



**TOWN OF BRENTWOOD
SELECTBOARD
TOWN OFFICE: 1 DALTON ROAD
AGENDA FOR 12/12/2023 @ 6:00 PM**

- I. Convene
- II. Review and sign payroll and accounts payable register
- III. Review and approve the Consent Agenda: Subject to Change
 - a. Public Minutes 12/05/2023
 - b. Recreation Manifest
 - c. Treasurer's Report
 - d. Building Permits
- IV. Public Comment
- V. Discussion/Action Items
 - i. Review 2024 Budgets
 1. Government Buildings
 2. Fire
 3. Ambulance
 4. Insurance
 5. Benefits
- VI. Regular Business
 - a. Committee Updates
- VII. Any other matter that may legally come before the Board
- VIII. Non-Public Session:
May be called at any time in accordance with Chapter 91A:3II, a, b, c, d, e, i
- IX. Adjourn

B U D G E T W O R K S H E E T - E X P E N D I T U R E S
 Report Sequence = Fund or Acct Group
 Account = 01-4194-16-115 thru 01-4194-16-999; Mask = ##-###-##-###
 Level of Detail = Account Number; Level = 9

Fund: GENERAL FUND - 24BUDGET

Budget Year: January 2024 thru December 2024

Account Number	Account Name	This Year Budget (3)	This Year Actual (4)	Next Year Requested (5)	Next Year Approved (7)	Amount Increase (Decrease)	% Increase (Decrease)
GOVERNMENT BUILDINGS							
Government Buildings							
01-4194-16-115	G/B - WAGES - CUSTODIAN	21,240	17,700	21,240	21,240		0.00
01-4194-16-210	G/B - HEALTH INSURANCE						0.00
01-4194-16-225	G/B - FICA/MEDICARE						0.00
01-4194-16-230	G/B - NH RETIREMENT						0.00
01-4194-16-410	G/B - ELECTRIC	25,000	24,509	25,000	25,000		0.00
01-4194-16-411	G/B - HEATING OIL/GAS	5,000	4,139	5,000	5,000		0.00
01-4194-16-430	G/B - BUILDING IMPROVEMENTS	1,500	1,811	1,500	1,500		0.00
01-4194-16-438	G/B - FIRE ALARM CONTRACT	2,500		2,500	2,500		0.00
01-4194-16-458	G/B - TELEPHONE SERV CONTRACT	5,270	3,747	5,270	5,270		0.00
01-4194-16-606	G/B - CUSTODIAL SUPPLIES	2,000	668	2,000	2,000		0.00
01-4194-16-633	G/B - BOTTLED WATER	300	301	300	300		0.00
01-4194-16-640	G/B - TELEPHONE/COMMUNICATIONS	3,000	2,767	3,000	3,000		0.00
01-4194-16-690	G/B - TOB REPAIRS & MAINT	1	1	5,150	5,150	5,149	*****. **
01-4194-16-691	G/B - GRANGE REPAIRS & MAINT	1		1,000	1,000	999	99900.00
01-4194-16-692	G/B - FIRE STATION REP & MAINT	1	1	8,450	8,450	8,449	*****. **
01-4194-16-693	G/B - HIGHWAY BUILDINGS	1	1	5,000	5,000	4,999	*****. **
01-4194-16-694	G/B - REC CEN REPAIRS/MAINT	1	1	7,500	7,500	7,499	*****. **
01-4194-16-700	G/B - LAND MAINTENANCE	994	660	1,000	1,000	6	0.60
01-4194-16-740	G/B - EQUIPMENT PURCHASES						0.00
01-4194-16-999	G/B - PRIOR YEAR ENCUMBERANCE						0.00
TOTAL	Government Buildings	66,809	56,307	93,910	93,910	27,101	40.56
TOTAL	GOVERNMENT BUILDINGS	66,809	56,307	93,910	93,910	27,101	40.56
TOTAL	BUDGET TOTAL	66,809	56,307	93,910	93,910	27,101	40.56

Government Buildings

				This Year Budget	This Year Actual	Next Year Requested	Next Year Approved
01-4194-16-115	G/B	-	WAGES - CUSTODIAN	21240	12390		21240
01-4194-16-210	G/B	-	HEALTH INSURANCE				
01-4194-16-225	G/B	-	FICA/MEDICARE		29910		25000
01-4194-16-230	G/B	-	NIH RETIREMENT	25000	2929		5000
01-4194-16-410	G/B	-	ELECTRIC	5000	1811		1500
01-4194-16-411	G/B	-	HEATING OIL/GAS	1500			2500
01-4194-16-430	G/B	-	BUILDING IMPROVEMENTS	2500	3747		5270
01-4194-16-438	G/B	-	FIRE ALARM CONTRACT	5270	575		2000
01-4194-16-458	G/B	-	TELEPHONE SERV CONTRACT	2000	245		300
01-4194-16-606	G/B	-	CUSTODIAL SUPPLIES	300	2251		3000
01-4194-16-633	G/B	-	BOTTLED WATER	3000	1		5150
01-4194-16-640	G/B	-	TELEPHONE/COMMUNICATIONS	1	1		1000
01-4194-16-690	G/B	-	TOB REPAIRS & MAINT	1			8450
01-4194-16-691	G/B	-	GRANGE REPAIRS & MAINT	1	1		5000
01-4194-16-692	G/B	-	FIRE STATION REP & MAINT	1	1		5000
01-4194-16-693	G/B	-	HIGHWAY BUILDINGS	1	1		5000
01-4194-16-694	G/B	-	REC GEN REPAIRS/MAINT	1	1		1000
01-4194-16-700	G/B	-	LAND MAINTENANCE	994	660		
01-4194-16-740	G/B	-	EQUIPMENT PURCHASES				
01-4194-16-999	G/B	-	PRIOR YEAR ENCUMBERANCE				
				66809	54522		91410

