebecca Dunham: Regional Associations Recommendations
 - d. Debra Cinnamon Whalen: Pickpocket Road petition warrant article
 - e. BRC Safer Access Road and encumbrance accounting
- VI. Regular Business
 - a. Committee Updates
- VII. Any other matter that may legally come before the Board
- VIII. Non-Public Session:
May be called at any time in accordance with Chapter 91A:3II, a, b, c, d, e, i
- IX. Adjourn

Memorandum

TO: Brentwood Select Board

DATE: January 20, 2024

FROM: Rebecca Dunham, Chair, Regional Association Committee

SUBJECT: 2024 Allocations

The Regional Association Committee (RAC) met January 8 at the Town Offices and reviewed grant applications for Budget Year 2024 from organizations that provide direct services to Brentwood residents. This is the fifth (5th) year the Committee has been in place to ensure that all applications receive equal consideration.

Each year has met with a unique twist and this has kept it interesting. For example, one year, the majority of applications were late, most likely COVID-related. We used our discretion and accepted late applications. In another year, most applicants had significant surplus revenue, due to Federal support through the CARES Act, PPE forgiveness, and generous donors. This year, for 4 of the 7 applicants, a follow-up call was needed for clarification or more information.

The two changes made for 2024 budget year were: the RAC line item will be moved to the welfare section of the town budget; the Select Board and Budget Committee approved an increase of \$500 to \$18,000.

For the 2024 Budget Year, seven (7) applications were received, including a first-time applicant. The requests from the 6 previous recipients were for the same amounts as in prior years – no increases. There were minor budget surpluses for a couple charities - but nothing significant - and the number of Brentwood residents receiving services was stable for all agencies. Some applicants participated in the NH Gives program and increased their fundraising efforts and results.

After review of materials, the RAC recommends that all seven (7) applicants receive funding for 2024, totaling \$ 17,357 as follows:

Austin 17 House	\$3,000
Community Childrens Fund	\$1,000
Rockingham Meals on Wheels	\$2,100
Southern New Hampshire Services	\$5707
St. Vincent de Paul	\$1,500
TASC	\$750
Waypoint	\$3,300
TOTAL:	\$17,357

(2)

In addition to the funding recommendations, the Committee also discussed changes to the application packet. The content will remain the same, with only minor changes in wording. However, due to the launch of the new town website, we will be working with the Communications Committee to upgrade the look of the application packet and clarity of the language. I have already spoken with Stef Lewendon and we will meet after the new website is launched to work on this. The application period, criteria, and process will remain the same.

To summarize, I believe we have fulfilled the RAC mission successfully each year and it has been a pleasure to be a part of this process. I want to thank all the Committee members for their expertise, knowledge, and service, and their valuable perspectives on charitable giving.

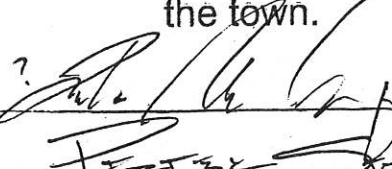
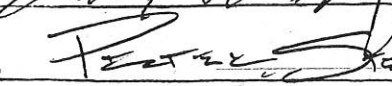
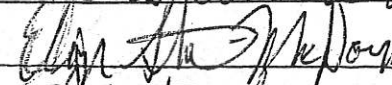
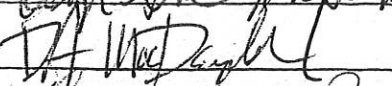
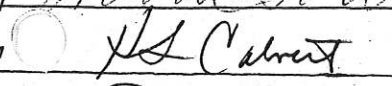
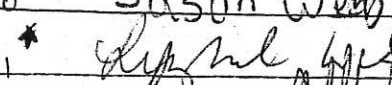
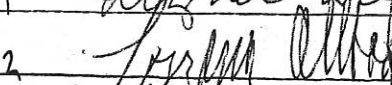
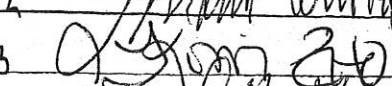
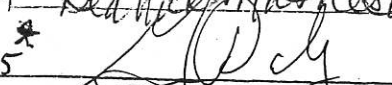
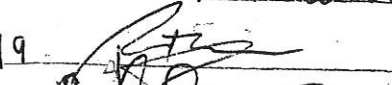
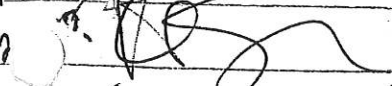

CC: Michelle Siudut, Laura Hajjar, Bob Stephens, Lynn Austin, Karen Veinotte

RECEIVED

DEC 04 2023

BOARD OF SELECTMEN

The following citizens request the town of Brentwood to install several speed tables along Pickpocket Rd, one of which will be in front of, or located close to 207 Pickpocket Rd. This is an effort to curtail tractor trailer traffic, speeding cars, and motorcycles. Signs for no thru trucks are completely ineffective. The weight of the trucks is breaking the pavement down, and will cause further maintenance and expense to the town.

