

Selectboard Minutes
January 31, 2023

Present: Jennifer Jones, Vice-Chair
Robert Mantegari
Jon Morgan
Russ Kelly
Andy Artimovich, via zoom

At 6pm, Jones called the meeting to order.

Mantegari motioned, seconded by Morgan, to allow Artimovich to attend remotely. All were in favor.

The Board reviewed payroll and accounts payable then signed the register.

Mantegari motioned, seconded by Morgan, to accept the consent agenda which consisted of public minutes from 01/24/2023, recreation manifest, treasurer reports from 01/24/2023 and 01/31/2023 (found at the end of these minutes) and the following building permit:

- Robert Cole/Letty Bedard, 198 Middle Road, Electrical

Jones – aye; Artimovich – abstain; Mantegari – aye; Morgan – aye; Kelly – aye.

Jones reminded board members the Police Department’s Awards dinner is February 3rd at 5pm.

Morgan requested clarification about the audit report regarding “significant risks identified” and whether that was standard language or not. He requested clarification on whether that was found in Brentwood’s audit. Clement responded those are standard significant items and Brentwood did not have any concerns or risks in those categories. She explained their only concern was the timing of bank reconciliations. Clement stated the deposits are now listed daily opposed to as a batch. Morgan thanked the town’s team for helping to keep them on track.

There were no new warrant articles for the board to review. Clement stated all warrant articles presented to the Budget Committee passed.

Jones shared the deadline for petition warrant articles is February 7 at 4pm.

There were no additional requests for encumbered funds according to Clement. She shared all 2022 budgets have been closed out.

Becky Dunham, Historical Society representative, was present with their annual request for the Historical Society to hold a bake sale at the election in March. She explained the table would be staffed the entire time like previous elections. Jones asked how much was raised at the previous election. Dunham responded about \$700 and explained items were sold out by 1pm. She explained she is hoping for more donations this year.

Mantegari motioned, seconded by Morgan, to allow the Historical Society to hold their bake sale during the election. Artimovich – aye; Mantegari – aye; Morgan – aye; Kelly – aye; Jones – aye.

Wayne Robinson, road agent, was present to request money to purchase two radios for his trucks and three portable radios. He provided a quote from 2Way Communication. Robinson stated the price for just 2 radios (\$5,498.20) for the new trucks with installation (\$1,147.50) would be \$6,645.70. Jones asked if the fire department’s old radios were determined to not be usable by the highway department. Robinson explained the radios are too old to be repaired and the batteries can no longer be purchased. Morgan asked if these radios would be enough for the foreseeable future.

Jones stated she supported the portable radios for the safety of the highway employees. Mantegari stated he supports the purchase of portables for when the highway personnel are using the bucket trucks and other machinery aside from the plow trucks. The capital reserve fund currently has \$70,171.34 according to Clement.

Mantegari motioned, seconded by Kelly, to expend \$11,454.98 from capital reserve funds for 2 mobile radios and 3 portable radios. Artimovich – aye; Mantegari – aye; Morgan – aye; Kelly – aye; Jones – aye. Kelly thanked Robinson for the work of him and his crew

Selectboard Minutes
January 31, 2023

during the recent storms.

Daphne Woss, Town Clerk/Tax Collector, was present to discuss pay for ballot clerks. She explained that currently ballot clerks are paid per diem in the amount of \$125. She believes a person working the polls the entire day should not be paid the same amount as someone working only 4 hours. Woss is requesting the ballot clerks be paid \$10 per hour instead of the flat rate. She acknowledges it will require the ballot clerk to fill out an I9, W4 and timesheet.

Morgan asked if Woss will tell people when they need to be present or if people will just show up. Woss responded it would be a combination of people telling her when they are available and her requesting assistance during busier parts of the day. Morgan stated he does not want to set Woss up for additional challenges. Jones asked if there would be more check-in and check-out stations. Woss explained the state sets the guidelines based on number of registered voters and the type of election. She stated she would be following the state requirements. Woss stated she will be sending out a letter requesting ballot clerks to come in to complete the I9 and W4 ahead of election day.

Mantegari motioned, seconded by Kelly, to change the pay structure of ballot clerks to \$10/hour. Artimovich – aye; Mantegari – aye; Morgan – aye; Kelly – aye; Jones – aye.

Kelly offered an update on Budget Committee. He stated the public hearing will be held on Thursday, February 9th at 6pm at the BRC. The deliberative session for the Coop will be held Sunday, February 5 at 2pm at the Exeter High School.

Morgan offered an update from the Economic Development Committee. The next meeting will be held on Monday at 6pm at the Town Office. Morgan explained a meeting was held with the Rockingham Economic Development Committee (REDC) to discuss the 2023 priority projects. He explained the Economic Development Committee will be formulating their priority lists and Morgan will keep the Selectboard updated. He shared the first round of postcards will be going out in the mail to about 180 Brentwood businesses inviting them to attend the quarterly business breakfast. Morgan also requested about thirty seconds at Town Meeting to update the town on the year ahead.

Mantegari shared there is Conservation Commission meeting coming up soon.

Artimovich had no committee updates to share.

Jones stated the next school board meeting is Monday, February 6th at 6pm. She explained she is unable to attend and requested another board member attend in her place. Mantegari agreed to attend the meeting in Jones' place. Jones stated the meeting is held at Swasey in the library.

Jones opened the meeting for public comment. There was no public comment.

Mantegari motioned at 6:37pm to go into non-public for legal. Morgan seconded the motion. Artimovich – aye; Mantegari – aye; Morgan – aye; Kelly – aye; Jones – aye.

At 6:57 pm, Mantegari motioned to come out of nonpublic and seal the minutes from the non-public meeting. Morgan seconded the motion. Jones – aye; Mantegari – aye; Kelly – aye; Morgan – aye; Artimovich – aye.

At 6:57pm Mantegari made a motion, 2nd by Morgan to Adjourn. All were in favor.

Respectfully submitted,

Tamera Peek