*TO TA L** Government Buildings

ACCT #	ACCOUNT NAME	FIRE BUDGET 2023	2023 YTD	%	2023 YTD remaining	%	FIRE BUDGET 2024	Change	%	Reference
110	SALARIES	\$207,539	\$156,255	75%	\$51,284	25%	\$206,204	-\$1,335	-0.64%	**Note A
111	WAGES - FT FIREFIGHTER	\$227,203	\$173,439	76%	\$53,764	24%	\$236,265	\$9,062	3.99%	**Note A
113	CODE WORK (FIRE INSP)	\$8,956	\$7,776	87%	\$1,180	13%	\$9,845	\$889	9.93%	**Note A
115	WAGES SECRETARY	\$49,659	\$45,688	92%	\$3,971	8%	\$56,727	\$7,068	14.23%	**Note A
140	OVERTIME	\$71,802	\$32,048	45%	\$39,754	55%	\$57,548	-\$14,255	-19.85%	**Note A
220	ADMINISTRATION	\$103,096	\$82,938	80%	\$20,158	20%	\$123,953	\$20,857	20.23%	**Note A
225	FICA/MEDICARE	\$29,022	\$18,606	64%	\$10,416	36%	\$29,225	\$203	0.70%	**Note A
230	NH RETIREMENT	\$133,169	\$101,202	76%	\$31,967	24%	\$133,378	\$208	0.16%	**Note A
240	PROFESSIONAL TRAINING	\$3,000	\$1,881	63%	\$1,119	37%	\$3,000	\$0	0.00%	**Note A
242	TRAINING	\$24,352	\$10,739	44%	\$13,613	56%	\$24,816	\$464	1.90%	**Note A
295	UNIFORMS	\$3,500	\$1,881	54%	\$1,619	46%	\$3,500	\$0	0.00%	
298	PROTECTIVE GEAR	\$19,300	\$9,212	48%	\$10,088	52%	\$19,300	\$0	0.00%	
410	ELECTRIC	\$4,500	\$3,418	76%	\$1,082	24%	\$4,500	\$0	0.00%	
411	HEATING OIL/GAS	\$9,000	\$5,396	60%	\$3,604	40%	\$9,000	\$0	0.00%	
560	DUES/SUBS/F PREV	\$8,780	\$5,906	67%	\$2,874	33%	\$9,380	\$600	6.83%	**Note B
603	GENERAL SUPPLIES	\$5,500	\$5,283	96%	\$217	4%	\$6,000	\$500	9.09%	**Note C
640	TELEPHONE/	\$7,500	\$5,858	78%	\$1,642	22%	\$7,500	\$0	0.00%	
655	EQUIPMENT MAINT	\$11,075	\$10,562	95%	\$513	5%	\$12,000	\$925	8.35%	**Note D
658	RADIO REPAIRS	\$2,000	\$830	42%	\$1,170	59%	\$2,000	\$0	0.00%	
660	VEHICLE REPAIRS	\$30,000	\$45,453	152%	-\$15,453	-52%	\$50,000	\$20,000	66.67%	**Note E
662	VEHICLE FUEL & OIL	\$19,500	\$11,774	60%	\$7,726	40%	\$19,500	\$0	0.00%	
683	FORESTRY	\$1	\$0	0%	\$1	100%	\$1	\$0	0.00%	
690	BLDG REPAIRS & MAINT	\$8,000	\$11,171	140%	-\$3,171	-40%	\$10,000	\$2,000	25.00%	**Note F
740	EQUIPMENT PURCHASES	\$5,000	\$2,183	44%	\$2,817	56%	\$5,000	\$0	0.00%	
	TOTAL BUDGET	\$991,455	\$749,499	76%	\$241,956	24%	\$1,038,640	\$47,186	4.76%	

**Note A 3% COLA increase + 1%merit for all (2% merit for 4) + retention bonus starting year 2
2023 was first full year with 4FT at 24 hrs
Adjustments (decreases) made in all wage categories based on shift coverage and other experience.
Actual % increase for wage categories is 2.34% or \$23,161

**Note B Increase in dues is due to Seacoast Technical Assist Response

**Note C Inflation, higher cost of goods

**Note D Additional hose testing and inflation

**Note E Fleet is aging, actual 2023 expenses still outstanding

**Note F Cost of maintenace increasing with age of building.

	This Year Budget	This Year Actual	Next Year Requested	Next Year Approved
Insurance				
01-4196-11-520	69447	69447	81809	
01-4196-11-522	67684	67684	75806	
01-4196-11-528	1000		1000	
01-4196-11-570	1000	(1,000)	1000	
TOTAL Insurance	139131	127638	159615	

PROPERTY & LIABILITY
 WORKERS COMPENSATION
 UNEMPLOYMENT COMP
 INSURANCE DEDUCTIBLE

