



**TOWN OF BRENTWOOD
SELECTBOARD
TOWN OFFICE: 1 DALTON ROAD
AGENDA FOR 11/07/2023 @ 6:00 PM**

- I. Convene
- II. Review and sign payroll and accounts payable register
- III. Review and approve the Consent Agenda: Subject to Change
 - a. Public Minutes 10/31/2023
 - b. Recreation Manifest
 - c. Treasurer's Report
 - d. Building Permits
- IV. Public Comment
- V. Discussion/Action Items
 - i. Accept private donation for amphitheater project
 - ii. Lieutenant Doty: Impact Fee and ARPA Funds Request
 - iii. Review 2024 Budgets
 1. Debt service
 2. Code Enforcement
 - iv. Janice Wiers: Amphitheater update and APRA funds request
 - v. Robert Span: Pickpocket Dam
- VI. Regular Business
 - a. Committee Updates
- VII. Any other matter that may legally come before the Board
- VIII. Non-Public Session:

May be called at any time in accordance with Chapter 91A:3II, a, b, c, d, e, i

 - a. Chief Ventura: Personnel
- IX. Adjourn

Cruiser - \$36,643.55

Outfitting - \$18,239

Radio - \$4,591.51

Laptop - \$2,450

Total = 61,924.06

DEBT SERVICE

Debt Service

01-4711-60-981
 01-4711-60-983
 01-4711-60-984
 01-4711-60-985
 01-4711-60-986
 01-4711-60-987

D/S - DEMERITT - PRINCIPAL
 D/S - LIBRARY - PRINCIPAL
 D/S - OPEN SPACE BOND-PRINC
 D/S - FIRE STATION - PRINCIPAL
 D/S - LYFORD - PRINCIPAL
 D/S - PRESCOTT RD - PRINCIPAL

****TOTAL** Debt Service**

Debt Service

01-4721-60-981
 01-4721-60-983
 01-4721-60-984
 01-4721-60-985
 01-4721-60-986
 01-4721-60-987

D/S - DEMERITT - INTEREST
 D/S - LIBRARY - INTEREST
 D/S - OPEN SPACE BOND INTEREST
 D/S - FIRE STATION - INTEREST
 D/S - LYFORD - INTEREST
 D/S - PRESCOTT RD - INTEREST

****TOTAL** Debt Service**

Debt Service

01-4723-60-980
 01-4723-60-981
 01-4723-60-999

D/S - TANS - INTEREST
 D/S - MEMORIAL SERVICE
 D/S - PRIOR YEAR ENCUMBRANCE

****TOTAL** Debt Service**

	This Year Budget	This Year Actual	Next Year Requested	Next Year Approved
		25000	25000	0
		80000	55000	80000
		50000	50000	50000
		15000		15000
		50000	50000	50000
TOTAL Debt Service		220000	180000	195000
		1313	1313	0
		13578	11234	10066
		24689	24689	20939
		4400	2088	3875
		12750	12750	10200
TOTAL Debt Service		56730	52073	45080
		1		30000
TOTAL Debt Service		276731		270080

Series Name		Interest	Principal	2023 Payment	Term	Maturity Date	Outstanding Principle
07B	Open Space	\$1,000.00	\$10,000.00	\$11,000.00	20	2027	\$50,000.00
08A	Open Space	\$6,628.00	\$45,000.00	\$51,628.00	20	2028	\$270,000.00
04C	Open Space	\$2,437.50	\$25,000.00	\$27,437.50	20	2025	\$75,000.00
Subtotal	Open Space	01 4721 60 984 \$10,065.50 01 4711 60 984	\$80,000.00	\$90,065.50			
10B	Fire Station	01 4721 60 985 \$20,939.00 01 4711 60 985	\$75,000.00	\$95,939.00	20	2030	\$600,000.00
11E	Lyford	01 4721 60 986 \$3,875.00 01 4711 60 986	\$15,000.00	\$18,875.00	20	2032	\$120,000.00
17B	Prescot Road	01 4721 60 987 \$10,200.00 01 4711 60 987	\$50,000.00	\$60,200.00	10	2027	\$250,000.00
		\$45,079.50	\$220,000.00	\$265,079.50			\$1,365,000.00

