



Town of Brentwood Trustees of the Trust Funds

PUBLIC MEETING ANNOUNCEMENT

The Brentwood Trustees of the Trust Funds will meet in the Brentwood Town Office on Monday, January 22, 2024, at 9:00 am

- Review and approve minutes of prior meeting.
- Review and approve distribution requests and deposits.
- Review & trace transactions since prior meeting to broker statements.
- Review 2023 reporting for town and state.
- Convert a few years' data to electronic version & shred or store remainder, per document retention policy.
- To discuss other matters that may come before the Trustees.



Town of Brentwood Trustees of the Trust Funds

Trustees Meeting
January 22, 2024
AGENDA

- I. Call to order
- II. Approval of minutes of meeting held on December 11, 2023.
- III. Review and approval of distribution requests and process funds for deposit
- IV. Review of financial activity and reports, annual reports to town and state.
- V. Other business
 - Communications Subcommittee information request
 - Retention policy work
 - Other business
- VI. Adjournment