- 1.  153 Pickpocket Rd Brentwood NH 03833
- 2.  154 Pickpocket Rd Brentwood NH 03833
- 3. Debra Cinamon Whalen 207 Pickpocket Rd Brentwood NH 03833
- 4.  178 Pickpocket Rd Brentwood NH 03833
- 5.  " " " "
- 6. Bonnie A. Porter 172 Pickpocket Rd. Brentwood NH 03833
- 7. Walter Porter 172 PICKPOCKET RD. BRENTWOOD, NH 03833
- 8.  181 Pickpocket Rd Brentwood 03833
- 9* Rod McKee 181 Pickpocket Rd Brentwood 03833
- 10* Jason Webb 199 Pickpocket Rd Brentwood 03833
- 11*  " " " "
- 12.  253 Pickpocket Rd Brentwood 03833
- 13.  1 Wilson Way Brentwood 03833
- 14. Bethel Alaphason 254 Pickpocket Rd Brentwood NH 03833
- 15*  162 Pickpocket Rd Brentwood NH
- 16. Susan Cudguzen 162 Pickpocket Rd Brentwood NH
- 17. Julieta R Pelton 150 Pickpocket Rd Brentwood NH 03833
- 18* Brian Pelton 150 Pickpocket Rd Brentwood NH 03833
- 19.  141 Pickpocket Rd Brentwood NH
- 20.  131 Pickpocket Rd Brentwood, NH Kate Bonafede
- PS: We need one by 178 pickpocket!
- 21. Eric  33 Peabody Dr Brentwood, NH 03833