Account Number	Account Name	This Year Budget (3)	This Year Actual (4)	Next Year Requested (5)	Next Year Approved (7)
01-4220-19-640	F/D - TELEPHONE/COMMUNICATIONS	7,500	4,584		
01-4220-19-655	F/D - EQUIPMENT MAINTENANCE	11,075	7,904		
01-4220-19-658	F/D - RADIO REPAIRS	2,000	830		
01-4220-19-660	F/D - VEHICLE REPAIRS	30,000	27,265		
01-4220-19-662	F/D - VEHICLE FUEL & OIL	19,500	9,899		
01-4220-19-683	F/D - FORESTRY	1			
01-4220-19-690	F/D - BLDG REPAIRS & MAINT	8,000	5,025		
01-4220-19-740	F/D - EQUIPMENT PURCHASES	5,000	2,183		
	TOTAL Fire Department	991,455	584,922		
	TOTAL FIRE	991,455	584,922		

Joint Loss Management

01-4225-26-115	JLM - WAGES	1			
01-4225-26-225	JLM - FICA/MEDICARE				
01-4225-26-242	JLM - TRAINING				
01-4225-26-250	JLM - DRUG/ALCOHOL TESTING				
01-4225-26-251	JLM - PRE EMP PHYSICALS				
01-4225-26-253	JLM - ANNUAL MEDICAL EXAMS				
01-4225-26-562	JLM - CONSORTIUM				
01-4225-26-630	JLM - GENERAL SUPPLIES	240			
	TOTAL Joint Loss Management	241			

CODE ENFORCEMENT

Code Enforcement

01-4240-20-110	C/E - SALARIES	60,224	44,887	63,869	
01-4240-20-206	C/E - DEFERRED COMPENSATION	1,600		1,903	
01-4240-20-210	C/E - HEALTH INSURANCE				
01-4240-20-225	C/E - FICA/MEDICARE	5,667	3,956	6,102	
01-4240-20-240	C/E - PROFESSIONAL TRAINING	300			
01-4240-20-280	C/E - TRAVEL & MILEAGE	500		500	
01-4240-20-390	C/E - ELECTRICAL INSPECTIONS	7,500	6,825	9,000	
01-4240-20-395	C/E - PLUMBING INSPECTIONS	4,200		5,000	
01-4240-20-397	C/E - DRIVEWAY FEES				
01-4240-20-398	C/E - TESTS PIT FEES				
01-4240-20-550	C/E - PRINTING	100		100-	
01-4240-20-560	C/E - DUES/SUBSCRIPTIONS	250		450	
01-4240-20-570	C/E - BOOKS & PUBLICATIONS	950	47	300	
	TOTAL Code Enforcement	81,291	55,715		
	TOTAL CODE ENFORCEMENT	81,532	55,715	87,224	

6%
20%
7.5%
0%
20%
19%
0%
56%
- 70%
6.75%

EMERGENCY MANAGEMENT

Karen Clement

From: Russ Dean <rdean@exeternh.gov>
Sent: Thursday, October 26, 2023 11:17 AM
To: Karen Clement
Subject: Pickpocket Dam Update
Attachments: NHDES Req for Action - Pickpocket Dam 8-25-21.pdf; letter_of_deficiency_2019-7-25.pdf

Follow Up Flag: Follow up
Flag Status: Flagged

Good morning Karen, hope you are well.

I'm writing to let you know the Town of Exeter has submitted a NOAA grant application for 1.9 million dollars for the potential removal of Pickpocket Dam. Our Select Board discussed the issue on October 2nd, 2023 and decided to move forward with the grant application in support of removal of the dam. The grant application was submitted on October 16th, 2023.

As you know the Town has been issued a Letter of Deficiency regarding Pickpocket Dam, which has been classified as a high hazard dam by the NHDES. I have attached the letters which you are welcome to share as needed with your Board. The letters put us on a clear timeline to resolve issues related to the dam's status as a high hazard dam.

Exeter has concluded that repairs to the Pickpocket Dam represent a far more costly option than removal. Therefore we are pursuing the grant for removal. The NHDES is requiring us to do something - without the grant, we would be looking at spending millions of dollars of taxpayer funds to repair, reconstruct, and improve the dam.

If you or the Select Board would like any more information on this effort please let us know. Our River Advisory Committee meets again on November 16th at 3 pm at the Town Offices and will receive any updates on the grant that we may have, at that time. Prior meetings of the committee where the topic is discussed are available on our Exeter TV youtube page.

