

Tuesday, June 14, 2022 at 6:30pm

Town Office, 1 Dalton Road, Brentwood NH 03833

### **Committee Members in Attendance**

Steve Dawson, Stefanie Lewendon, Becky Dunham, Letty Bedard, Bridget Zacher, Josh Bertoulin

### **Committee Members Absent**

Denette Schlager

### **Guests**

Janice Wiers (Library), Karen Clement (Town Administrator), Russ Kelly (Selectboard), Andy Gray (Recreation)

The meeting was called to order at 6:31pm. Members present introduced themselves and gave a brief description of why they wanted to join the committee.

Clement gave a brief overview of the contents of the packet (quorum, nonpublic sessions, minutes, governmental records), what kinds of interactions should and shouldn't happen outside of meetings, and how email can and can't be used within the board.

After a brief discussion it was decided that meetings would happen once a month, on the second Thursday at 6:30pm at the town office. The next meeting will be Thursday July 14th. Discussion ensued about various types of digital participation.

Examples of mission statements from other communication committees were read and discussed.

There was an expressed desire for a town organizational chart, many in town unclear how things are

Lengthy discourse about the benefits and drawbacks of a town Facebook page, what it would provide, and look like.

Desire to work with the Brentwood Newsletter, not replace it.

### **Bedard nominated Lewendon as chair, seconded by Dawson. Motion passes 5-0-1.**

Discussion about the letter related to dog licensing, who gets it, how often it goes out.

Discussion about Carriagetown Newsletter, Exeter News-Letter, other publications we may want to use to get info out.

Discussion about YouTube and/or public access for meeting streaming. Selectboard already streams meetings, does this need to be improved on? Some were not aware this was already happening. Selectboard would need to require other committees livestream/record, now it's just a suggestion so no one really does it. Discussion about how going to meetings in person is challenging for a variety of reasons - recordings allow people to view processes asynchronously to stay involved and updated.

Discussion about the benefits/desire for a single unified town calendar, examples of instances where there was an event at the same time for 3 different places.

Several towns use similar web packages - websites look good and uniform.

Website is really not serving the town well, antiquated and should be updated ASAP. Discussion about possible desired features and costs.

Discussion of presenting a statement to the Selectboard at their next meeting (6/21) outlining the plans the committee has for the immediate future.

**Motion to adjourn by Lewendon, seconded by Dawson. Motion passes 6-0-0.**

Adjourned at 8:13pm.

Next Meeting July 14th @ 6:30pm at Town Office, Sanborn Room

*Minutes written by Lewendon and Bedard*