A C T U A L & B U D G E T E D E X P E N S E S & E N C U M B R A N C E

Report Sequence = Fund or Acct Group

Account = 01-4312-21-110 thru 01-4312-21-999; Mask = ##-###-##-###

Level of Detail = Object; Level = 9

Fund: GENERAL FUND

Period: January 2023 to December 2023

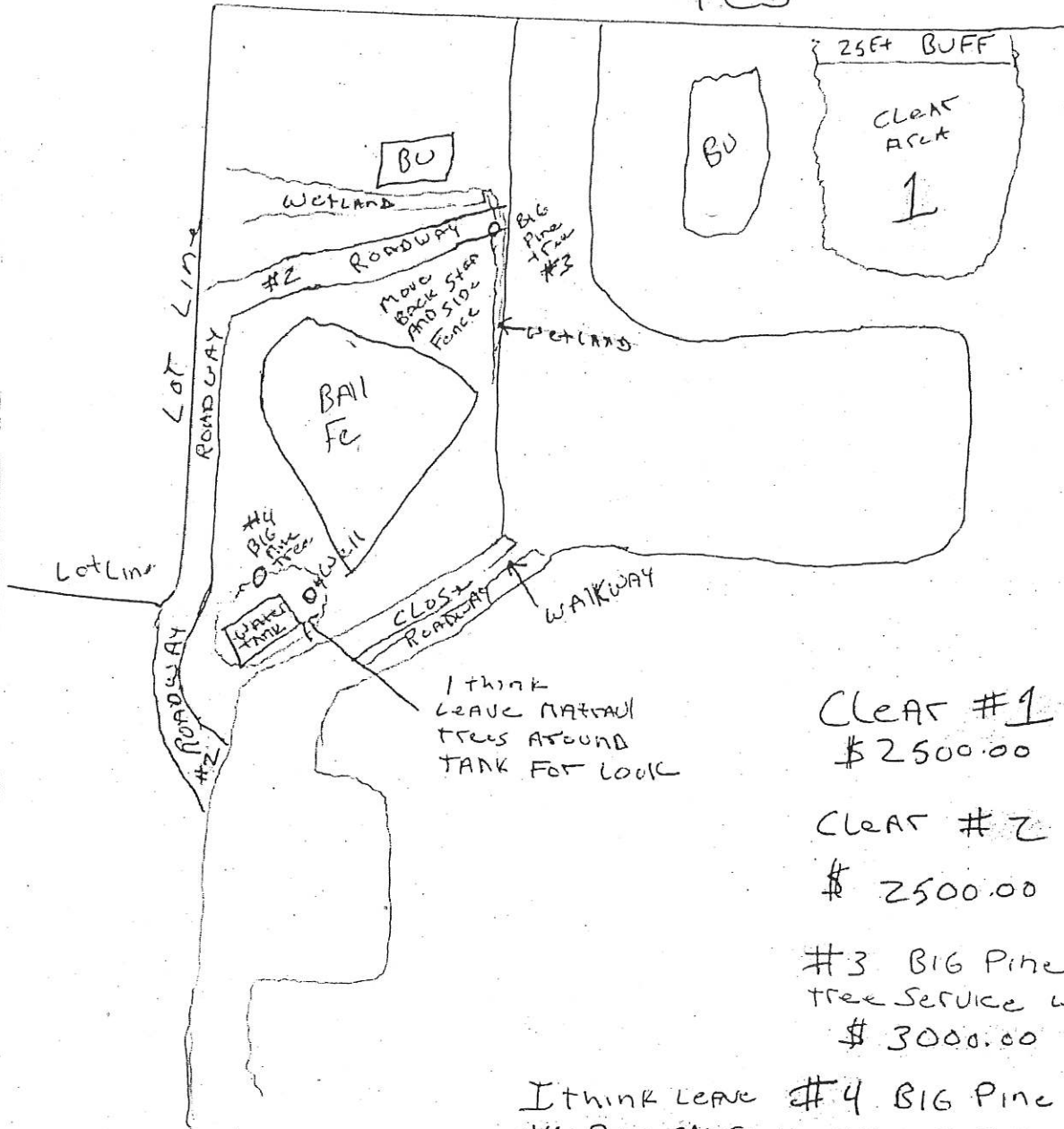
Account Number	Account Name	Current Year Budgeted	Period Expenditures	Current Year Expenditures	Encumbrances	Balance Remaining	Percent Left
PUBLIC WORKS							
Highway							
01-4312-21-110	HWY - SALARIES	203218.60	164615.29	164615.29	0.00	38603.31	19.00
01-4312-21-115	HWY - WAGES - MOWING	30000.00	28971.02	28971.02	0.00	1028.98	3.43
01-4312-21-140	HWY - OVERTIME	6000.00	2309.33	2309.33	0.00	3690.67	61.51
01-4312-21-210	HWY - HEALTH INSURANCE	0.00	0.00	0.00	0.00	0.00	0.00
01-4312-21-211	HWY - IN LIEU OF INSURANCE	0.00	0.00	0.00	0.00	0.00	0.00
01-4312-21-212	HWY - DENTAL INSURANCE	0.00	0.00	0.00	0.00	0.00	0.00
01-4312-21-214	HWY - SHORT TERM DISABILITY	0.00	0.00	0.00	0.00	0.00	0.00
01-4312-21-215	HWY - LIFE INSURANCE	0.00	0.00	0.00	0.00	0.00	0.00
01-4312-21-225	HWY - FICA/MEDICARE	16770.53	12165.42	12165.42	0.00	4605.11	27.46
01-4312-21-230	HWY - NH RETIREMENT	30232.18	23842.83	23842.83	0.00	6389.35	21.13
01-4312-21-242	HWY - TRAINING	800.00	250.00	250.00	0.00	550.00	68.75
01-4312-21-295	HWY - UNIFORMS	3300.00	3007.52	3007.52	0.00	292.48	8.86
01-4312-21-410	HWY - ELECTRIC	7500.00	3104.39	3104.39	0.00	4395.61	58.61
01-4312-21-411	HWY - HEATING OIL/GAS	12000.00	7956.58	7956.58	0.00	4043.42	33.70
01-4312-21-445	HWY - EQUIPMENT RENTAL/MOWING	1.00	0.00	0.00	0.00	1.00	100.00
01-4312-21-630	HWY - OFFICE SUPPLIES	500.00	132.48	132.48	0.00	367.52	73.50
01-4312-21-640	HWY - TELEPHONE/COMMUNICATIONS	5000.00	3698.57	3698.57	0.00	1301.43	26.03
01-4312-21-656	HWY - MOWING EQUIPMENT	1.00	75.02	75.02	0.00	(74.02)	(7402.00)
01-4312-21-660	HWY - VEHICLE REPAIRS	40000.00	23773.08	23773.08	0.00	16226.92	40.57
01-4312-21-662	HWY - VEHICLE FUEL & OIL	30000.00	22678.90	22678.90	0.00	7321.10	24.40
01-4312-21-670	HWY - SUPPLIES & PARTS	5000.00	4526.60	4526.60	0.00	473.40	9.47
01-4312-21-671	HWY - HAND TOOLS	2000.00	773.88	773.88	0.00	1226.12	61.31
01-4312-21-672	HWY - SIGNS	2500.00	1751.63	1751.63	0.00	748.37	29.93
01-4312-21-673	HWY - GUARD RAILS	1.00	0.00	0.00	0.00	1.00	100.00
01-4312-21-674	HWY - CULVERTS/BASINS	1000.00	0.00	0.00	0.00	1000.00	100.00
01-4312-21-675	HWY - CRUSHED STONE/GRAVEL	4000.00	2889.00	2889.00	0.00	1111.00	27.78
01-4312-21-676	HWY - COLD PATCH	3000.00	1041.92	1041.92	0.00	1958.08	65.27
01-4312-21-684	HWY - CARE OF TREES	4500.00	1800.00	1800.00	0.00	2700.00	60.00
01-4312-21-690	HWY - BLDG REPAIRS & MAINT	1.00	4268.64	4268.64	0.00	(4267.64)	(*****, **)
01-4312-21-730	HWY - ROAD CONSTRUCTION	10000.00	4183.43	4183.43	0.00	5816.57	58.17
01-4312-21-731	HWY - CONSTR/MAINT (SB 38)	0.00	0.00	0.00	0.00	0.00	0.00
01-4312-21-740	HWY - EQUIPMENT PURCHASES	1.00	1250.00	1250.00	0.00	(1249.00)	(*****, **)
	TOTAL Highway	417326.31	319065.53	319065.53	0.00	98260.78	23.55
	TOTAL PUBLIC WORKS	417326.31	319065.53	319065.53	0.00	98260.78	23.55
	TOTAL GENERAL FUND	417326.31	319065.53	319065.53	0.00	98260.78	23.55

