



**TOWN OF BRENTWOOD
SELECTBOARD
TOWN OFFICE: 1 DALTON ROAD
AGENDA FOR 10/17/2023 @ 6:00 PM**

- I. Convene
- II. Review and sign payroll and accounts payable register
- III. Review and approve the Consent Agenda: Subject to Change
 - a. Public Minutes 10/10/2023
 - b. Nonpublic Minutes 10/10/2023 - sealed
 - c. Recreation Manifest
 - d. Treasurer's Report
 - e. Building Permits
 - f. Intent to Cut – 218.043.000
- IV. Public Comment
- V. Discussion/Action Items
 - a. Review 2024 Budget proposals
 - i. Planning Board
 - ii. Zoning Board
 - iii. Assessing
 - iv. Budget Committee
- VI. Regular Business
 - a. Committee Updates
- VII. Any other matter that may legally come before the Board
- VIII. Non-Public Session:
May be called at any time in accordance with Chapter 91A:3II, a, b, c, d, e, i
- IX. Adjourn

2024 PLANNING BOARD & ZBA PROPOSED BUDGET

PLANNING BOARD:

SALARY:	\$49,957	This is 13 weeks at \$23.32/hour, after April 1 st , a 4% increase at \$24.25.
FICA/MEDICARE:	\$3822	This is an increase of \$164 or 4.5%.
NH RETIREMENT:	\$6,760	This is an increase of \$165 or 2.5% set by NH retirement system.
PROFESSIONAL & TRAINING:	\$500	Level funded. NHMA and OSI trainings \$55-110 each, some free webinars.
ENGINEERING REVIEWS:	\$800	Level funded. For TEC reviews specified for PB not paid for by applicant.
LEGAL:	\$2,000	Decrease of \$400 or 16.7%. Return to 2022 level.
CIRCUIT RIDER:	\$39,168	This is an increase of \$5,444 or 16.14%.
CIRCUIT RIDER/LONG RANGE:	\$8,500	Level funded.

These line items have allowed the planner to do the following:

- Facilitate long range planning including the Master Plan and CIP updates.
- Provides more time to review application submission plans and prepare review comment letters for the PB.
- Improve communication between the PB and the private development sector often motivated by time constraints.
- Available for Wednesday appointments to meet with residents, builders, realtors etc. to discuss properties, make recommendations, identify any possible constraints, regulation or compliance issues, hardships, allowable zoned uses. Also allows the Planner more interaction with the Board of Selectman, ZBA, Conservation Commission, Building Inspector, Highway Department, town staff, etc.
- Continue to improve zoning regulations, prepare reviews for PB meetings and warrant articles for town vote.
- Long range planning.

PRINTING:	\$200	Level funded.
ADS/NOTICES:	\$200	Level funded.
REGISTRY:	\$60	Level funded. Enough to cover 2 affidavits.
RPC DUES:	\$4,662	Increase of \$2 or 0.04%, based on town's population, rate is determined by RPC.
MISCELLANEOUS:	\$50	Level funded.
POSTAGE:	\$1	Level funded.
OFFICE SUPPLIES:	\$225	Level funded.
EQUIPMENT:	\$1	Level funded.

TOTAL REQUESTED PLANNING BOARD BUDGET: \$116,742 Increase of \$7,349 or 6.7%

ZONING BOARD:

WAGES:	\$1	Level funded.
FICA/MEDICARE:	\$1	Level funded.
LEGAL SERVICES:	\$998	Level funded.
ADS/NOTICES:	\$400	Level funded.

2024 PLANNING BOARD & ZBA PROPOSED BUDGET

POSTAGE: \$1 Level funded.

TOTAL REQUESTED ZBA BUDGET: \$1,401 Level funded.

TOTAL REQUESTED PLANNING AND ZONING BUDGET: \$118,143 Increase of \$7,349 or 6.6%

Assessing	Account Name	This Year Budget	This Year Actual	Next Year Requested	Next Year Approved
01-4150-07-311	ELECTRIC UTILITIES	14000	14000	14000	14000
01-4150-07-312	PROPERTY APPRAISALS	27020	22520	22520	27020
01-4150-07-314	MATHEMATICAL UPDATE	1	1	1	1
01-4150-07-552	TOWN MAPS	6100	3000	3000	6100
01-4150-07-553	TOWN AERIALS	660	780	780	780
TOTAL Assessing		47781	39520	39520	47901

utility revaluation contract
 contract assessor, assessing association
 N/A
 CAI mapping updates \$3,100 AXIS GIS
 online maps \$3000
 adding new structures to parcels on tax
 maps \$20* 39 new dwellings

Budget Committee

 01-4150-10-115
 01-4150-10-225
 01-4150-10-240
 01-4150-10-550

B/C - WAGES - SECRETARY
 B/C - FICA/MEDICARE
 B/C - PROFESSIONAL TRAINING
 B/C - PRINTING

** TOTAL** Budget Committee

This Year Budget This Year Actual Next Year Requested Next Year Approved -7

400	400	70	400
35	35	70	35
65	65		65
500	500	70	500