



**TOWN OF BRENTWOOD
SELECTBOARD
TOWN OFFICE: 1 DALTON ROAD
AGENDA FOR 10/24/2023 @ 6:00 PM**

- I. Convene
- II. Review and sign payroll and accounts payable register
- III. Review and approve the Consent Agenda: Subject to Change
 - a. Public Minutes 10/17/2023
 - b. Recreation Manifest
 - c. Treasurer's Report
 - d. Building Permits
- IV. Public Comment
- V. Discussion/Action Items
 - a. Review 2024 Budget proposals
 - i. Regional Associations
 - ii. Cemetery
 - iii. Information Systems
- VI. Regular Business
 - a. Committee Updates
- VII. Any other matter that may legally come before the Board
- VIII. Non-Public Session:
May be called at any time in accordance with Chapter 91A:3II, a, b, c, d, e, i
- IX. Adjourn

Brentwood Cemetery Fiscal Budget V6 (\$1.25)

2023-2024 Budget

Employee Salary	
Weeks at 2023 Rate	13
Weeks at 2024 Rate	39
Hours per week	6.0
Wages at 2023 Rate	\$ 2,141.10
Wages at 2024 Rate	\$ 6,743.88
TOTAL Wages	\$ 8,884.98
Stipend	\$ 650.00
Total Salary	\$ 9,534.98

Wage increase	
2023 Hourly Rate	\$ 27.45
2024 Hourly Rate	\$ 28.82
Rate increase	\$ 1.37
% Rate increase	4.99%

Employee Benefits		
Benefit	Rate	Cost
FICA	6.20%	\$ 591.17
Medicare	1.45%	\$ 138.26
<i>Retirement (Jan-Jun)</i>	<i>13.53%</i>	<i>\$ 601.07</i>
<i>Retirement (Jul-Dec)</i>	<i>13.53%</i>	<i>\$ 601.07</i>
Total Retirement	13.53%	\$ 1,202.14
		\$ 1,931.56
Total Employee		\$ 11,466.54

Non-Labor	
Training	\$ 250.00
Electric	\$ 300.00
Fuel/Oil	\$ 350.00
Land Maintenance	\$ 2,000.00
Equipment	\$ 1.00
Total non-labor	\$ 2,901.00

		Change	% Change
Total 2023-2024 Budget	\$ 14,367.54	\$ 697.54	5.10%

2022-2023 Total Budget	\$ 13,670.00
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Information Systems

			This Year Budget	This Year Actual	Next Year Requested	Next Year Approved
01-4150-08-451	I/S	-	45215	36002	47096	
01-4150-08-452	I/S	-	21963	20400	2465	
01-4150-08-454	I/S	-	1732	1004	1	
01-4150-08-455	I/S	-	2460	1583	2460	
01-4150-08-603	I/S	-	100	1583	100	
01-4150-08-740	I/S	-	1000	204	1000	
01-4150-08-999	I/S	-				
T	OT	AL Information Systems	72470	59194	75322	

01 4150 08 451	HARDWARE SUPPORT		47096
	Managed Support	3401	
	MS Subscriptions	390	
	Monthly Recurring Cost	3791	
	Yearly renewals	1610	
01 4150 08 452	SOFTWARE SUPPORT		24665
	BMSI (Fund, Payroll, AP, Tax)	10927	
	Interware (Dogs)	444	
	Avitar (Town Clerk)	1700	
	Patriot (Assessing)	11594	
01 4150 08 454	WEB SITE		1
	Hosting	1	
	Annual Domain	0	
01 4150 08 455	INTERNET SERVICE		2460
	Comcast	205	
01 4150 08 603	GENERAL SUPPLIES		100
	Vimeo Subscription		
	128 gb thumb drives	100	
01 4150 08 740	EQUIPMENT PURCHASES		1000
	Printers and monitors	1000	
			75322