Brentwood
Rec Center
12-15-23

Fred LeClair & Sons Logging

789 Main Street
Fremont, NH 03044-3501
C 603-702-0806
H 603-895-3974

125



Clear #1
\$2500.00

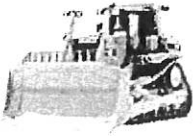
Clear #2
\$2500.00

#3 Big Pine
tree service work
\$3000.00

I think leave #4 Big Pine
#4 Pine and trees tree service work
around tank \$3500.00
for looks and keep
road on back side
of tank plenty of
room

total
\$11,500

12-15-23
Fred Leclair



Mike Sanborn Excavating & Trucking, INC

55 Homestead Lane
Brentwood, NH 03833

603-234-1424

January 4 2024

Estimate

To: Town of Brentwood. KKaiser@brentwoodnh.gov
Re: 500' of New Road at BRC, Brentwood NH. Site-walk was completed with Kip.

Estimate Includes:

- 1. Supply & install Silt Fence or Stup Grindings for erosion control.
- 2. Remove all stumps from roadway.
- 3. Strip Loam & unsuitable materials from roadway.

Total 1-3	\$25,000.00
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- 1. Do all necessary cuts and fills for subgrade of roadway and compact subgrade.
- 2. Install swales on both sides of roadway.
- 3. Supply & Install 32' of RCP.

Total 1-3	\$25,000.00
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- 1. Deliver & Install 12" of 304.4 NHDOT Gravel on 500' of road.
- 2. Deliver & Install 4" of 1" Recycled asphalt on 500' of road.
- 3. Supply and Install 4" of 1/2" Screened Loam & Hydro Seed disturbed areas.

Total 1-3	\$33,000.00
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Estimate Excludes:

- 1. Any cost associated with ledge. We did not discover any during site-walk, but that is not to say there is none.
- 2. Surveying or engineering.
- 3. Logging or tree removal.
- 4. Signs, Lighting, Fencing, Tree Planting, and Landscaping.

Terms:

- 1. Payment is Due Upon Invoicing of completed work.
- 2. Work to be completed by 04/30/24

Total Proposal:	\$83,000.00
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Respectfully Yours,
Mike Sanborn

Acceptance of Proposal:

The above prices, specifications, and conditions are hereby accepted.
You are authorized to proceed on this proposal.

X _____ Date: _____
 If you have any questions concerning this Contract, please call Mike @ 603-234-1424
 Thank You for Your Business!