Best regards,

Russ Dean
Exeter Town Manager



The State of New Hampshire
DEPARTMENT OF ENVIRONMENTAL SERVICES



Robert R. Scott, Commissioner

RECEIVED SEP 01 2021

Ms. Jennifer Perry – Public Works Director
Town of Exeter Public Works
13 Newfields Rd
Exeter, NH 03822

August 25, 2021

RE: **Request for Action:** Pickpocket Dam, D029007, High, Brentwood

Dear Ms. Perry:

The New Hampshire Department of Environmental Services, Dam Bureau (NHDES) is responsible for ensuring the safety of dams in New Hampshire through its dam safety program. In accordance with RSA 482:12 and Env-Wr 302.02, an inspection of the subject dam was conducted on September 30, 2020. Based upon the results of the inspection, NHDES is issuing this Request for Action to advise you of the observations and related recommendations made by our dam safety engineer.

You should implement the following recommendations, as they are aimed at improving the condition and longevity of the dam and ensuring that it meets New Hampshire's current dam safety standards. We've suggested dates by which the items could be completed; however, these are provided as a guide and you should schedule activities as your resources allow. If the condition of the dam has changed since the inspection, or if you have any other questions related to the dam, please contact the dam safety engineer named at the close of this letter.

Items 1-9 from the 2019 Letter of Deficiency have been complied with and the town has requested additional time to complete engineering studies and explore rehabilitation alternatives.

Suggested completion date: June 1, 2024

1. Submit an application for reconstruction of the dam, or a plan to otherwise comply with Env-Wr 303.12. Permits from other programs, including NHDES' Wetlands Program may be required.

Suggested completion date: December 1, 2027

2. Complete the reconstruction or removal of the dam in accordance with plans and specifications approved by relevant environmental permitting authorities.

On a continuing basis:

- a. Clear debris (rocks, leaves, limbs, etc.) from the spillway to allow for unrestricted flow; and
- b. Routine brush and tree removal from the dam embankment and within 15-ft of the embankments.

Hazard Classification: High

The 2017 breach analysis provided by the owners engineering consultant indicates that a failure of the dam would impact the foundations for several ground supported manufactured homes and would flood the residence at 95 Kingston Rd by more than 1-ft.

Condition Assessment Rating: Poor

Under the criteria NHDES uses to rate the condition of a dam, a dam with a Poor condition assessment rating is one with types and/or quantities of deficiencies that are considered significant and/or that affect the safe operation of the dam. These may include, but may not be limited to, such things as insufficient discharge capacity (w/o manual operations) to pass the assigned design storm event without

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overtopping, new or developing structural deficiencies that are deemed to require timely evaluation by a qualified engineering consultant, significant seepage/leakage issues that are both as yet uninvestigated and/or other indications that suggest a direct detrimental relationship to some structural component of the dam or overall dam stability.

Should you consider performing modifications to spillways or other outlet works, regardless if such recommendations are included above, then a more in-depth analysis of the dam related to its contributing watershed, structural characteristics and hazard classification should be completed to ensure that any modifications proposed meet the design requirements consistent with current dam safety regulations. In addition, should you consider performing work that otherwise meets the definition of "reconstruction" (see below), please contact the Dam Bureau for guidance.

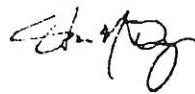
RSA 482:2X. "Reconstruction" means:

- (a) A change in the height, length, or discharge capacity of the structure;
- (b) Restoring a breached dam or one in ruins;
- (c) Modification of flashboards which either increases their height or increases the headwater elevation at which the flashboards will fail; or
- (d) A change in the structural configuration of a dam

You are urged to implement the recommendations listed above by the dates suggested or another schedule that aligns with your resources, and to commit to regular maintenance and monitoring of your dam. Additional information specific to dams and dam-related topics may be viewed at the NHDES website (des.nh.gov) by selecting the Water then Dams links.

If you have any questions or comments, please contact Jim Weber, P.E. at (603) 271-8699 or me at (603) 271-3406. You may also contact us via email at james.r.weber@des.nh.gov or steve.n.doyon@des.nh.gov. Regular mail may be sent to the Water Division at the address listed on the bottom of the previous page.

Sincerely,



Steve N. Doyon, P.E.
Chief Dam Safety Engineer
Dam Safety & Inspection Section